

# ODE ITC EMIS Training



February/March 2020

# The Usual Reminders

- Manual sections posted after this training prevail in a conflict between this presentation and the manual
- Some questions may be deferred to helpdesk
- Hierarchy of support
  - EMIS Manual
  - EMIS Coordinator
  - ITC
  - Helpdesk

# Topics

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# Grad Cohort Reports

# Cohort Assignment

- State Equivalent Grade Level (FD090) as of October 1 for student reported in the prior year
- Fiscal Year that Student Began Ninth Grade(FN110) for student not reported in the prior year
- Use grad cohort reports to verify first year students before close of FY20 End of Year Student (S) collections

# Level 2 Reports

Verify all cohort assignments

Collection Request / Report Name	LEA	Fatal	Critical	Warn	Info	Total	Category	Data Set
▼ Midyear Student Collection (FY20) (2020S2TRD)								
 <a href="#">(GRAD-002) Newly Assigned to Grad Cohort</a>		0	0	0	<a href="#">160</a>	<a href="#">160</a>	Graduate	S
 <a href="#">(GRAD-420) 2020 - Grad Cohort - 4th Year Status</a>		0	0	0	<a href="#">147</a>	<a href="#">147</a>	Graduate	S
 <a href="#">(GRAD-421) 2021 - Grad Cohort - 3rd Year Status</a>		0	0	0	<a href="#">120</a>	<a href="#">120</a>	Graduate	S
 <a href="#">(GRAD-422) 2022 - Grad Cohort - 2nd Year Status</a>		0	0	0	<a href="#">157</a>	<a href="#">157</a>	Graduate	S
 <a href="#">(GRAD-423) 2023 - Grad Cohort - 1st Year Status</a>		0	0	0	<a href="#">147</a>	<a href="#">147</a>	Graduate	S
 <a href="#">(GRAD-519) 2019 - Grad Cohort - 5th Year Status</a>		0	0	0	<a href="#">128</a>	<a href="#">128</a>	Graduate	S

# GRAD-002 Newly Assigned to Grad Cohort

- First year cohort assignment verification made easier
- Combines all cohort reports into one
  - Based on Add Cohort by Grad Event Code column `ADD COHORT BY GRAD EVENT CODE`
- Use to verify accountability

# How To Use Cohort Reports

- Verify students listed in cohort
- Determine if any students are missing from cohort
- Confirm that student should be included in district's denominator



# Received Files

- 2020\_GRAD\_Cohort-EOC-Asmnt\_Detail
- 2020\_GRAD\_Cohort-Non-EOC-Pts-Detail
- 2020\_GRAD\_Cohort-EOC-Path-Req-Stat
- 2020\_GRAD\_Cohort\_SAT-  
ACT\_Path\_Req\_stat
- 2020\_GRAD\_Cohort\_WK-  
IndCred\_Path\_Req\_stat

# 2020\_GRAD\_Cohort-EOC- Asmnt\_Detail

- End of Course (EOC) results only
- Highest score or points per student in each subject area
- All submitted results considered when determining highest score or points

# 2020\_GRAD\_Cohort-Non-EOC- Pts-Detail

Points earned through means other than EOC

- AP and IB scores
- IEP exemptions
- Substitutes for EOC
  - College Credit Plus (CCP) course grade = option X
  - Non-public transfer credits = option 2
  - Coursework prior to test availability = option W

# 2020\_GRAD\_Cohort-EOC-Path-Req-Stat

- Highest points earned per subject area
  - EOC and substitute tests
- Out-of-state and home-school transfers
  - SNR = option Y
- Total of all points earned
- Final pathway determination

# 2020\_GRAD\_Cohort\_SAT- ACT\_Path\_Req\_stat

- Highest score per ACT/SAT subject area
- Test date corresponding to highest score
- Remediation-free determination
- Final pathway determination

