

#### **The Usual Reminders**

- Manual sections posted after this training prevail in a conflict between this presentation and the manual
- Some questions may be deferred to helpdesk
- Hierarchy of support
  - -EMIS Manual
  - –EMIS Coordinator
  - -ITC
  - -Helpdesk

### **Topics**

- Career Technical Education, 4
- Federal Child Count, 13
- EMIS Changes, 21
- Student Claiming Module, 26
- ODDEX Updates, 49
- Resources, 52

### **Career Technical Education**

# **Program of Concentration (POC)**

- Concentrator: secondary student completing at least two approved Workforce Development (WFD) courses in a single CTE program
- Only one area of concentration can be reported in EMIS
  - -CTE Program of Concentration (FN290)
  - -Report in year student achieves concentrator status and
  - Any subsequent year student takes aligned course(s)
- Grade level has no relationship to student identified as concentrator

### **CTE Concentrator Level 2 Reports**

- CTE\_CTAC-102\_ACCNT\_FY\_POC\_MISSING
  - -Identifies student with at least one aligned completed course in current year in POC that has at least 2 completed courses and
  - Does not have POC reported in current year
- CTE\_CTAC-103\_ACCNT\_FY\_POC\_UNEXPT
  - -Identifies student reported with POC in current year and
  - Does not have an aligned completed course to a POC that has at least 2 completed courses in current year
- Available in Initial and Final Staff and Course (L) Collections

# CTAC-102 and CTAC-103 – What to Verify

- Did student have course aligned to POC in current year?
- Was course funded?
- Was student enrolled in at least 90% of the course?
- Did student earn credit in aligned course?
- Did student have courses from another district?

### **CTE Technical Assessment Level 2 Report**

- CTE\_CTAC-001\_CTE\_TECH\_ASSMT
  - -Students with CTE Technical Assessment reported
  - -Students enrolled in CTE Workforce Development program, but no CTE Technical Assessment reported
  - -All technical assessments for students regardless of district reporting
- Provides count of each type of CTE Tech assessment (GY, GW, CTE CCP) used to determine POC proficiency
- Received by district with reported courses or tests for same student
- Available in Career Tech Accountability Assessment (A) and Graduation (G) Collections

#### What the CTAC-001 is and What it is Not

- It is telling you all POCs aligned to reported CTE Technical Assessments
- It is a tool to help you determine which POCs could be reported based on CTE Tech Assessment proficiency
- It is not identifying a student as a concentrator
- It is not an indicating a POC has been reported
- It does not mean the POC has an approved CTE 26

### CTAC-001 – What to Verify

- Is the technical assessment aligned to POC?
- Is the correct Score Not Reported option reported?
- Is the correct test score reported?
- Does the student have technical assessments reported in other districts?

### **CTE Graduation Cohort Level 2 Reports**

- Available in Mid and End of Year Student (S), SOES End of Year Student (S), and Graduation (G) Collections
  - -(CTGR-421) 2021-CTE\_GRAD\_Cohort\_4<sup>th</sup>\_Year\_Status
  - -(CTGR-422) 2022-CTE\_GRAD\_Cohort\_3rd \_Year\_Status
  - -(CTGR-423) 2023-CTE\_GRAD\_ Cohort\_2<sup>nd</sup> \_Year\_Status
  - -(CTGR-424) 2024-CTE\_GRAD\_Cohort\_1st \_Year\_Status
  - -(CTGR-520) 2020-CTE\_GRAD\_Cohort\_5<sup>th</sup>\_Year\_Status
- Received by district reporting student as CTE concentrator who is also in a grad cohort

# CTE Technical Assessment (GY) – Course Grade Substitution

- HB 197 allowed course grade substitution for any grade level in place of a test score for FY20
- HB 67 allows only juniors and seniors to use course grades in place of a test score for FY21 (21-167)
- Score Not Reported (FA235) = X
- Score (FA240) = A, P, or N

# Federal Child Count (FCC)

# Federal Child Count (FCC)

- Number of special education students meeting initial selection criteria
  - Based on current year Beginning of Year and prior year End of Year Student (S) Collections
- Verify all IEPs in place as of Oct. 31 are included in Beginning of Year Student (S) Collection reporting
  - -Close date is Dec. 20

### **Inclusion Criteria**

- Enrolled on Oct. 31
  - -Effective Start Date (FS060) and End Date (FS090)
- Disability Condition (FD130) in effect as of Oct. 31
  - -"16" allowed for KG through Dec. 1 was only for FY21 (21-54)
- Between the ages of 3 and 21 as of Oct. 31
  - –Date of Birth (GI070)
- IEP in effect on Oct. 31
  - -Outcome Beginning Date (GE140) and End Date (GE150)
  - -FY21 End of Year and FY22 Beginning of Year Student Collections

## Least Restrictive Environment (LRE)

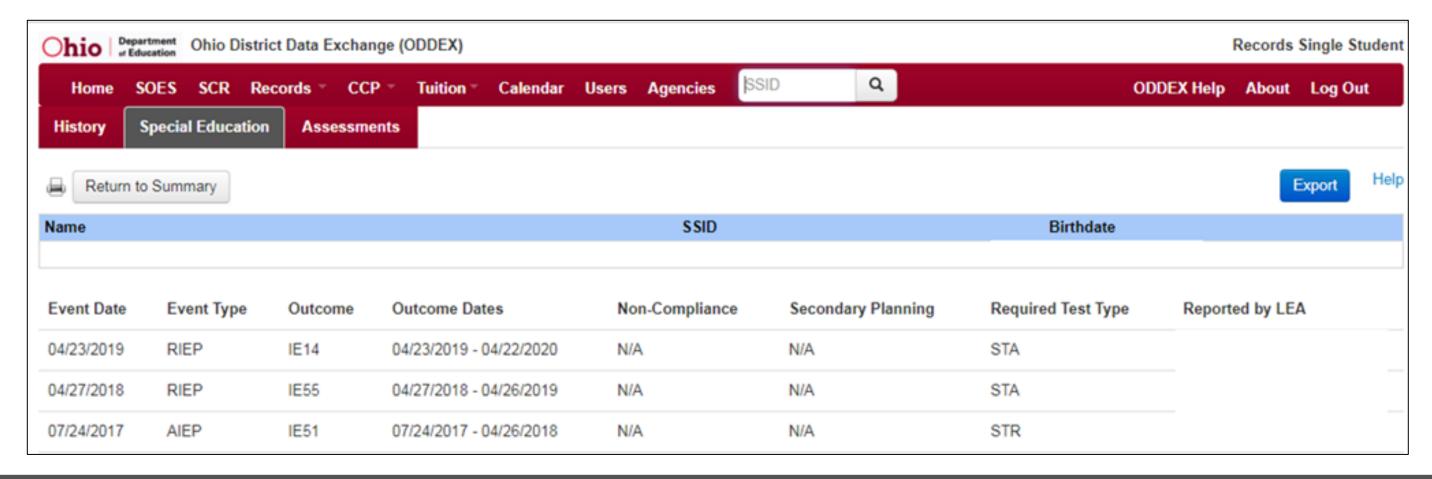
- Outcome ID (GE120) must agree with age and grade level on the current IEP as of Oct. 31
  - -Preschool IE51-IE72: ages 3-5 in PS; age 4 in KG
  - -School-age IE13-IE39: ages 5 and over in KG or higher
- Report Updated October 31 IEP Outcome (FN270) if Outcome ID is not age/grade appropriate
- Example: 5-year-old KG student with a preschool
  Outcome ID on the current IEP
  - -Report school-age outcome in FN270

