



ITC EMIS Training

May/June 2014

Ohio | Department
of Education

The Usual Reminders

- ▶ Not enough time to cover all of the details of each change
- ▶ More detailed information will be included in the manual
- ▶ As always, the manual prevails in a conflict between this presentation and the manual

Topics

- ▶ New Funding/Enrollment Counts
- ▶ Student Cross Reference (SCR)
- ▶ FY15 Collection Requests
- ▶ FY15 Calendar
- ▶ FY15 Changes
- ▶ SDC Roles
- ▶ SOES Preview for Traditional Districts
- ▶ FY14N Reminders

New Count

- ▶ Every day counts
- ▶ Enrollment not known until end of year
- ▶ About enrollment, not attendance, except...
- ▶ 105 hours continuous unexcused absence, must withdraw
- ▶ Must report student in EMIS within 30 calendar days of admission or withdrawal
- ▶ FTE calculated based on calendar and dates of enrollment

Policies

- ▶ 30 day rule
- ▶ Calculate all FTEs in hours
- ▶ 105 hour rule(s)
- ▶ Overlapping enrollment
- ▶ Greater than 1.0 FTE

STUDENT CROSS REFERENCE

Student Cross Reference

- ▶ New system for enrollment tracking
 - ▶ New website
- ▶ Separate collection request in Data Collector
- ▶ Operational in July 2014 for FY15 data
- ▶ Refreshed nightly from most recent file in Data Collector
- ▶ Can be used as supporting documentation for withdrawal

Student Cross Reference, cont.

- ▶ 30 day funding window
 - ▶ If more than 30 days pass, funding is lost for the days greater than 30
- ▶ All EMIS reporting entities will have access to the SCR
 - ▶ Login with SAFE credentials at new SCR site
 - ▶ OEDS roles are key
 - ▶ Interactive dashboard for conflict messages

Resident District Landing Page

ODE Announcements

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System Alerts

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CURRENT USER: RDUSER, ADMIN
LAST LOGIN: Never logged in

SCR Enrollment Comparisons

LEA ↕	New With Issues	Issues With New Comments	Open With Issues	Resolved Issues	New No Issues	All
Auburn Kinderlou City	2	1	2	0		
Crescent Colquitt City	1	0	1	0		
Jesup Osterfield City	7	5	7	0		

SOES Resident District Review Summary

LEA ↕	New	Records With No Activity	Records With New Activity	Records With Activity And Flags	Resolved
Auburn Kinderlou City (749026)	4	4		2	0
Crescent Colquitt City (207005)	2	2		1	0
Jesup Osterfield City (813059)	3	3		2	0

New With Issues

Last Name	<input type="text"/>	SSID	<input type="text"/>	Grade	<input type="text"/>	<input type="button" value="Find"/>	<input type="button" value="Clear"/>
First Name	<input type="text"/>	Gender	<input type="text"/>	Conflict Status	New		

State Student Id	Last Name	First Name	Birth Date	Conflicts						
QC7676515	Cohen	Nathan	12/11/2000	<table><thead><tr><th>Date Range</th><th>Description</th><th>Conflicting Relationships</th></tr></thead><tbody><tr><td>05/12/2014</td><td>Overlapping Enrollment Error</td><td>Hepzibah Meldrim Ex Village (392896) Hepzibah Meldrim Ex Village (392896)</td></tr></tbody></table>	Date Range	Description	Conflicting Relationships	05/12/2014	Overlapping Enrollment Error	Hepzibah Meldrim Ex Village (392896) Hepzibah Meldrim Ex Village (392896)
Date Range	Description	Conflicting Relationships								
05/12/2014	Overlapping Enrollment Error	Hepzibah Meldrim Ex Village (392896) Hepzibah Meldrim Ex Village (392896)								

Student Cross Reference, cont.

Includes basic demographic data

- ▶ GI – Student Demographic
- ▶ FS – Student Standing
- ▶ FL – Summer Withdrawal, all elements

GI Elements in SCR

GI (Student Demographic Record)		
GI050	EMIS Student ID Number Element	√
GI070	Date of Birth Element	√
GI080	Gender Element	√
GI090	Summative Racial/Ethnic Group Element	
GI270	Native Language Element	
GI330	First Name Element	√
GI340	Middle Name Element	√
GI350	Last Name Element	√
GI570	Student Home Language	
GI580	Hispanic/Latino Element	

FS Elements in SCR

FS (Student Standing Record)		
FS050	EMIS Student ID Number Element	√
FS060	Effective Start Date Element	√
FS070	Admission Date Element	√
FS080	Student Admission Reason Element	√
FS090	Effective End Date Element	√
FS100	Withdrawal Reason Element	√
FS110	State Student ID (SSID) Element	√
FS120	Student Percent of Time Element	√
FS130	Tuition Type Element	√
FS140	District Relationship Element	√
FS150	Legal District of Residence Element	√
FS160	Attending Building IRN Element	
FS170	Assigned Building Area IRN Element	
FS180	How Received Element	√
FS190	How Received IRN Element	√

FS Elements in SCR, cont.