# 2020\_GRAD\_Cohort\_WK- IndCred\_Path\_Req\_stat

- Total credential points earned in each career field
  - 12 points required in single career field
- Highest valid score per subject area per version of WorkKeys assessment
  - 13 points required on single version
- Determination for each part
- Final pathway determination

# New FY19 Cohort Appeal, 1

- Open March 2-13, 2020
- Can update Fiscal Year that Student Began Ninth Grade and State Equivalent Grade Level
- Must use the 2019 Data Appeal for Cohort form available in OH|ID
  - Can include FY20 Cohort or beyond

# New FY19 Cohort Appeal, 2

- Appeal subject to audit
- Proper documentation
  - Must be kept by district
  - Made available to ODE upon request
- In the future, this appeal will be open after cohort graduates in the fall



# Preschool Transition

# Indicator 12 Calculation

- Measures percentage of students referred by Part C to part B prior to age 3 for students found to have disability
- Department uses IIEP Outcome Beginning Date (GE140) to determine compliance during FY20
  - Previously used IIEP event date

# PS Transition Conference (PSTC)

- For students transitioning from Part C to Part B preschool special education
- Between early intervention provider and child's LEA
- Federally mandated to occur prior to age 3

# Reporting

- Data used to determine compliance with Federal mandate
- Legal District of Residence reports
  - Initial ETR confirms disability
  - Initial IEP must be developed for Part B services
  - Must be implemented **by** third birthday
- Even if DOR does not attend PSTC

# What and When to Report

- Student confirmed with disability
  - Report PSTC, IETR, and IIEP
- Student found ineligible or parents refuse services
  - Report PSTC, IETR, and IIEP where relevant
  - Enroll using How Received (FS180) = V
  - Enrollment and Withdrawal date will be the date of the last event
- What if the student moves after PSTC?
  - Nothing to report

# Non-Compliance ID (GE130) Mandatory

IIEP Outcome Beginning Date not on or before third birthday is late and requires non-compliance code

- Third birthday is on a Saturday
  - On/before Friday
- Third birthday is on leap year date of February 29
  - On/before February 28
- Third birthday occurs when school is not in session
  - On/before the break

# Grandparent Legislation

# Attending Situations

- Grandparent Rule
- Power of Attorney
- Caretaker Authorization Affidavit



# Grandparent Rule

- Ohio Revised Code (ORC) §3313.64(F)(11)
  - Under the age of twenty-two
  - In the custody of the parent(s)
  - Resides with the grandparent
  - No special education required
  - Both districts agree in writing good cause exists
- Funding goes directly to educating district
  - Not on FTE Report of parent's district

# Grandparent Rule Example

Student Standing (FS) Element	District A – Parent	District B – Grandparent
County of Residence	District B	District B
District Relationship	3	1
How Received	*	7
How Received IRN	*****	District A
Legal District of Residence	District A	District A
Sent Reason	64	NA
Sent to IRN	District B	*****

# Power of Attorney

- ORC §§3109.52 and 3109.53 to 3109.61
- Executed by *parent*
- Student lives with grandparent
- Legal District of Residence is grandparent's district

# Caretaker Authorization Affidavit

- ORC §§3109.65/3109.67 and 3109.66 to 3109.73
- Executed by ***grandparent***
- Inability to locate or custody order prevents contact
- Student lives with grandparent
- Legal District of Residence is grandparent's district

# Power of Attorney and Caretaker Authorization Affidavit Example

Student Standing (FS) Element	District A – Grandparent
County of Residence	District A
District Relationship	1
How Received	*
How Received IRN	*****
Legal District of Residence	District A
Sent Reason	NA
Sent to IRN	*****

# CTE Assessments

# CTE Technical Assessment (GY)

- Career Tech Accountability Assessment (A) Collection
- March (D) Follow-up Collection
  - Only for students in ODE file
  - Proficiency achieved with additional tests since prior year summative record
  - Course-level results for every test represented by summative record must be reported

