

ODE ITC EMIS Training

Ohio Department of Education

The Usual Reminders

- Manual sections posted after this training prevail in a conflict between this presentation and the manual
- Some questions may be deferred to helpdesk
- ▶ Hierarchy of support
 - > EMIS Manual
 - > EMIS Coordinator
 - > ITC
 - > Helpdesk

Topics

- ▶ Secure Data Center
- Retention
- **▶** Grads
- Data Review & Verification and Data Appeals

- Current FY19 Collections
- ▶ Gen Issues Reports
- Assessments
- **▶**ODDEX

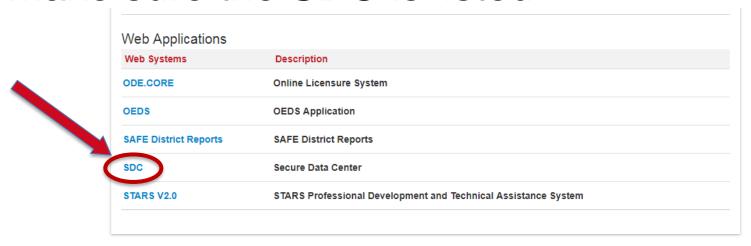
SECURE DATA CENTER (SDC)

Overview

- Reports populated by ODE with district data as submitted to EMIS twice weekly
- ► Local Report Card folder
 - "At-a-Glance" reports, some "drillable"
- ▶ Reports for Analysis folder
 - More detailed, ability to "drill" to individual student- or staff-level information
- Open status announced via EMIS Newsflash
 - Closed during data processing

SDC Access Requirements

- Log in to your Safe Account to view the list of Web Systems you can access
- Make sure the SDC is listed

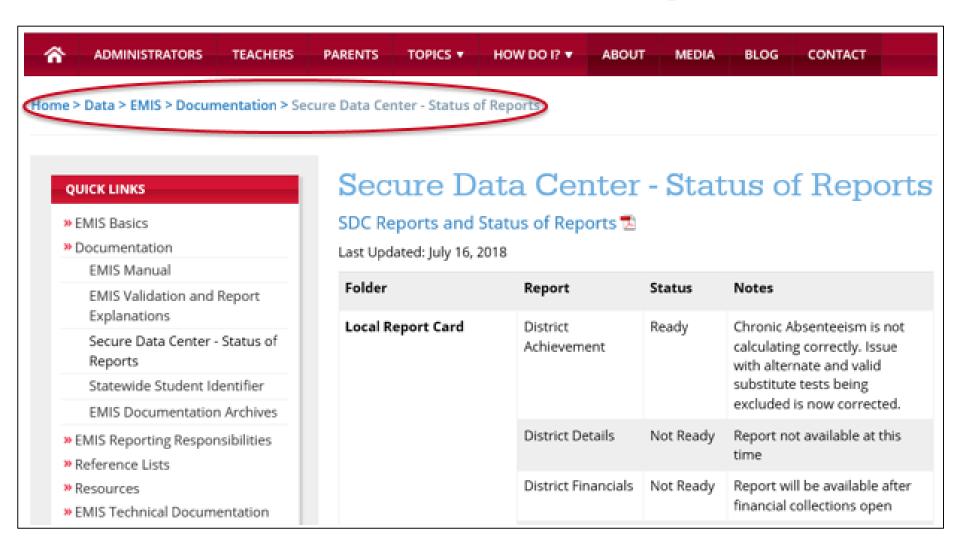


If the SDC link is missing, contact your district/school OEDS Administrator

Using the SDC

- Not as intimidating as it seems at first
- ► May take trial and error
- ▶ Don't worry, you can't "break it"
- Play around in it to increase your comfort level

SDC – Status of Reports



RETENTION

FY19 Retention Reporting All Grades Student (S) Collection

- ▶ Reported for all 2017-2018 students
- ▶ Currently open through August 31, 2018
- ▶ Retained Status (FN070) is only element collected
 - Some options are specific to TGRG as it applies to 3rd graders
 - → Options A, D H, J M and 5