FS (Student Standing Record), cont.		
FS200	Sent Reason 1 Element	√
FS210	Sent To IRN 1 Element	√
FS220	Sent To Percent of Time 1 Element	√
FS230	Sent Reason 2 Element	√
FS240	Sent To IRN 2 Element	√
FS250	Sent To Percent of Time 2 Element	√
FS320	School Year Attendance Days Element	
FS330	School Year Excused Absence Days Element	
FS340	School Year Unexcused Absence Days Element	
FS350	Admitted From IRN	√
FS360	Withdrawn To IRN	√
FS370	County of Residence	

FL Elements in SCR

FL (Student Summer Withdrawal)		
FL050	Student State ID	√
FL060	Withdrawal Reason Code	√
FL070	Withdrawal Date	√
FL080	Withdrawn to IRN	√

Collection Request Screen



Student Cross Reference

Collection required for all EMIS reporting entities. Source file(s) for GI, FS, and FL student record types, labeled with the "S" reporting period, must be uploaded in EMIS manual format through the Data Collector Data Sources tab. Collection and submission will be automatic, but can be run on-demand as needed. Level 1 reports should be reviewed to identify data with errors that was excluded in the automatic submission. Updated student admission and withdrawal data must be submitted via this collection request within 30 days of the change in student status.

Submissions: July 01, 2013 - July 31, 2014

Expiration Date: July 31, 2014 (in 83 days)

Collection Request: 15

Status: Data Collection has been prepared today at 02:56:25 PM and is available for preview or certification.

Errors & Messages: [Other Errors](#)

Submission Number: 4 (attempt 1)

Actions: [View Submission Results](#)
[Start/Stop Collection](#)
[Prepare](#)
[Preview](#)
[Certify & Submit](#)
[Cancel](#)
[Add New Scheduled Collection](#)

Preview Reports

Student Cross Reference

Submission Number 4 (attempt 1)

Select the options and click on the Generate Preview link to create the preview.

Last Prepared: Today at 02:56:25 PM

Preview Types





Detail

Output Options

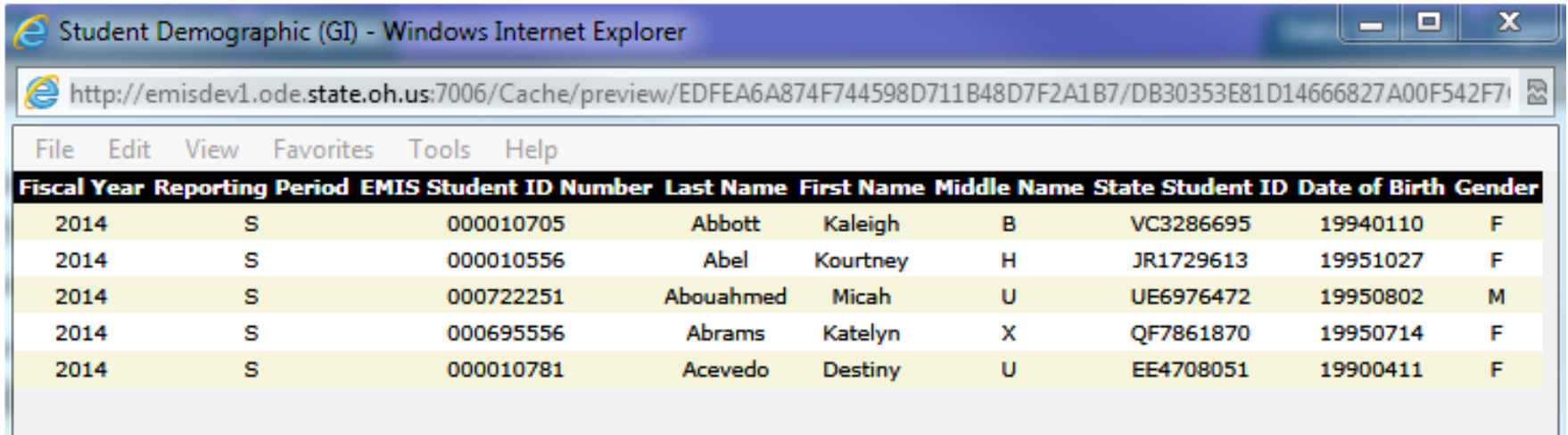
Zip File: Download file as a compressed .zip (for faster downloads)