### Where Do Shared Students Count?

- Students count at their resident districts except those attending
  - –Community schools, How Received = M
  - –STEM districts, How Received = K
  - -State-supported schools, How Received = U, Y
  - -Pilot Programs, Sent Reason = PP
- Non-public students count at the traditional district providing related services
  - -How Received = 6

### **Shared Student Verification – ODDEX**

- Use Special Ed tab to verify reporting of IEP events by both entities
- Communicate to determine correct reporting



### FCC Level 2 Reports

- (FCCD-001) Federal Child Count Detail
- (FCCS-001) Federal Child Count Statement of Assurances
- No FY22 changes
- Currently being generated
- Sign up for EMIS Alliance training at an ITC near you!

### FCC Gen Issues Reports

- IS0450: Variance of +/- 20% in the number of students with disabilities across reporting years
  - -Verify Disability Condition (FD130) reporting is accurate
- IS0483: Unusual Age/Grade Level Combination
  - Verify Date of Birth (GI070) and State Equivalent Grade Level (FD090) reporting is accurate
- If reporting is accurate, no action needed

# **EMIS Changes**

## Completed FY22 Changes, 1

- 22-3: CTE Matrix-related updates
- 22-17: Homeschool attribute now required reporting (5.3)
- 22-19: Removed elements no longer needed from CTE Workforce Development Follow-up (GV) Record (2.12)
- 22-28: Addition of subject code 119980 (4.7)
- 22-30: RIMP codes updated (2.9)
- 22-33: Glucagon DN attributes added (5.3)

## Completed Changes, 2

- 22-34: Include graduation seal codes in earlier collections (2.9)
- 22-35: Connectivity and hardware program code reporting instructions updated (2.9)
- 22-38: Include earned credits in earlier collection (4.4)
- 22-40: CLOSED Education Delivery Model option removed (5.3)
- 22-45: Computer science subject code additions and updates (4.7)

## Completed Changes, 3

- 22-47: Subject codes added to pathways in CTE Matrix
- 22-50: CTE program codes updated and removed (2.9)
- 22-54: OGT references removed from MOA table (2.6)
- 22-60: DN Assessment Group reporting requirements changed from Optional to Required (5.3)
- 22-61: Acceleration transfer student guidance added (2.7)
- 22-62: OGT and Writing Assessment Area references removed (2.14)

## Completed Changes, 4

- 22-63: AP and IB Assessment Area Codes added and updated (2.8.1)
- 22-64: CORE Area Code values added and updated (2.15)
- 22-65: Graduation-related seals reporting guidance added (2.9)
- 22-66: Alternative competency codes added and updated (2.9)

# Student Claiming Module (SCM)

### Purpose of SCM

- Earlier access to student records
- Earlier notification student is leaving
- Fewer incorrect SSIDs
- Improved grade placement in new district
- Better graduation planning

### **How Student Identified in SCM**

- Majority will be identified using
  - -First and last name
  - –Date of birth
  - -Gender
  - –Prior district
- More identified when adding
  - -Similar names or nicknames
  - Prior math and English teachers

#### What Information is in SCM?

- Data from Student Cross Reference (SCR)
- Any student who attended public school since FY15
- EMIS data on math and English teachers

# Tight Integration Between SCM and Student Cross Reference (SCR)

- Claimed student
  - -Immediately included in SCR History
  - SCR conflicts related to overlapping enrollment appear after nightly processing
- Tentative enrollment dates and types entered during claiming
  - -Replaced with SCR data as soon as student submitted in SCR
- SCM data never submitted to SCR
  - -Does not require Withdrawal Reason 81

### **Access to SCM**

- Superintendent can view, claim students, and cancel other's claims
- EMIS coordinator can view and cancel other's claims
- ITC staff with SDC-Student Level Access can view
- Two new roles
  - Enrollment Staff-SCM can view, claim students, and cancel other's claims
  - Data View-SCM can only view claims

### SCM

- Should not be used to
  - -Check data on potential students
  - -Find a name to go with an SSID
- To ensure system is not abused, staff members cannot cancel their own claims

### **SCM Options**

- New menu bar option in ODDEX
- Can claim a new student, review prior claims related to your district, and cancel claims of students not yet reported as enrolled in SCR