TGRG Retention

- ▶ 3rd Grade English Language Arts (ELA) assessment score determines promotion/retention
 - > ELA score for 2017-2018 = 672
 - Alternative reading sub-score = 44 or higher
- ▶ Exceptions
 - Students meeting retention exemptions in TGRG law
 - Students meeting TGRG Alternative Assessment score for promotion

TGRG Retention Only Exemptions

- ▶ English Language Learner (ELL)
 - Enrolled in U.S. schools less than 3 full school years with less than 3 years of instruction in English as second language
 - Retained Status D
- Individualized Education Program (IEP)
 - Not every student with an IEP
 - Written in IEP prior to spring administration of 3rd grade ELA
 - > Retained Status E

TGRG Retention Only Exemptions, cont.

Student previously retained in any K-3 grade and had 2 years intensive reading remediation

- Documentation of prior retention and the 2 full years of intensive reading remediation
- Retained Status F
- Students promoted to 4th grade under this exemption must continue to receive intensive reading instruction in grade 4

TGRG Exempt

Students with the most significant cognitive disabilities, not subject to TGRG law or any of its requirements

- No diagnostic, no RIMP, no retention
- Alternate (ALT) assessed
- Retained Status G

Options E and G – What's the Difference?

- ▶E TGRG not met
 - Exempt from retention in IEP
- ▶Diagnostic result (FN370) = AO, NO, RN
 - EX is not a valid option
 - RIMP required if result is NO
- ▶IEP Test Type (GE160) = STR, STA
- ▶Required Test Type (FA215) = STR

- ▶G Student with significant cognitive disabilities
 - > Exempt from TGRG
 - Not subject to retention
- ▶Diagnostic result (FN370) = EX
 Not subject to RIMP
- ▶IEP Test Type (GE160) = ALT
- ▶Required Test Type (FA215) = ALT

Retention Missing Report

- ▶ Grade 3 students only
- May include summer withdrawals not in latest submission
- Excludes students withdrawn on or before last day of school
 - But, those withdrawn on last day need to be reported in FY19 Retention!
 - Withdrawal date counts as a day of attendance
 - May impact TGRG measure on report card

SDC Retention-Related Reports



Local Report Card

Owner: Administrator

Modified:

6/21/18 11:29:54 AM

Documents depicting preliminary Ohio Report Card results, based on the most current EMIS data.