File Format: CSV
 HTML

[Generate Preview](#)

File	Valid	Invalid	Total
 Excluded Records.html			2403
 Student Demographic (GI).html	5	0	5
 Student Standing (FS).html	5	0	5
 Student Summer Withdrawal (FL).html	1	0	1
Total counts:	11	0	2414

GI Preview Report



Fiscal Year	Reporting Period	EMIS Student ID Number	Last Name	First Name	Middle Name	State Student ID	Date of Birth	Gender
2014	S	000010705	Abbott	Kaleigh	B	VC3286695	19940110	F
2014	S	000010556	Abel	Kourtney	H	JR1729613	19951027	F
2014	S	000722251	Abouahmed	Micah	U	UE6976472	19950802	M
2014	S	000695556	Abrams	Katelyn	X	QF7861870	19950714	F
2014	S	000010781	Acevedo	Destiny	U	EE4708051	19900411	F

FY15 COLLECTION REQUESTS

FY15 Collection Requests

- ▶ *When* and *How* data is submitted is changing, not *What* data is submitted
- ▶ Funding year-round, based on enrollment
- ▶ Intensive clean up starting day one
- ▶ New year-long report will help districts track where they are on data submissions
 - ▶ Enhanced Gen_Missing Report

Design Principles

- ▶ Legislation requires three windows for collection of student data
- ▶ Prior issues with missing assessment data at yearend
- ▶ Close student data earlier in fall for funding
 - ▶ Need to separate student from staff
- ▶ Balance work load across school year

FY15 Collection Requests

REPORTING PERIOD	CODE	FY DATA	OPEN DATE	END DATE	COMMENTS
SOES	S		July	July	Student data for funding and accountability
SCR	S		July	July	Basic enrollment information only
Traditional District- start to Oct 31	S		September	December	Only data required for funding and Federal Child Count
Traditional District- start to Mar 31	S		January	April	Adds most data needed for accountability; replace prior window
Traditional District- start to June 30	S		May	July	Full student data; replaces prior windows except for Federal Child Count
Special Ed Post Year End	S		August	September	Extended Special Ed Event reporting; GE, FE, & District testing (DT)
Assessment- PS and KG	A		October	January	3 preschool assessments fall admin and KRA
Assessment- PS spring only	A		March	June	3 preschool assessments spring admin
Assessment- Summer/Fall OGT	A		November	January	
Assessment- Fall 3rd Reading	A		October	January	
Assessment- Spring 3rd Reading	A		May	July	
Assessment- PARCC	A		???	???	May be more than one period/window
Assessment- Spring OGT	A		March	June	
Assessment- OTELA	A		March	June	
Assessment- CTE	A		April	September	
Assessment- LRC	A		March	June	Non-state assessments for LRC- SAT, ACT, AP, IB, Ind Cred?
Calendar	C		May	July	Initial submission, only district or building level (DL/DN only)
Calendar	C		August	July	Detailed submission to match reported students (DL/DN only)
Graduate	G		May	November	No change from prior years
Staff/Course	L		October	January	All staff (C*) record types, plus Student Course (GN), includes all classes for year
Staff/Course	L		February	August	All staff (C*) record types, plus Student Course (GN), includes all classes for year; replaces data from first window for funding but not for HQT and Licensure
March	D		February	April	No change from prior years
Grad Requirements Progress	R		May	November	Non-graduates, GC and other CORE items from FN

Student (S) Data Sets

▶▶3 Traditional district windows

- ▶ Report in: Sep-Dec, Jan-Apr, May-July
 - ▶ Enrollment as of Oct 31, March 31, June 30
- ▶ Each submission replaces prior window
- ▶ FTE based on reported calendar data

▶▶2 SOES windows

- ▶ July-Jan?, Feb?-July
- ▶ Continuous throughout the year

Student (S) Data Sets, cont.