# Industry Credentials (GW)

- Can be reported in any, counted the same
  - Career Tech Accountability Assessment (A)
    - Specifically for CTE assessment reporting
  - Other Accountability Assessments (A) Collection
    - Prep for Success measure assessments
  - Graduation (G) Collection
    - Attempts after graduation
    - Not available to JVSs
- New test types IPD and INP
  - GW records with test dates after 6/30/2019



# (CTAC-001) CTE Accountability Program of Concentration Tech Ase smnt Results

Added to March D collection January 16

Collection Request / Report Name	LEA	Fatal	Critical	Warn	Info	Total	Category
▼ March Follow-up Collection (FY20) (2020D0000)							
 <a href="#">(CTAC-001) CTE Accountability Program of Concentration Tech Ase smnt Results</a>	Hogwarts Career Ctr_123456	0	<a href="#">1284</a>	<a href="#">3041</a>	<a href="#">2306</a>	<a href="#">6631</a>	Career Tech

Data Set	Process Date	Last Upd Date	Submission	Help Page
(Count: 3)				
D	01/16/20 15:18	01/16/20 15:17	<a href="#">Not Known</a>	<a href="#">Help...</a>

# How to Use CTAC-001 Report for March D

- Tool to help determine potential programs of concentration (POC) based on
  - Past course enrollments
  - Reported Career Technical Assessment (GY) results
- Decide whether to appeal previously reported Program of Concentration (FN290)
  - Not included in report

# Five-Year Forecast (P) Collections

# Overview

- Five-Year Forecast – Initial Optional (P) Collection
  - Opportunity to submit updates on data provided in Initial Required collection
  - Closes March 27, 2020
- Five-Year Forecast – Required Spring Update (P) Collection
  - All entities must submit
  - Closes May 31, 2020
- Required records for each submission
  - Five-Year Forecast (QF) Record
  - Assumptions uploaded as .TXT or .PDF

# Current Five-Year Forecast

[Home > Finance & Funding > Five-Year Forecasts](#)

## Five-Year Forecasts

This webpage provides links to five-year forecasts submitted to the Ohio Department of Education by various types of Local Education Agencies (LEAs). Click on the links below for further information by LEA type.

- » [Five Year Forecasts – Traditional School Districts](#)
- » [Five Year Forecasts - Community Schools](#)
- » [Five Year Forecasts for Independent STEM Schools](#)

# Miscellaneous

# Staff Data and the Secure Data Center (SDC)

- Effective FY20, the SDC will now reflect staff data reporting from the Final Staff and Course (L) Collection
  - Degree type
  - FTE
  - Salary
- No change to Initial Staff and Course (L) Collection reporting requirements, including certification/licensure

# Advisory Council Updates

- New Secure Data Center (SDC) workgroup
  - Stemmed from Reports and Impact workgroup
- New Career Tech workgroup
  - Membership will include JVSDs, compact, comprehensive, non-lead LEAs, EMIS, policy staff
- Both groups meeting February 26, April 8, and May 13



# New Resource

## ODE ITC EMIS Training Q&A

- Questions received and answered during sessions
- In order by topic
- Links to relevant EMIS documentation
- Posted on EMIS Training webpage

### » January 13–23 Schedule

- [PowerPoint !\[\]\(f15d3c54be60b4fd0ce1da9fb3f67256\_img.jpg\)](#) | [Video of Skype Session](#) | [Q&A !\[\]\(7bf135d42c40a6430c927b2fd03d7659\_img.jpg\)](#) | [Evaluation](#)
- Topics
  - Staff and Course (L) Collections
  - Career-Technical Education

# Training Updates

- Dates for calendar year 2020 posted
- August sessions via Skype for Business
  - Events now available in STARS
- Sep/Oct and Nov ranges available
  - As dates and times finalized, will be in Newsflash
- Google calendar up-to-date
- Scheduling of New EMIS Coordinator Training is in process