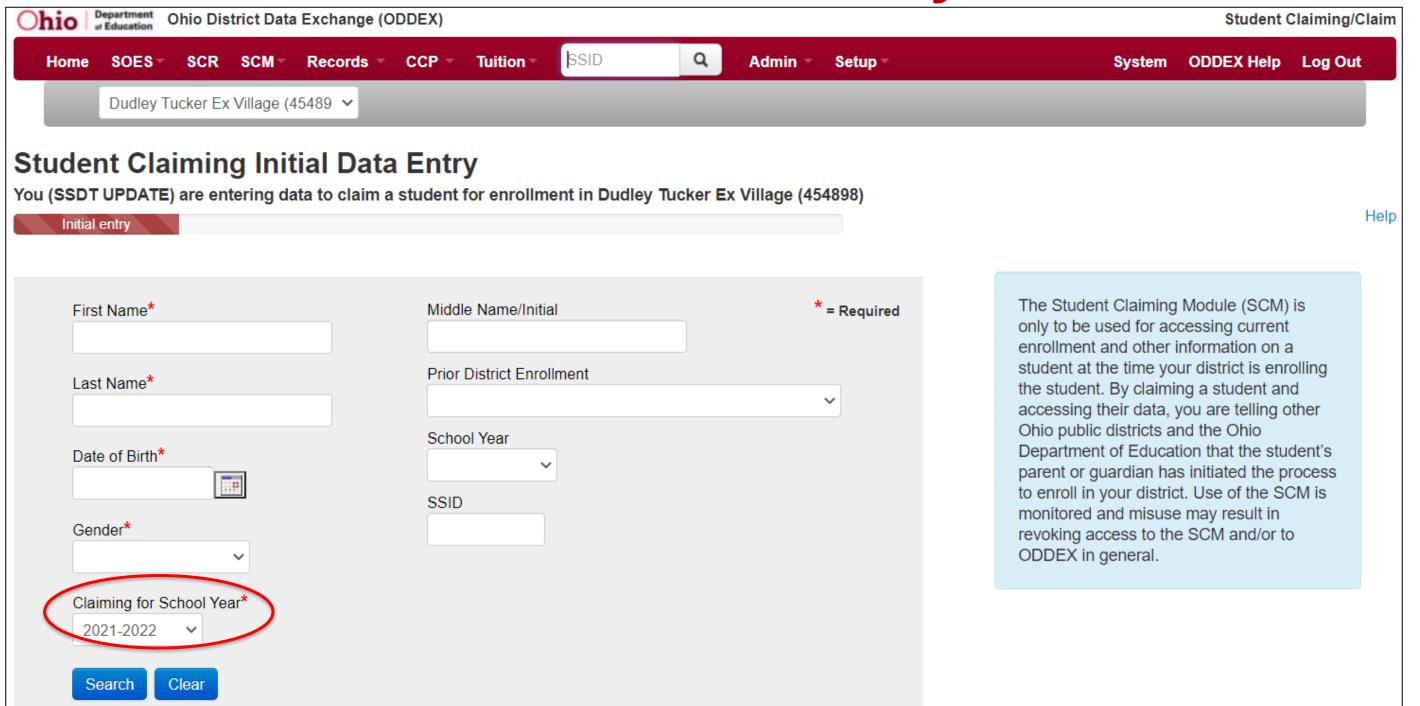


# Claiming Process

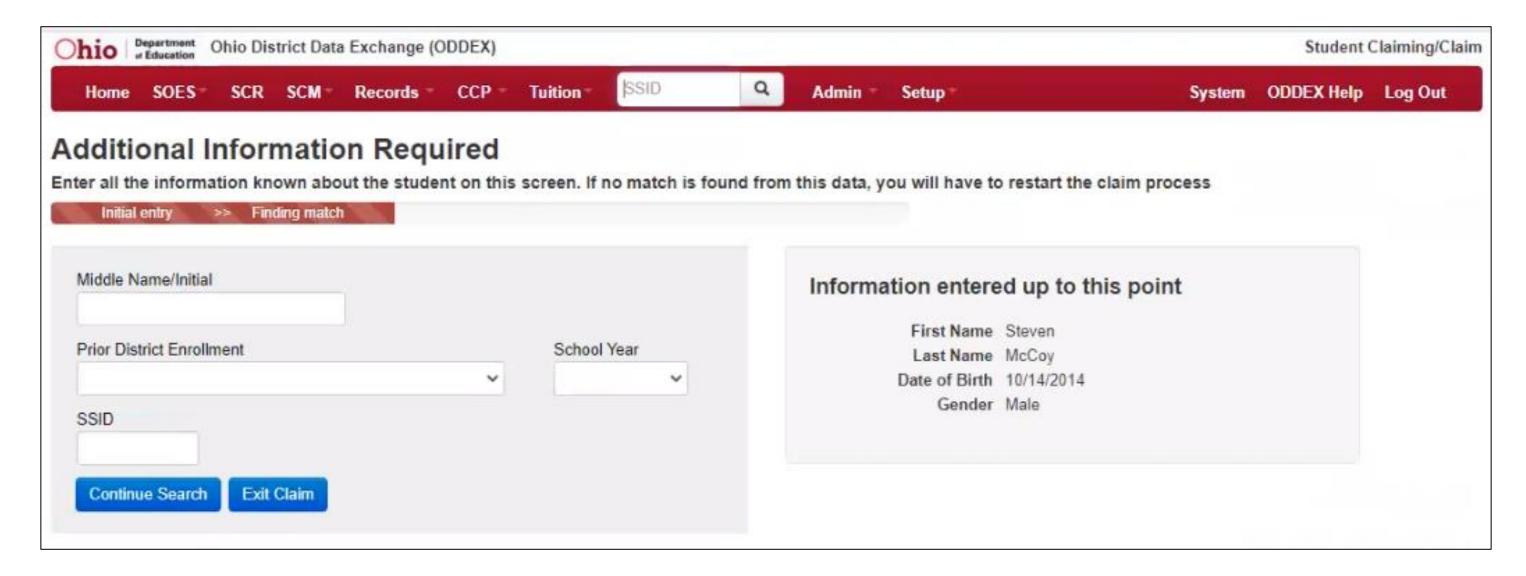


- Five steps to claiming a student
- Each page has a bar across the top
  - -Bar progresses as you complete each step for a student
  - -May have multiple screens for the same step
  - Only way to return to an earlier step is to cancel or exit the current claim and start again