Data grows from window to window

- Only data for funding and federal reporting in first window (Sept – Dec)
- In windows two and three, add data related to report card and other usual yearend records
- Extra data in earlier windows will not cause fatal errors, possibly informational

Student (S) Data Sets, cont.

- ▶ Student Cross Reference
 - July-June
- ▶ Extended Special Education
 - August - September
 - GE records
 - FE records
 - DT records

Assessment (A) Data Sets

- Fall Preschool and KG
(Oct-Jan)
- Fall 3rd Grade OAA
(Oct-Jan)
- Summer/Fall OGT
(Nov-Jan)
- Spring Preschool Only
(March-June)
- Spring OGT
(March-June)
- OTELA
(March-June)
- Non-state: SAT, ACT, AP,
IB, and Industry Cred
(March-June)
- Spring OAA
(May-July)
- CTE
(April-Sept)
- PARCC
(???)

Calendar (C) Data Sets

Two reporting windows

- ▶ May – July

- ▶ Initial submission of at least a district calendar

- ▶ August – July

- ▶ Detailed calendars required prior to any submission of student data
- ▶ Planned exceptions to district calendar
- ▶ Unplanned exceptions, e.g., calamity days

Staff/Course (L) Data Sets

▶ Two reporting windows

- ▶ Oct – January
 - ▶ HQT
 - ▶ Certification
- ▶ Feb – June
 - ▶ CTE funding impact
 - ▶ PARCC assessments

▶ Record types

- ▶ All Staff records (CI, CK, etc.)
- ▶ Student Course records (GN)

Grad Requirements Progress (R) Data Set

- ▶ Collect graduation requirements on GC and FN records
- ▶ Pick up students enrolled prior year

Collection Requests Not Changing

- ▶ G – Graduate
- ▶ D – CTE Follow-Up
- ▶ H – Financials
- ▶ P – Five Year Forecast

FY15 CALENDAR

FY15 Calendar

- ▶ Most software vendors will assist districts with creating calendars
- ▶ Most districts will not manually enter DL and DN records
- ▶ Entities without a student software may have to use the Flat File Editor
- ▶ The following slides are designed to help you understand your calendar data as it appears in the preview reports in the Data Collector

FY15 Calendar, cont.

- ▶ Initial FY15 collection starts in May 2014
 - Districts must submit at least a minimum calendar
 - Submit as much detail as available
- ▶ Open for updates
 - August 2014 – July 2015 window is to update calendars throughout the school year
 - Full detail must be submitted once school year begins
 - Report exceptions as they occur

FY15 Calendar, cont.

▶ Hierarchy

District →

Building →

Grade →

Attendance pattern

- ▶ Everything below the level reported will be auto-filled by ODE, until exceptions arise
- ▶ Full calendar needed for each reported combination
 - ▶ DL and DN work together

FY15 Calendar

- ▶ Accurate calendar/percent of time match up critical
- ▶ Students with District Relationship of “2” or “3” not required to have a calendar
- ▶ Student moving from one calendar to another in same year requires new FD record; fix for whole year requires update

District Calendar Example

Monday, August 19	Staff Professional Day
Tuesday, August 20	Staff Work Day
Wednesday, August 21	Opening Day for Students
Monday, September 2	NO SCHOOL - Labor Day
Friday, October 18	NO SCHOOL - COTA Day
Friday, October 25	End of first quarter--all buildings
Wednesday-Friday, November 27-29	NO SCHOOL - Thanksgiving Holiday
Monday, December 23- Friday, January 3	NO SCHOOL - Winter Holiday
Friday, January 10	End of second quarter--all buildings--two-hour early dismissal
Monday, January 20	*CONTINGENCY DAY #1 (Martin Luther King Jr. Day)
Monday, February 17	*CONTINGENCY DAY #2 (Presidents' Day)
Thursday, March 20	End of third quarter--all buildings
Friday, March 21	*CONTINGENCY DAY #3
Friday, April 18	*CONTINGENCY DAY #8 (Good Friday)
Monday, April 21	*CONTINGENCY DAY #4
Friday, May 9	*CONTINGENCY DAY #7
Friday, May 16	*CONTINGENCY DAY #6
Friday, May 23	*CONTINGENCY DAY #5
Monday, May 26	NO SCHOOL - Memorial Day
Thursday, May 29	End of fourth quarter --all buildings, Last Day for Students
Friday, May 30	Staff Work Day

*CONTINGENCY DAY - NO SCHOOL ORIGINALLY SCHEDULED - For each day school is cancelled in excess of allowable calamity days, these contingency days will be used as make-up days in chronological order assigned.