# EMIS Changes

# February 27 Release

- 20-137: Create CCP Split Payment Level 2 Report
- 20-138: Diploma Seal Collection
- 20-170: Perkins V Concentrator Definition Change

# Future Releases

- 20-99: Fatal error on PHYSED DN Attribute
- 20-131: DN Attribute for first day of test window by subject
- 20-135: Update table in Section 5.3 (DN) of EMIS Manual
- 20-139: AASCD Redesign
- 20-171: CCP Funded No FS moving from Received Files to Level 2 report

# Completed

- 20-94: DN Attribute for First Day of Test Window
- 20-154: Add CTE program codes to FY20 Graduation reporting
- 20-167: Update the ELA missing assessment process to include students sent to a BDD
- 20-169: Update max number allowed for PBISIMPSTG DN attribute from 99 to 999

# FY21 Changes

- 21-10: New placement category for March D
- 21-20: MOA end date changing to March 31 for all tests

# Questions?





# Resources

# Evaluation

ODE Home > Topics > EMIS > EMIS Training

## Training Evaluation

Training evaluations should be emailed to your trainer, either [kelli.rinehart@education.ohio.gov](mailto:kelli.rinehart@education.ohio.gov) or [stacy.hurtt@education.ohio.gov](mailto:stacy.hurtt@education.ohio.gov).

[Training Evaluation Form, New](#) 

» Please note that this form will not work with Microsoft Edge. In order to fill out the form electronically and either save it or email it, be sure it opens in another browser.

# EMIS Manual

- 2.1.1 Student Enrollment Overview
- 2.4 Student Standing (FS) Record
- 2.5 Student Attributes – Effective Date (FD) Record
- 2.6 Student Attributes – No Date (FN) Record
- 2.8 Student Assessment (FA) Record
- 2.13 Student Special Education (GE) Record
- 5.3 Organization – General Information (DN) Record
- 7.2 Five-Year Forecast (QF) Record

# Report Explanations

- (CTAC-001) CTE Technical Assessment Summary Report
- (GNIS-xxx) General Issues
- Grad Cohort Reports
- (Grad-002) Newly Assigned to Grad Cohort
- (Grad-999) Grad Issues

# File Descriptions

ODE Home > EMIS > Documentation > EMIS Validation and Report Explanations > File Descriptions

**QUICK LINKS**

- » EMIS Basics
- » Documentation
  - EMIS Changes
  - EMIS FAQs
  - EMIS Manual
  - EMIS Validation and Report Explanations
  - File Descriptions**

## File Descriptions

- 2020 File Descriptions**
- 2019 File Descriptions
- 2018 File Descriptions
- 2017 File Descriptions
- 2016 File Descriptions

**2020 File Descriptions**

# Preschool/Special Education

- Office of Early Learning and School Readiness
  - ODE Home > Topics > Early Learning
  - [preschoolspecialeducation@education.ohio.gov](mailto:preschoolspecialeducation@education.ohio.gov)
- Indicator 12
  - <http://education.ohio.gov/Topics/Special-Education/Special-Education-Data-and-Funding/District-Level-Performance-Data>

# Career-Tech

- Industry Credentials
  - Keywords: “Industry Credentials”
  - ODE Home > Topics > Ohio’s Graduation Requirements > Industry-Recognized Credentials
  - [industrycredentials@education.ohio.gov](mailto:industrycredentials@education.ohio.gov)
- Technical assessments
  - Keywords: “Technical assessments”
  - ODE Home > Topics > Career Tech > Assessments and Industry Credentials
  - [cte@education.ohio.gov](mailto:cte@education.ohio.gov)

# Other, 1

- EMIS Changes
  - Keyword: “Changes”
  - ODE Home > Topics > EMIS > Documentation > EMIS Changes
- EMIS Data Appeals
  - Keyword: “Appeals”
  - ODE Home > Topics > EMIS > EMIS Data Appeals