Reports for Analysis

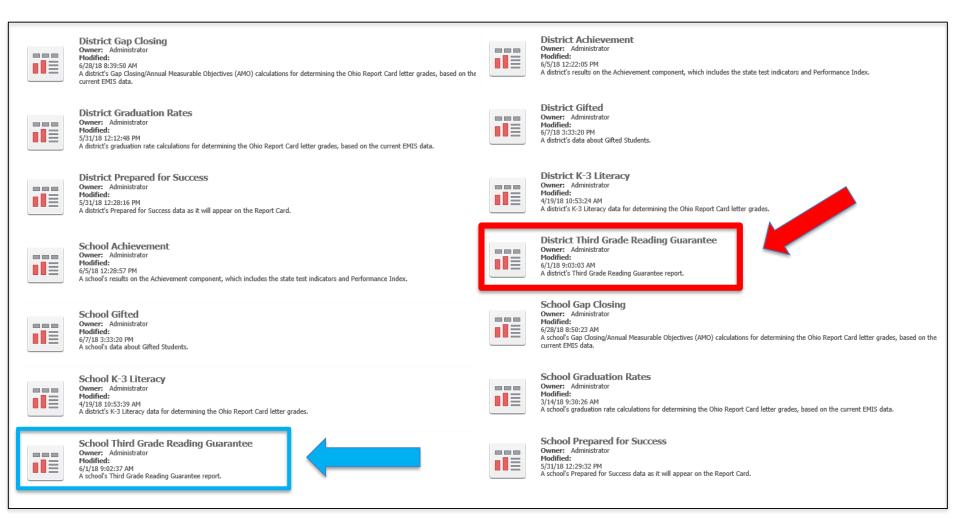
Owner: Administrator

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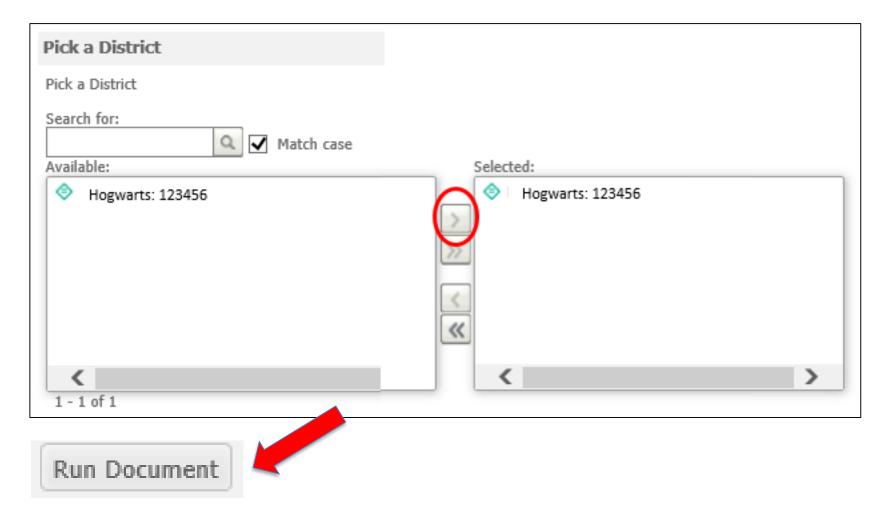
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This folder contains reports for research and analysis. They are generally grids of data that can be manipulated, including sorting, rearranging rows and columns, and drill-down operations.

SDC – Local Report Card Folder



District Third Grade Reading Guarantee Report



2018 Third Grade Reading Guarantee Report

Students Subject to Meeting the Third Grade Reading Guarantee Threshold

	Student #	Student %
Met the TGRG Promotion Threshold		
Met Minimum Threshold on Fall/Spring Test	217	93.1%
Met Comparable Bar on Alternative Test	9	3.9%
Did Not Meet the TGRG Promotion Threshold		
Retained by district, still enrolled in district in the fall	4	1.7%
Inconsistent Retention/Assessment Data Reported	3	1.3%
		Analyze

Percentages are based on the students subject to meeting the Third Grade Reading Guarantee threshold.

The Total % for "Met the TGRG Promotion Threshold" is what will be reported on the Report Card.

Students Excluded from the Third Grade Reading Guarantee Calculation

	Student #	Student %
Exempt from TGRG Promotion Threshold		
Not Retained, ELL Exemption	1	L 0
Not Retained, IEP Exemption	11	. 0
Not Retained, Prior Retention Exemption	4	1 0
Took Alternate Test		
Took Alternate Test	3	3 0
		Anahma

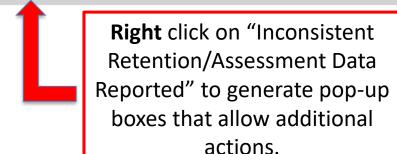
Percentages are based on all students for whom Third Grade Reading Guarantee data is available

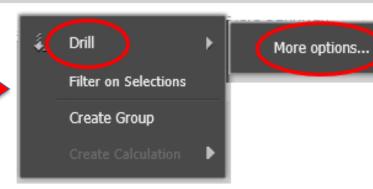
Both of these tables count students based on the Third Grade Reading Guarantee's modified Full Academic Year rules.