DL Calendar Elements

Number	Name
DL010	Sort Type Code
DL020	Fiscal Year (format CCYY)
DL030	Reporting Period Code
DL040	District IRN
DL050	Building IRN
DL060	Grade Code
DL070	Attendance Pattern Code
DL080	First day of school (Format CCYYMMDD)
DL090	Last day of school
DL100	Hours Per Day
DL110	Annual Hours in Session
DL120	Annual Days in Session
DL130	Date of Spring Administration – Math Test

DL Record Option 1

‣ DL 2015 C 123456 123456 ** ** 20140820 20150528 6.00 00000000

DL Record Option 2

Elementary Building:

- DL 2015 C 123456 111111 ** ** 20140820 20150528 5.55 20150422
- DL 2015 C 123456 111111 KG ** 20140825 20150528 5.55 00000000

Middle School Building:

- DL 2015 C 123456 222222 ** ** 20140820 20150528 6.00 20150422

High School Building:

- DL 2015 C 123456 333333 ** ** 20140820 20150528 6.00 20150318
- DL 2015 C 123456 333333 12 ** 20140820 20150522 6.00 20150318

DL Record Option 3

- ▶ DL 2015 C 123456 111111 01 ** 20140820 20150528 5.55 00000000
- ▶ DL 2015 C 123456 111111 02 ** 20140820 20150528 5.55 00000000
- ▶ DL 2015 C 123456 111111 03 ** 20140820 20150528 5.55 20150422
- ▶ DL 2015 C 123456 111111 04 ** 20140820 20150528 5.55 20150422
- ▶ DL 2015 C 123456 111111 05 ** 20140820 20150528 5.55 20150422
- ▶ DL 2015 C 123456 111111 06 ** 20140820 20150528 5.55 20150422
- ▶ DL 2015 C 123456 111111 KG ** 20140825 20150528 5.55 00000000
- ▶ DL 2015 C 123456 222222 07 ** 20140820 20150528 6.00 20150422
- ▶ DL 2015 C 123456 222222 08 ** 20140820 20150528 6.00 20150422
- ▶ DL 2015 C 123456 333333 09 ** 20140820 20150528 6.00 00000000
- ▶ DL 2015 C 123456 333333 10 ** 20140820 20150528 6.00 20150318
- ▶ DL 2015 C 123456 333333 11 ** 20140820 20150528 6.00 20150318
- ▶ DL 2015 C 123456 333333 12 ** 20140820 20150522 6.00 20150318

DN Calendar Elements

▶ May - July Calendar Window

- ▶ Planned holidays
- ▶ Scheduled P/T conferences
- ▶ Teacher professional development days
- ▶ Any days school is not scheduled to be in session (e.g., fair week)

▶ August – July Calendar Window

- ▶ Calamity Days
- ▶ Other Unplanned days
- ▶ Calendar changes by board

DN Record Example 1

‣ DN 2015 C 123456 123456 C_PRFLMEET20140819	****	0000060000	Staff Professional Day
‣ DN 2015 C 123456 123456 C_DPLANNED20140901	****	0000000000	Holiday Labor Day
‣ DN 2015 C 123456 123456 C_DPLANNED20141018	****	0000000000	COTA Day
‣ DN 2015 C 123456 123456 C_PRFLMEET20141018	****	0000060000	Staff Professional Day
‣ DN 2015 C 123456 123456 C_DPLANNED20141126	****	0000000000	Holiday Thanksgiving
‣ DN 2015 C 123456 123456 C_DPLANNED20141127	****	0000000000	Holiday Thanksgiving
‣ DN 2015 C 123456 123456 C_DPLANNED20141128	****	0000000000	Holiday Thanksgiving
‣ DN 2015 C 123456 123456 C_PTCONFRC20141223	****	0000060000	P/T Conferences (Night)
‣ DN 2015 C 123456 123456 C_DPLANNED20141224	****	0000000000	Holiday Winter Break
‣ DN 2015 C 123456 123456 C_DPLANNED20141225	****	0000000000	Holiday Winter Break
‣ DN 2015 C 123456 123456 C_DPLANNED20141229	****	0000000000	Holiday Winter Break
‣ DN 2015 C 123456 123456 C_DPLANNED20141230	****	0000000000	Holiday Winter Break
‣ DN 2015 C 123456 123456 C_DPLANNED20141231	****	0000000000	Holiday Winter Break
‣ DN 2015 C 123456 123456 C_HSHRTPLN20150110	****	0000040000	2 Hour Early Dismissal
‣ DN 2015 C 123456 123456 C_DPLANNED20150119	****	0000000000	Holiday Martin Luther King Jr.
‣ DN 2015 C 123456 123456 C_DPLANNED20150216	****	0000000000	Holiday Presidents' Day
‣ DN 2015 C 123456 123456 C_DPLANNED20150321	****	0000000000	Contingency Day #3
‣ DN 2015 C 123456 123456 C_DPLANNED20150418	****	0000000000	Holiday Good Friday
‣ DN 2015 C 123456 123456 C_DPLANNED20150525	****	0000000000	Holiday Memorial Day