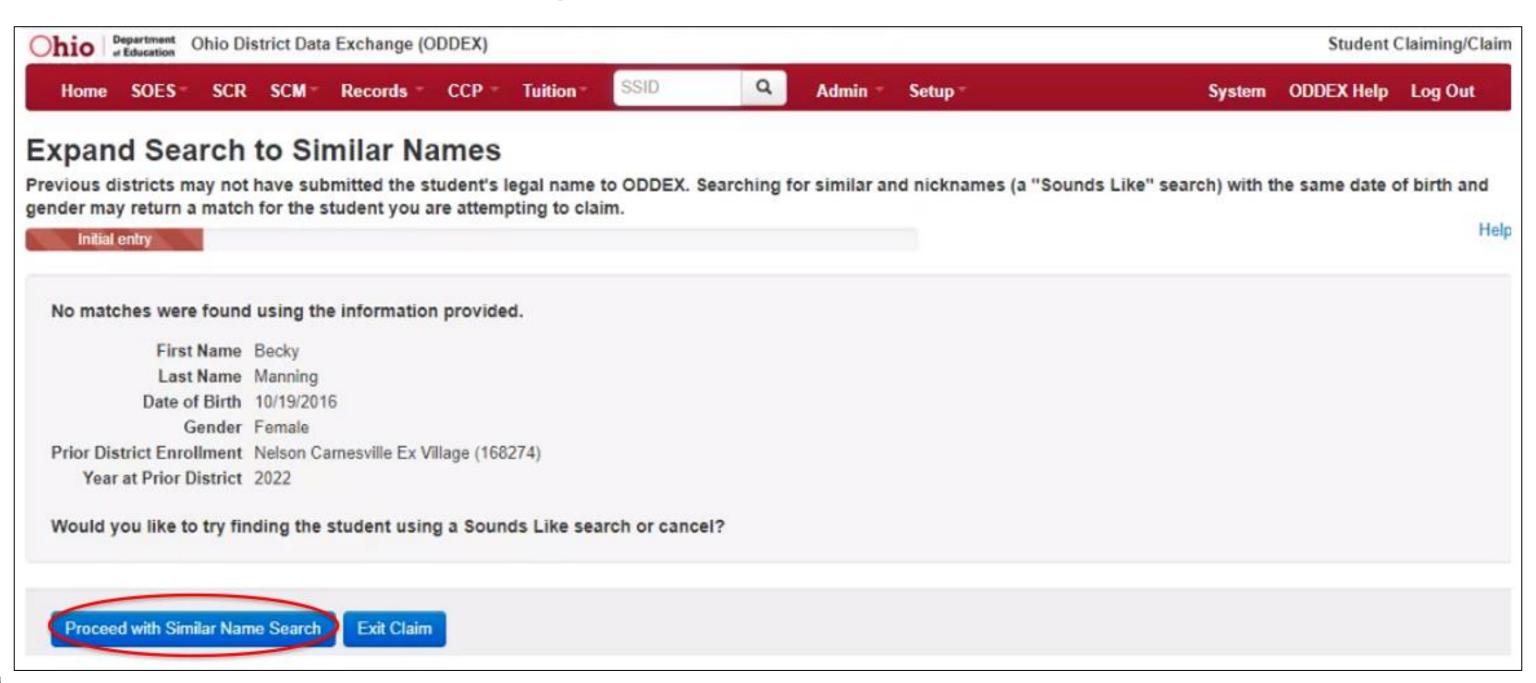
### **Initial Data Entry**



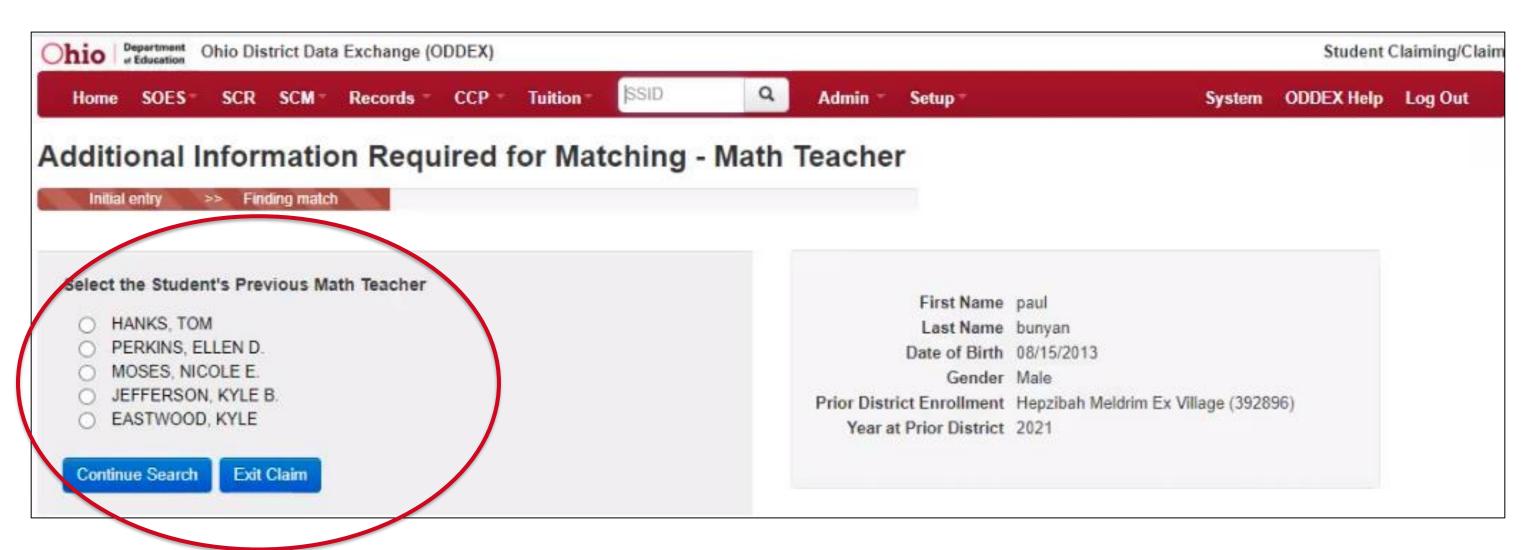
# **Additional Information Required**



#### **Similar Names**



## **Continue Using