Click here to see the Secure Data Center - Status of Reports report

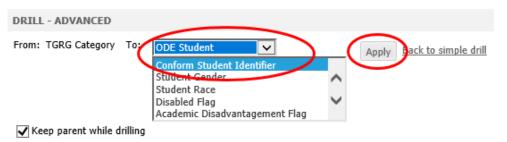
Students Subject to TGRG Threshold

TGRG Category △	School Year△	2017-2018 School Y					
	Metrics ♥ ↑ ₽ X	Student #▽ Total Student #▽ S		Student % ▽ ← → ×	Student # Modified FAY ▽		
		245		100.0%	233		
Id		236	245	96.3%	226		
Met Minimum Threshold on Fall/Spring Test		226	245	92.2%	217		
Met Comparable Bar on Alternative Test		10	245	4.1%	9		
n Threshold		9	245	3.7%	7		
Retained by district, still carolled in district in the fall		5	245	2.0%	4		
Inconsistent Retention/Assessment Data Reported		4	245	1.6%	3		





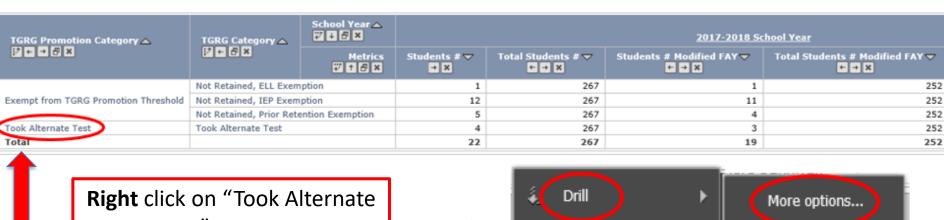
Students Subject to TGRG Threshold, cont.



TGRG Category	Conform Student Identifier	School Year							
₽≠→₽×	Pesx	Metrics ₩ f 6 X	Total Student #	Student %	Student # Modified FAY	Total Student # Modified FAY			
			4	100.0%	3	3			
n Threshold			4 100.0% 3			3			
■Inconsistent Retent	ion/Assessment Data Reported		4	4 100.0% 3					
AA1234567		1	100.0%	1	1				
DD1234567		1	100.0%						
	CC1234567		1	100.0%	1	1			
	BB1234567		1	100.0%	1	1			

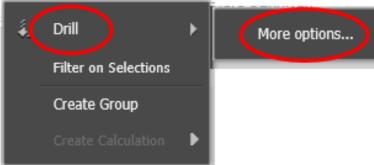
Counts in measure for district

Students Excluded From TGRG Calculation

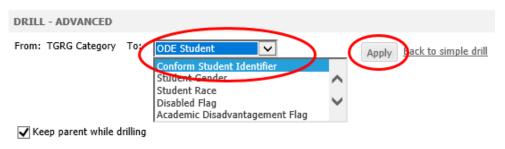


Assessment" generates a popup boxes that allow additional actions.





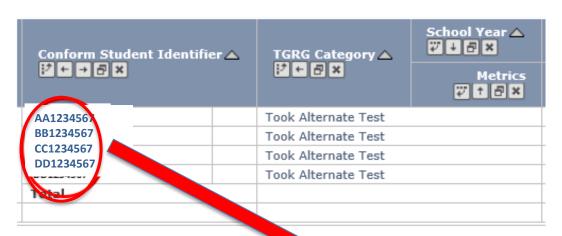
Students Excluded From TGRG Calculation, cont.