DN Record Example 2

‣ DN 2015 C 123456 111111 C_PRFLMEET20140819 **** 0000055000	Staff Professional Day
‣ DN 2015 C 123456 111111 C_DPLANNED20140901 **** 0000000000	Holiday Labor Day
‣ DN 2015 C 123456 111111 C_DPLANNED20141018 **** 0000000000	COTA Day
‣ DN 2015 C 123456 111111 C_PRFLMEET20141018 **** 0000055000	Staff Professional Day
‣ DN 2015 C 123456 111111 C_DPLANNED20141126 **** 0000000000	Holiday Thanksgiving
‣ DN 2015 C 123456 111111 C_DPLANNED20141127 **** 0000000000	Holiday Thanksgiving
‣ DN 2015 C 123456 111111 C_DPLANNED20141128 **** 0000000000	Holiday Thanksgiving
‣ DN 2015 C 123456 111111 C_PTCONFRC20141223 **** 0000055000	P/T Conferences (Night)
‣ DN 2015 C 123456 111111 C_DPLANNED20141224 **** 0000000000	Holiday Winter Break
‣ DN 2015 C 123456 111111 C_DPLANNED20141225 **** 0000000000	Holiday Winter Break
‣ DN 2015 C 123456 111111 C_DPLANNED20141229 **** 0000000000	Holiday Winter Break
‣ DN 2015 C 123456 111111 C_DPLANNED20141230 **** 0000000000	Holiday Winter Break
‣ DN 2015 C 123456 111111 C_DPLANNED20141231 **** 0000000000	Holiday Winter Break
‣ DN 2015 C 123456 111111 C_HSHRTPLN20150110 **** 0000035000	2 Hour Early Dismissal
‣ DN 2015 C 123456 111111 C_DPLANNED20150119 **** 0000000000	Holiday Martin Luther King Jr.
‣ DN 2015 C 123456 111111 C_DPLANNED20150216 **** 0000000000	Holiday Presidents' Day
‣ DN 2015 C 123456 111111 C_DPLANNED20150321 **** 0000000000	Contingency Day #3
‣ DN 2015 C 123456 111111 C_DPLANNED20150418 **** 0000000000	Holiday Good Friday
‣ DN 2015 C 123456 111111 C_DPLANNED20150525 **** 0000000000	Holiday Memorial Day

DN Record Example 2, cont.

Full DN record also needed for Elementary KG Calendar

- DN 2015 C 123456 111111 C_PRFLMEET20140819 KG** 0000055000 Staff Professional Day
- DN 2015 C 123456 111111 C_DPLANNED20140901 KG** 0000000000 Holiday Labor Day
- Etc.

Full DN record needed for Middle School Calendar

- DN 2015 C 123456 222222 C_PRFLMEET20140819 **** 0000055000 Staff Professional Day
- DN 2015 C 123456 222222 C_DPLANNED20140901 **** 0000000000 Holiday Labor Day
- Etc.

Full DN record needed for High School for Both DL records

- DN 2015 C 123456 333333 C_PRFLMEET20140819 **** 0000055000 Staff Professional Day
 - DN 2015 C 123456 333333 C_DPLANNED20140901 **** 0000000000 Holiday Labor Day
 - Etc.
-
- DN 2015 C 123456 333333 C_PRFLMEET20140819 12** 0000055000 Staff Professional Day
 - DN 2015 C 123456 333333 C_DPLANNED20140901 12** 0000000000 Holiday Labor Day
 - Etc.