Teacher Information**

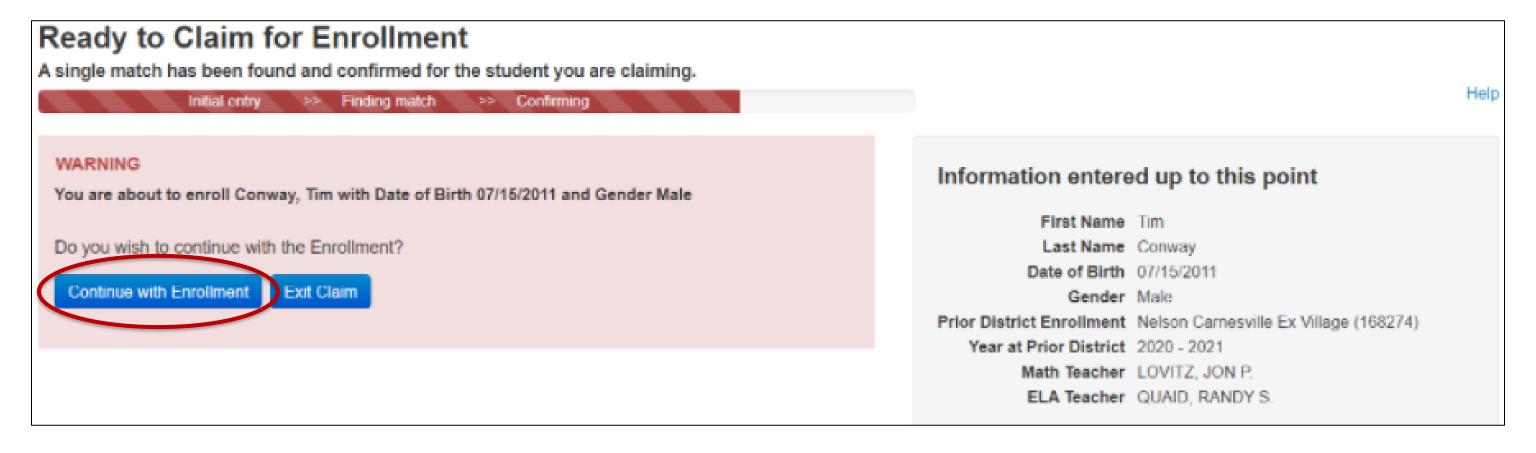


### Will Not Always Find Match

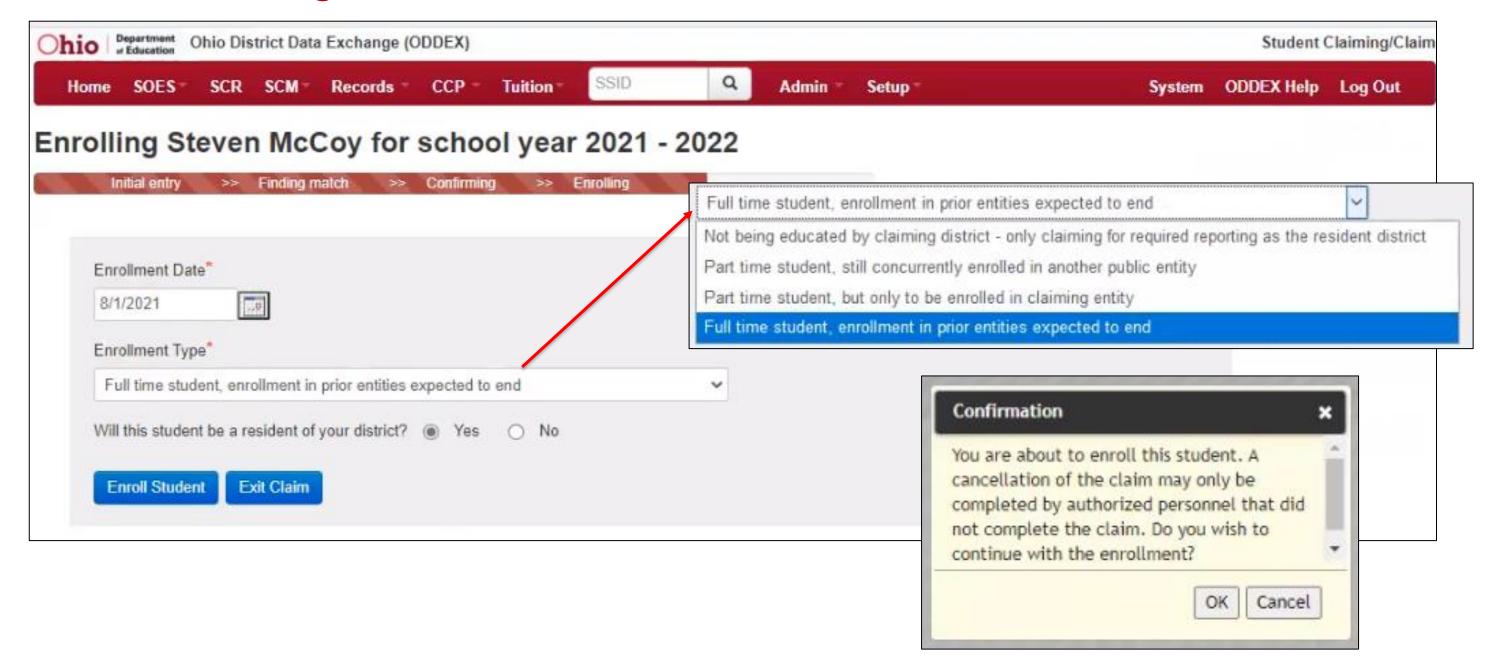
- Bad information
- Not a public student since FY15