Conform Student Identifier △ →		TGRG Category △	School Year △	2017-2018 School Ye				
			Metrics	Students #▽	Students # Modified FAY ▽			
DD1234567		Took Alternate Test		1				
BB1234567		Took Alternate Test		1	1			
CC1234567 AA1234567		Took Alternate Test		1	1			
		Took Alternate Test		1	1			
Total				4	3			

Included in calculation

Verify Retention Reporting



FiscalY(*	Reporti 🔻	Dn_'*ict ▼	StateStudentId	T.	Ret	aine	ta	tus_	070
2019	S	4822	AA1234567	_/	#				
2019	S	48223	BB1234567		*				
2019	S	48223	CC1234567		*				
				\					

Verify Retained Status reporting for ALT Assessed students

GRADS

Summer Grads – The Basics

- Students who met graduation requirements after last day of prior year but before first day of current year
- Example: diploma issued before first day of current school year
 - Last day of 2017-2018 = May 24, 2018
 - > First day of 2018-2019 = August 14, 2018
 - Diploma date must be a date between May 24 August 14

Withdrawing Summer Grads

- ▶ Grad requirements met after last day of school but before July 1
 - FY18 Traditional/SOES End of Year Student (S) Collection
- ▶ Grad requirements met on or after July 1, or withdrawal not reported in FY18
 - >FY19 Student (S) collections
 - Full set of records (FS/FD/GI), or
 - Student Summer Withdrawal (FL) Record

Scenario 1: Credit deficient as of last day of school

- ▶ Credits earned prior to July 1, 2018
 - Report withdrawal in FY18 Traditional/SOES End of Year Student (S) Collection
- ▶ Credits earned on or after July 1, 2018
 - Report withdrawal in all FY19 Student (S) collections
- ▶ Report in FY18 Graduation (G) Collection
 - Diploma information
 - Credits earned

Scenario 2: Not all tests passed as of last day of school

- Credits earned as of last day of school and no longer educating
 - Report withdrawal reason 75 in FY18 Traditional/SOES End of Year Student (S) Collection with withdrawal date of last day of school
- ▶ Passes test(s) after last day of school
 - Report diploma info and assessment results in FY18 Graduation (G) Collection

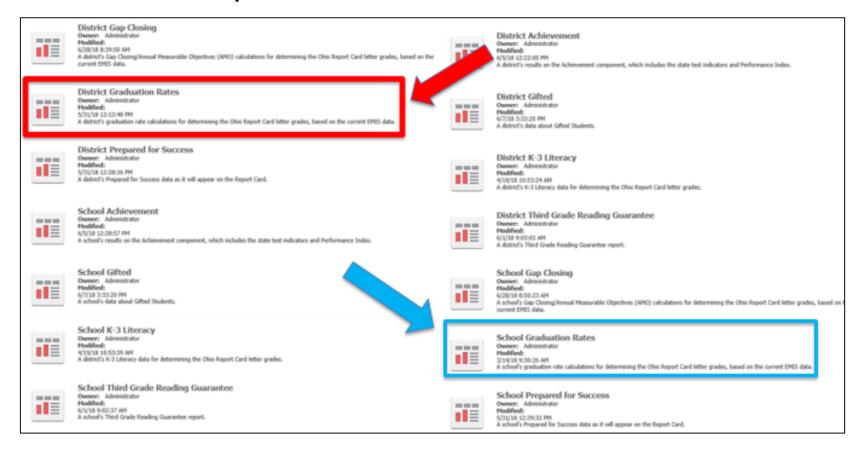
New Graduation Rate Reports – Update

- Level 2 reports coming to Data CollectorStill under development
- Once available, will use FY18 data

 Allow for cohort adjustments throughout
 - Allow for cohort adjustments throughout the year

SDC – Local Report Card Folder

All grad-related reports lagged by one year FY18 report card will reflect FY17 data



2018 Graduation Rates Report

4-Year Graduation Rate

The 4-year graduation rate applies to the Class of 2017 who graduated within four years, i.e. students who entered the 9th grade in 2014 and graduated by 2017.

Class of 2017 Graduates:

96

Graduation Rate:

93.2

Students Countable in Class of 2017



GRADE

A

 $\begin{array}{lll} A = 93.0 - 100.0\% \\ B = 89.0 - 92.9\% \\ C = 84.0 - 88.9\% \\ D = 79.0 - 83.9\% \\ F = 0.0 - 78.9\% \end{array}$

5-Year Graduation Rate

The 5-year graduation rate applies to the Class of 2016 who graduated within five years, i.e. students who entered the 9th grade in 2013 and graduated by 2017.