Attendance Patterns

- ▶ Defines a specific subgroup of students
 - Two-character code, district-defined
- ▶ Apply to subgroups within a building and a grade level
 - Must be used consistently for entire fiscal year
 - Corresponding attendance pattern on FD record

JVSD and ESC Calendar

- ▶ For satellite students, JVSD may
 - ▶ Submit own calendar *or*
 - ▶ Use existing calendar at district where course is located
- ▶ For preschool students, ESC may
 - ▶ Submit own calendar *or*
 - ▶ Use existing calendar at district where course is being held

Calendar Reports

▶ “C” Data Set

- ▶ New preview report in the data collector showing each calendar in a calendar format and student group that would be assigned to a particular calendar

▶ “S” Data Set

- ▶ ODE will do checks on closed FS records throughout the year to cross check a students attendance against a districts reported DL hours on calendar

FY15 CHANGES

FY15 Changes

- ▶ Collect summer administration of 3rd grade reading assessment
- ▶ New kindergarten assessment
 - Replaces KRA-L
- ▶ Change minimum days to minimum hours
 - Attendance reporting may still be recorded in days at district level
 - Error checks on minimum requirement

FY15 Changes, cont.

- ▶ Staff reporting
 - Still dependent on October count week?
- ▶ Updated Special Ed rules and forms
 - Federal Child Count date October 31
 - May be tweaks to reported event types
- ▶ Eliminate codes for programs no longer in operation, including special education services 215XXX

SDC ROLES

Access Requirements

- ▶ **Must have a SAFE Account**
 - ▶ Identify district OEDS administrator
 - ▶ Register through SAFE sign-in screen from ODE main webpage
- ▶ **Must have appropriate SDC role in OEDS_R**
 - ▶ SDC Standard Level Access or
 - ▶ SDC Student Level Access

Data in SDC

- ▶ SDC data is your district data as submitted through the Data Collector
 - ▶ Populated by ODE
 - ▶ Mid-Week
 - ▶ Weekend
- ▶ Access to the SDC is dependent upon ODE overnight process

SDC Data Reminders

- ▶ Report all test records ASAP
 - ▶ Re-scores
 - ▶ Date of spring administration-Math test on DL record
- ▶ Check reports in SDC often

SOES OVERVIEW

FOR TRADITIONAL DISTRICTS

SOES Overview

- ▶ Traditional districts will continue to be responsible for reviewing/flagging their resident students in SOES
- ▶ Login with SAFE credentials at new SOES/SCR website
 - SOES and SCR will have their own roles
- ▶ SOES data driven by latest upload to Data Collector by community schools
- ▶ May be minor timeline changes on how data is used for payments

Resident District Landing Page

ODE Announcements

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System Alerts

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LAST LOGIN: Never logged in

SCR Enrollment Comparisons

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Crescent Colquitt City	1	0	1	0		
Jesup Osterfield City	7	5	7	0		

SOES Resident District Review Summary

LEA ↕	New	Records With No Activity	Records With New Activity	Records With Activity And Flags	Resolved
Auburn Kinderlou City (749026)	4	4		2	0
Crescent Colquitt City (207005)	2	2		1	0
Jesup Osterfield City (813059)	3	3		2	0

“New”

Student Details ✕

Name	SSID	Birthdate	Gender	Year	First Reported
Cunningham, Margaret	IU4941435	01/03/1996	Male	2014	08/01/2013
Guardian		Address			
Norton , George		1695 Peachblow Circle Millen OH 46670			
Derived Enrollment Dates		District of Residence			
08/01/2012 - 09/28/2013		Dudley Tucker Ex Village (454898)			

Reviews

There is no data to display.

Educating Entity	Derived Enrollment Dates	Grade	Pct of Time	FTE	Homeless	Withdrawal	How Received	Sent To
Byromville Waverly Academy (765483)	08/01/2012	KG	100	0.5220	B , Unsheltered	** , Not Applicable	*, Not Applicable	NA, No sent reason code applies

“Add Review”

Name	SSID	Birthdate	Gender	Year	Reporting LEA	First Reported
Cunningham, Margaret	IU4941435	01/03/1996	Male	2014	Byromville Waverly Academy (765483)	08/01/2013
Guardian		Address				
Norton , George		1695 Peachblow Circle Millen OH 46670				
Derived Enrollment Dates		District of Residence				
08/01/2012 - 09/28/2013		Dudley Tucker Ex Village (454898)				

Status Flags

- The student's address is not within the territory of the district
- Incorrect date of birth
- The address does not match the address in the district's record
- Student has graduated
- The student is reported with overlapping attendance
- The SSID does not match the SSID in the district's records
- Incorrect district for a student in a custody/guardianship situation
- The district is challenging the residency of the student because the student appears to live at another address
- Homeless student's district of origin is challenged
- Homeless student's homeless status, as assigned by the CS, challenged

Note

By clicking a "Submit" button the user certifies that, to the best of their knowledge and belief, the data submitted constitutes an accurate and complete report for our school district.