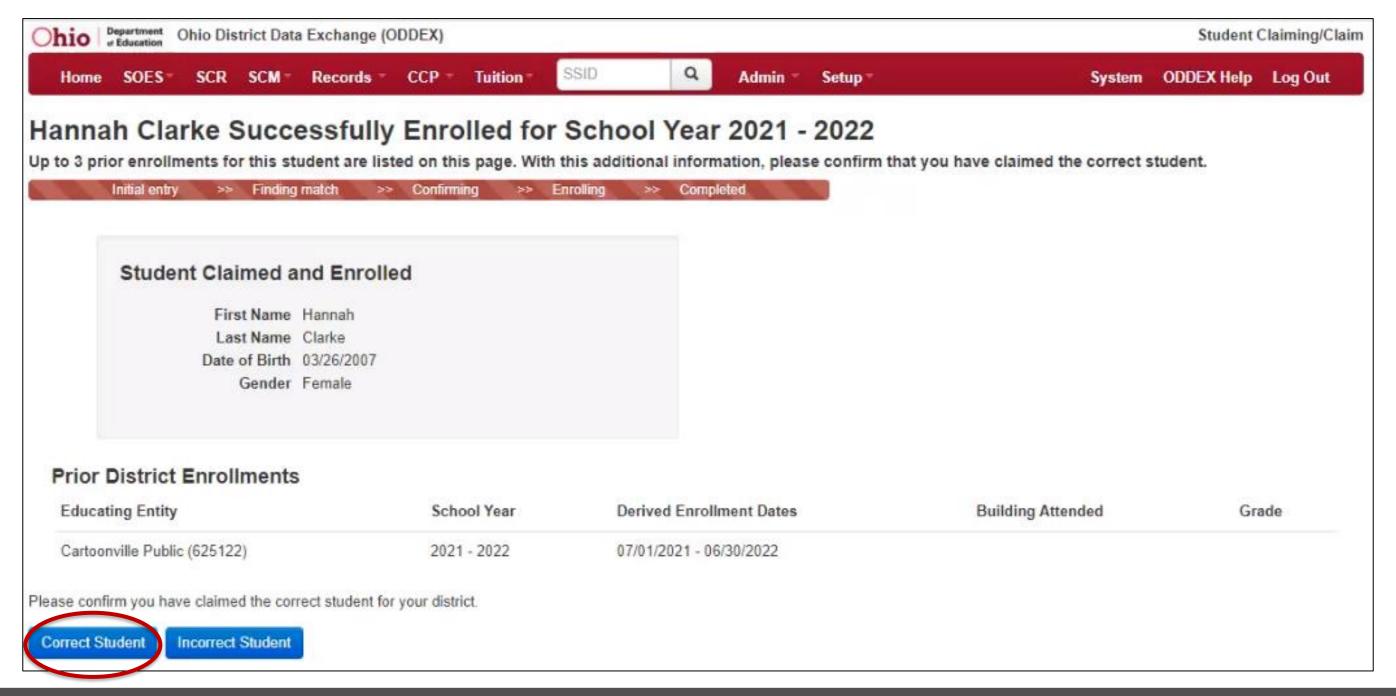
## Single Match Found – Ready to Claim



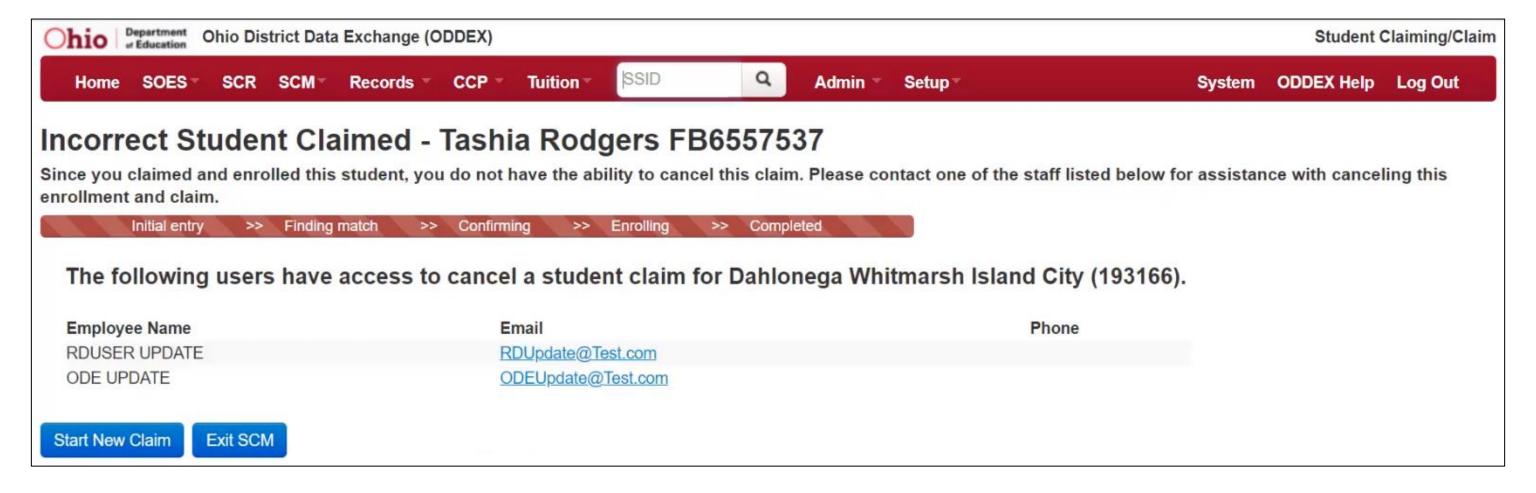
## **Projected Enrollment Information**



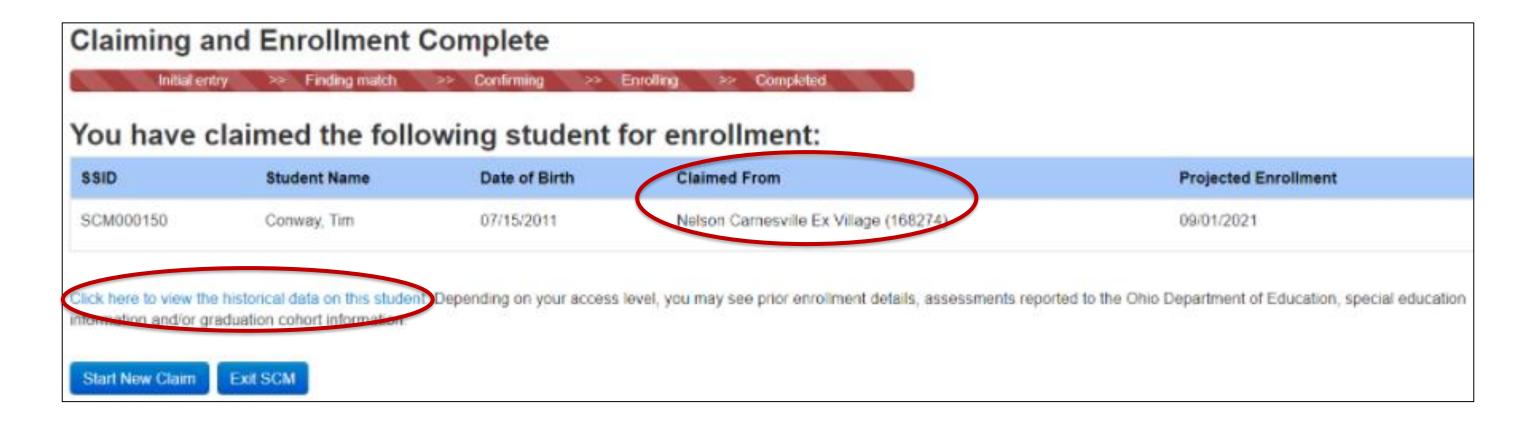
#### Successful Enrollment – Correct Student



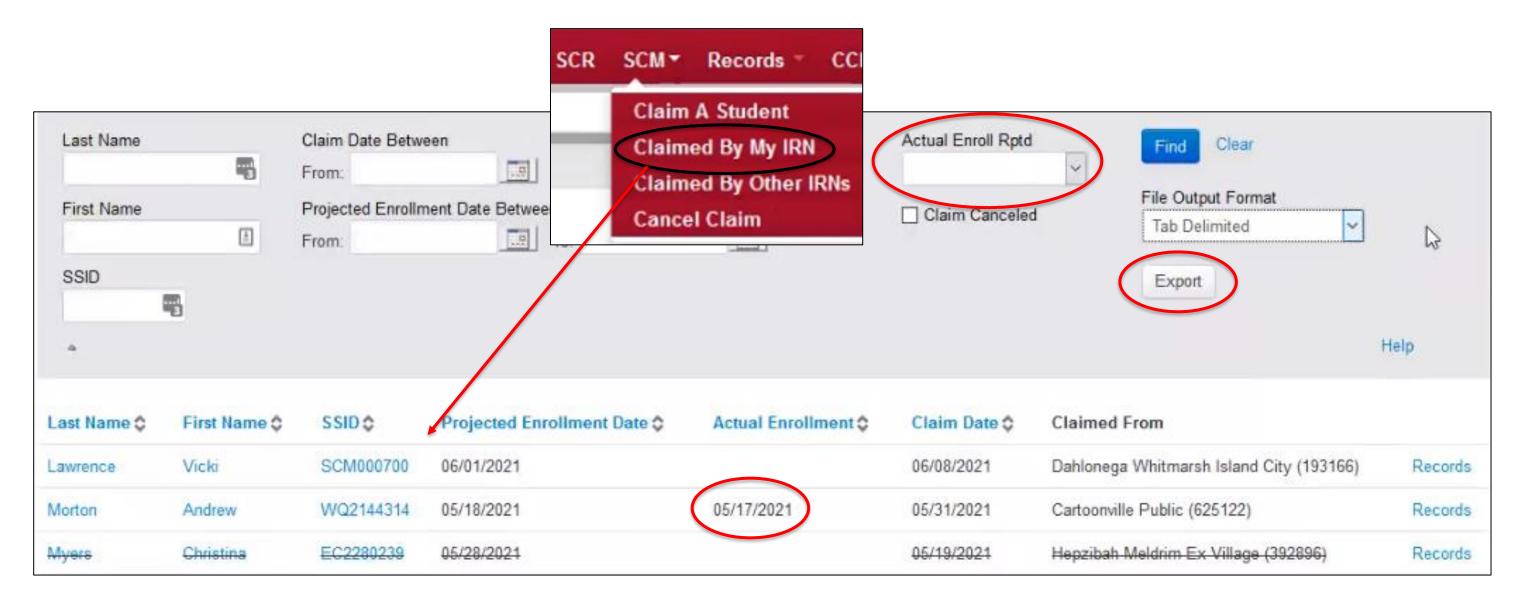
#### Successful Enrollment – Incorrect Student