Class of 2016 Graduates:

76

Graduation Rate:

97.4

Students Countable in Class of 2016 78



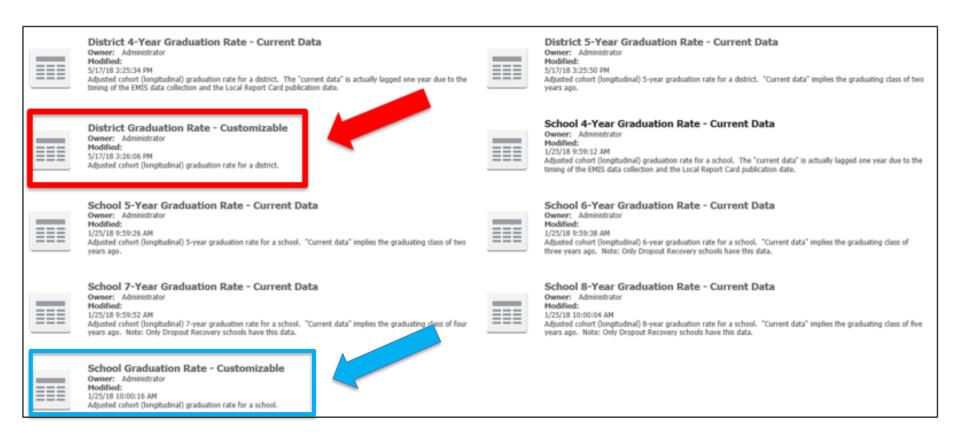
GRADE

A = 95.0 - 100.0% B = 90.0 - 94.9% C = 85.0 - 89.9% D = 80.0 - 84.9% F = 0.0 - 79.9%

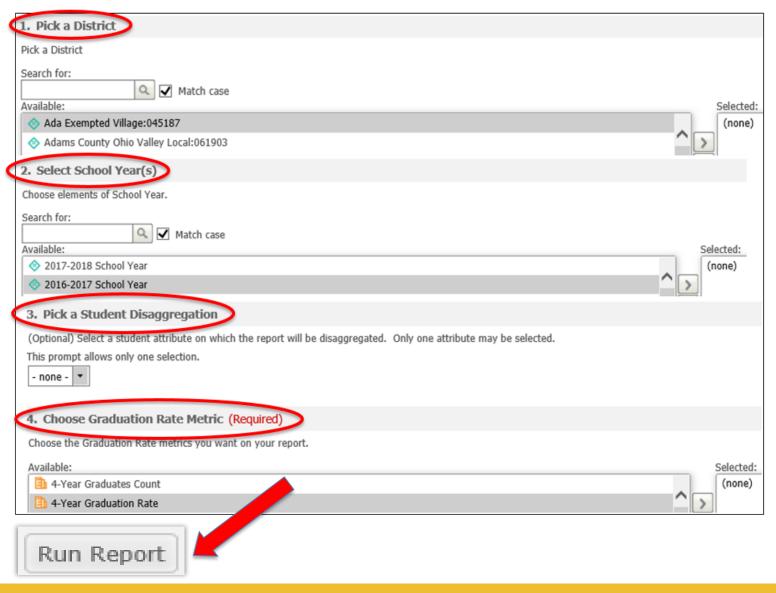
SDC – Reports for Analysis Folder



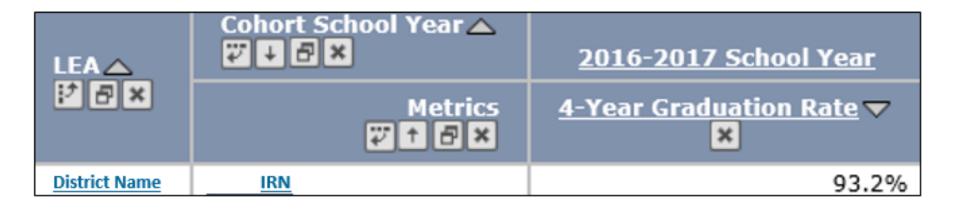
Graduation Sub-folder



Customizable Options

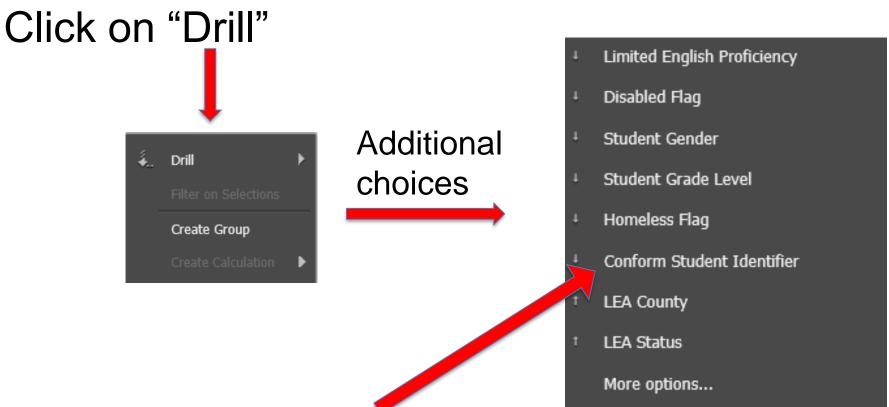


District Graduation Rate – Customizable



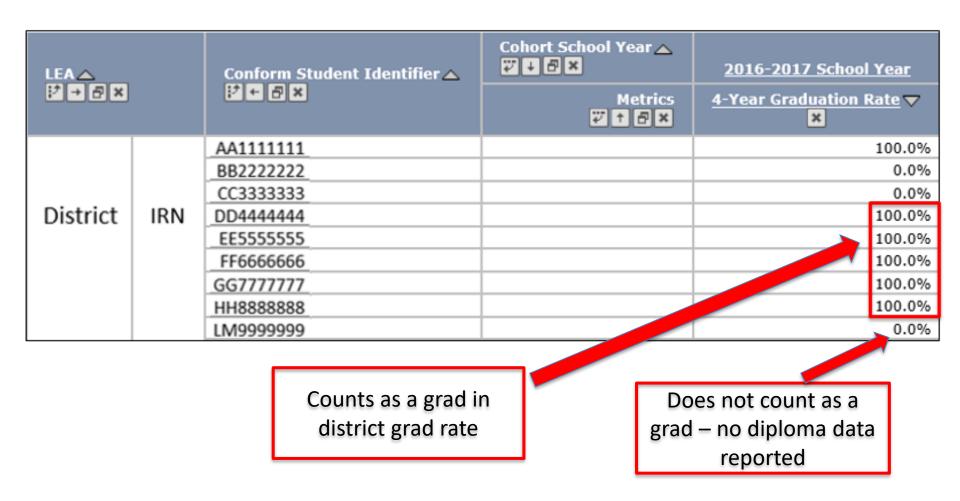


District Graduation Rate – Customizable, cont.



Select "Conform Student Identifier" to drill to SSID level

District Graduation Rate – Customizable, cont.



Common SDC Toolbar Buttons



▶ Print



▶ Export as Excel



▶ Export as PDF



▶ Re-prompt



▶ Full Screen Mode

PATA REVIEW & VERIFICATION AND PATA APPEALS

EMIS Data Review and Verification

- ▶ All districts and community schools must
 - Certify data reviewed and reported in EMIS and
 - Verify EMIS data is accurate and complete to the best of their knowledge
- Forms completed online through SAFE
- Superintendents legally required to review and certify data quality
 - List of districts failing to complete process will be posted on ODE site; may also be subject to progressive sanctions