Submit

Cancel

Records with Activity and Flags

Navigate: Home Students Users Agencies Dudley Tucker Ex Village (45489) 2014 Log Out

Last Name SSID Review Status
First Name Gender Modified Since Last Review
Find Clear


SSID	Last Name	First Name	Birth Date	Derived Enrollment Dates	Reporting LEA
KJ1076828	Curtis	Gregory	09/27/2004	07/19/2014	Bowman Rome Community School (765573)
NU8500005	Perry	Kaylee	12/04/2001	12/11/2014	Howell Vienna Community School (427254)

Student Details

Student Details

Name	SSID	Birthdate	Gender	Year	First Reported
Perry, Kaylee	NU8500005	12/04/2001	Unspecified	2014	08/01/2013
Guardian		Address			
Harper , Kathleen		1107 Mccarley Ridge Tucker OH 07634			
Derived Enrollment Dates		District of Residence			
12/11/2014		Dudley Tucker Ex Village (454898)			

Reviews

Date Range	Name	Message	Review Flags	Comments
 10/12/2014	CSUSER, UPDATE	Data generator generated review journal created for Perry, Kaylee	<ul style="list-style-type: none"> The student is reported with overlapping attendance Incorrect district for a student in a custody/guardianship situation 	<ul style="list-style-type: none"> Posted By:CSUSER, UPDATE Remark: Student has not met graduation requirements

Educating Entity	Derived Enrollment Dates	Grade	Pct of		Homeless	Withdrawal	How Received	Sent To
			Time	FTE				
Howell Vienna Community School (427254)	08/01/2012	IN	100	0.6790	I , Hotel/Motel	** , Not Applicable	*, Not Applicable	NA, No sent reason code applies

FY14N REMINDERS

Casino Count – May 9, 2014

- ▶ County of Residence on FS record
 - County the student is actually living in
- ▶ Level 2 errors for overlapping dates
 - Critical if FS date is 5/9
 - Informational if FS does not include 5/9
- ▶ Verify Gen Issues report
 - Students reported with “**” for county of residence
- ▶ Snapshot being taken Friday, July 25

Third Grade Reading Guarantee

- ▶ Reading diagnostic results: Any student enrolled 30 or more days
 - Re-report results from September
 - Report new students enrolled during year
- ▶ Math diagnostic results: Grades 1 & 2
- ▶ Writing diagnostic results: Grades 1, 2, & 3
- ▶ Reading intervention program codes
 - Only if on Reading Improvement Monitoring Plan

Reading Diagnostic Result

▶ New option

Valid Options

** Not required

EX Exempt from Diagnostic Assessment

RN Required, not assessed

AO Assessed, on track

NO Assessed, not on track

- ▶ Report **EX** if the student has significant cognitive disabilities and is exempt from TGRG Reading Diagnostic Assessment

TGRG Report

Gen Issues Report

- 291 & 293 – “AO” or “NO” expected
- 292 – Reading diagnostic reported with “**”
- 297 – Student reported with “NO” should have at least one intervention program reported
- 298 – Student reported with “RN” for Reading
- 299 – Student reported with “EX” and no disability
- 300 – Error check on % of students reported with “EX”

“H” Reporting Period

- ▶ Started earlier for FY14: Opened 5/2/2014
- ▶ Report all Financial Data
 - ▶ Cash
 - ▶ Expenditure
 - ▶ Receipt
 - ▶ OPU Description records
 - ▶ District-Building measures
 - ▶ Capital Assets
 - ▶ Miscellaneous Financial Records
- ▶ Closes 8/20/14

Financial Validations

- ▶ ODE will start checking that valid USAS codes are being used as of May 23 release of H collection request
- ▶ After May 23 and before close of books, districts should collect and prepare at least once to check for bad/missing values

Graduate Reporting Period

▶ FY13G

- ▶ Re-opening May 16, closing June 13
- ▶ Reports available in SDC

▶ Accountability overrides

- ▶ Submit withdrawal overrides for grad cohorts to Accountability by May 30

▶ FY14G

- ▶ Opens June 13, 2014
- ▶ Closes November 14, 2014

Questions?



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