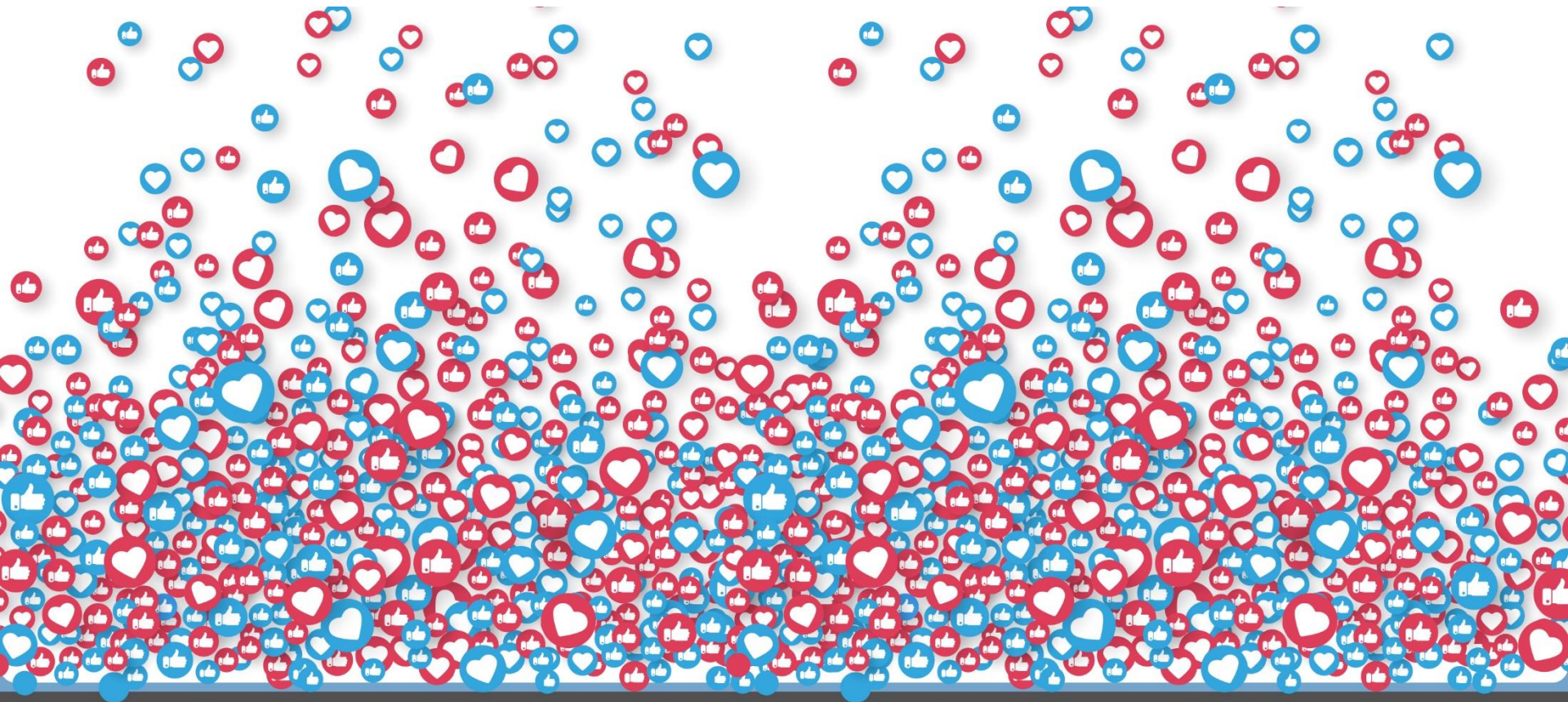
# Other, 2

- Five-Year Forecasts
  - Keywords: “Five-Year Forecast”
  - ODE Home > Topics > Finance & Funding > Five-Year Forecasts
- Graduation Requirements
  - Keywords: “Grad Requirements”
  - ODE Home > Topics > Graduation Requirements



**@EMISOhio**

**education.ohio.gov/Topics/Data/EMIS**







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