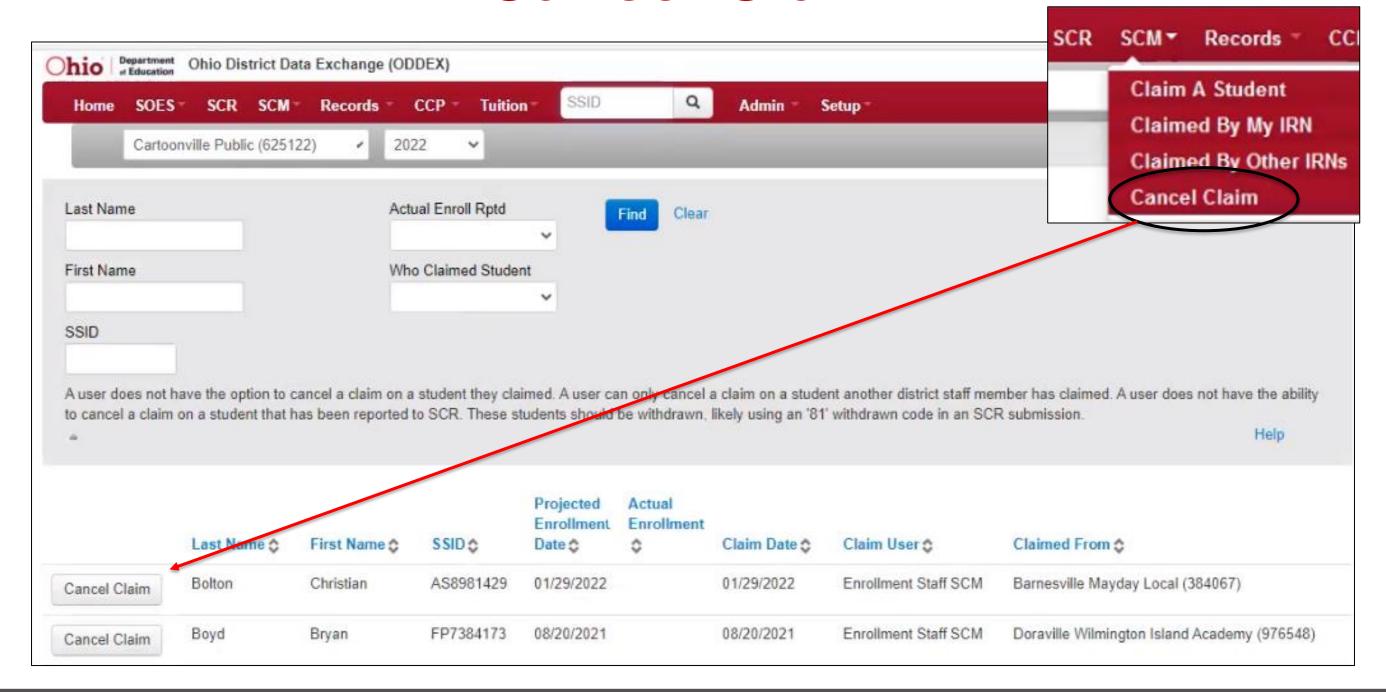
## **Completed Claim**



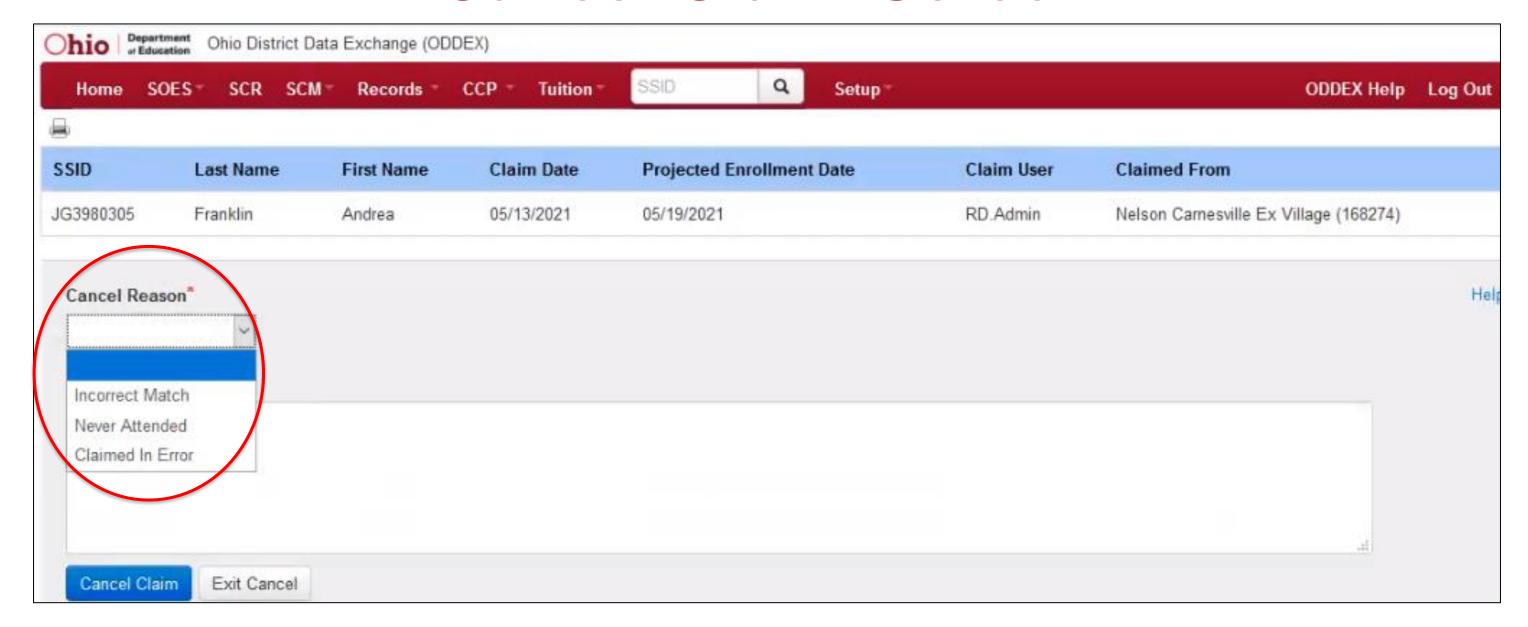
#### **List of Claimed Students**



#### **Cancel Claim**



#### Cancel Claim Screen



### **SCM Help**

- ODDEX Help page
- Training will be posted as a stand-alone recording
  - -Version for EMIS coordinators very similar to OEDSA
  - Version for non-EMIS staff that includes more ODDEX background
- SSDT Help Desk
- EMIS Help Desk
- We want your feedback on how to make it better!

# **ODDEX Updates**

#### **Updates**

#### SOES

- -"Red-x" icon eliminated from display for students with blank address
  - Indicated no funding, does not apply for FY22
  - Replaced with yellow-exclamation point
- Corrected issue where claimed student included in Summary list prior to submission in SOES collection
- Tuition FY21 review flagging disabled
- CCP FY22 reviews enabled
- SCM "Enrollment Staff-SCM" role issue corrected

### **Questions?**



## Resources

## Training Evaluation

#### Available through Oct. 15

Your evaluations of our trainings are now being collected via an online form. This will give us access to better, more immediate feedback and statistics about these trainings, which will allow us to be even more responsive to your input. This will also be easier for you as you will no longer have to email anything to us.

After completing the evaluation and clicking submit, you will see a message thanking you for your feedback and acknowledging your attendance at a training. If this is information you need, be sure to capture or print the page and retain it for your records. Once the evaluation period for the session ends (2 weeks after the final session), you will no longer be able to submit a response or receive an attendance acknowledgement. Note that this is the only way to receive this acknowledgement. We will no longer be emailing this information to participants.

http://education.ohio.gov/Topics/Data/EMIS/Resources-for-EMIS-Professionals/Training-Evaluation

## **EMIS Training Webpage**

- A recorded version of this presentation will be posted
- The Q and A, questions asked during the sessions, will be posted
- Schedules for remaining 2021 training are posted
  - -The next ODE ITC EMIS Training is November 15-19, 2021
  - -STARS registration now available for all sessions

http://education.ohio.gov/Topics/Data/EMIS/Resources-for-EMIS-Professionals/EMIS-Training

#### EMIS Manual, 1

- COVID-19-Related EMIS Reporting Guidance
- 2.2 Student Demographic (GI) Record
- 2.4 Student Standing (FS) Record
- 2.5 Student Attributes Effective Date (FD) Record
- 2.6 Student Attributes No Date (FN) Record
- 2.7 Student Acceleration (FB) Record
- 2.8 Student Assessment (FA) Record
- 2.8.1 Assessment Area Codes

#### EMIS Manual, 2

- 2.9 Student Program (GQ) Record
- 2.12 CTE Workforce Development Follow-up (GV) Record
- 2.13 Student Special Education (GE) Record
- 2.14 Student Special Education Graduation Requirement (FE) Record
- 2.15 Student Graduation Core Summary (GC) Record
- 4.4 Student Course (GN) Record
- 4.7 Subject Codes
- 5.3 Organization General Info (DN) Record

#### Report Explanations

- CTE Concentrator Reports
- CTE Grad Cohort Reports
- CTE Technical Assessment Summary Reports
- Federal Child Count

## (GNIS-xxx) General Issues

- Level 2 reports generated by business offices on student, staff/course, assessment, and financial data
- Announced via Release Notes
  - http://education.ohio.gov/Topics/Data/EMIS/Technical-Documentation/EMIS-Release-Notes
- For assistance, contact data manager on report and in report explanation
- Do not include student identifiable information in communications

#### **Other**

- Career-Technical Education Program and Assessment Matrix
  - http://education.ohio.gov/Topics/Career-Tech/CTE-Performance-Data-and-Accountability/Perkins-Resources/Career-Technical-Education-Program-and-Assessment
- EMIS Changes
  - http://education.ohio.gov/Topics/Data/EMIS/EMIS-Documentation/EMIS-Changes-1
- ODDEX Help
  - -https://wiki.ssdtohio.org/pages/viewpage.action?pageId=21135503

### Office of Data Quality

- EMIS Data Appeals
  - -http://education.ohio.gov/Topics/Data/EMIS/Reporting-Responsibilities/Data-Appeals
- EMIS Data Review & Verification
  - -http://education.ohio.gov/Topics/Data/EMIS/Reporting-Responsibilities/EMIS-Data-Review-Verification
- Contact information
  - -dataquality@education.ohio.gov
  - -(614) 466-7144

### **OH|ID Portal**

#### Help

- http://education.ohio.gov/Topics/Department-of-Education-OH-ID-Portal-Help

#### FAQ

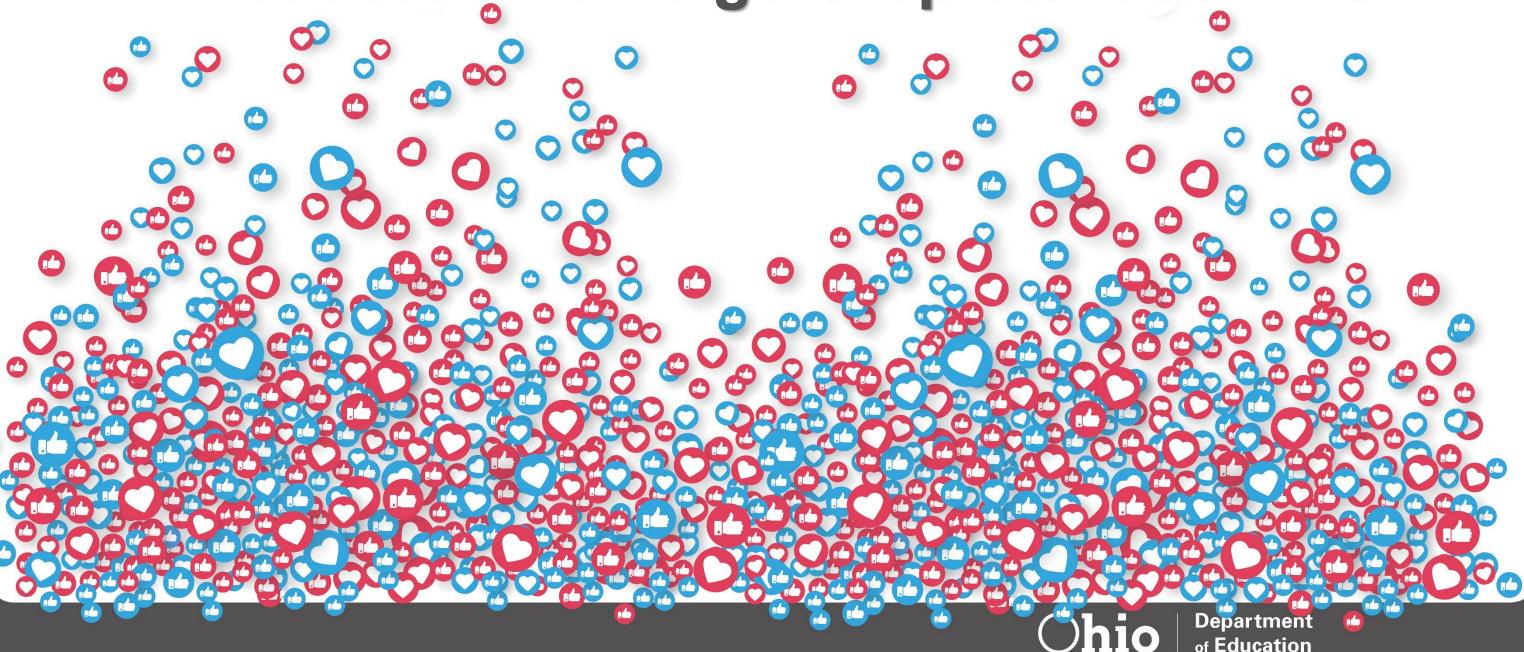
- http://education.ohio.gov/Topics/Department-of-Education-OH-ID-Portal-Help/Department-of-Education-OH-ID-Portal-Help-Frequent

#### Contact

-Profile.Help@education.ohio.gov



## education.ohio.gov/Topics/Data/EMIS













of Education