Upcoming Data Reviews

*Note, all dates are subject to change		
Data Review	Review Opens	Review Closes
FY18 Data Review for Report Card Data Part 2	8/13/2018	8/23/2018
Impacted Organizations:		
Traditional districts, community schools, STEM, JVSDs		
Required to Approve:		
Superintendent (Instructions)		
Collections Included (as applicable):		
Spring OGT Assessment Collection FY18 (2018AGXSP)		
Spring Alternate Assessment Collection FY18 (2018AALTS)		
Other Accountability Assessments FY18 (2018ANACC)		
Calendar Collection - Final FY18 (2018CFINL)		
Final Staff and Course Collection FY18 (2018L2FNL)		
OELPA Assessment Collection FY18 (2018AGFSP)		

EMIS Data Appeals

- Opportunity to correct data after close of regular collection request
 - Consider impact on Local Report Card and whether issues have a 'substantive' impact
- ▶ Forms completed online through SAFE
- ▶ODE will notify districts by email of approval status
 - Provide information on correcting data
- Ensure valid email addresses in OEDS
 - Superintendent, Treasurer and EMIS Coordinator

Upcoming Data Appeals

*Note, all dates are subject to change		
Appeal	Appeal Opens	Appeal Closes
FY18 Final Calendar Appeals Impacted Organizations: Traditional districts, community schools, JVSDs, ESCs, STEM Required to Approve: Superintendent (Instructions) Collection Included: Calendar Collection - Final FY18 (2018CFINL) Special Notes: This is the only opportunity to appeal calendar data that impacts both the report card and funding. A district's own calendar data will not be subject to appeal during the FY2018 funding appeals. Districts are encouraged to leverage all EMIS, funding and report card-related reports available to review and assess the accuracy of their calendar data before the deadline.	8/13/2018	8/23/2018

Mid August Appeals

- ▶Open August 13 23, 2018
 - FY18 Final Calendar NEW
 - FY18 Final Staff and Course NEW
 - FY18 Spring OGT Assessment
 - > FY18 Alternate Assessment
 - FY18 OELPA
- ▶Open August 16 23, 2018
 - > FY18 Other Accountability Assessments
- ▶ Approved data corrections due by 5:00 PM on August 27, 2018

Late August Appeals

- ▶Open August 20 29, 2018
 - FY18 Early Learning Assessment
 - > FY18 Child Outcome Summary Assessment
- ▶ Approved data corrections due by 5:00 PM on September 5, 2018

Early September Appeals

- ▶Open August 31 September 5, 2018
 - FY19 Summer 3rd Grade Reading
 - >FY19 Retention
- ▶ Approved data corrections due by 5:00 PM on September 6, 2018

Be Prepared

- "Superintendent Approved" completion status confirms successful submission of appeal
 - Reminder: 'Superintendent Approved' button must be clicked
 - Reminder: As EMIS Coordinators, you will not see this button!
- Appeals cannot be extended
 - Have corrected data ready at time of appeal submission
- Do *not* include names or SSNs in upload file
- Watch for notification that collection has been reopened for resubmission

Additional Information

Contact Office of Data Quality with questions

- > dataquality@education.ohio.gov
- **614-466-7144**

CURRENT FY19 COLLECTIONS

Importance of Reporting Initial Calendar (C) Collection

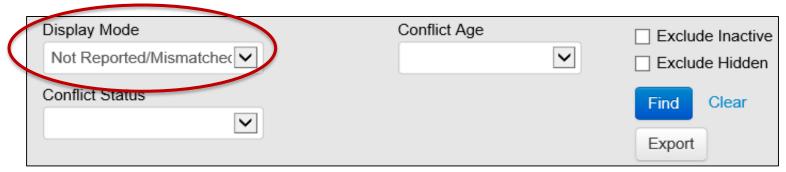
- ▶ More accurate FTE calculation
- ▶ODDEX applications
- ▶ At least one district-level set of calendar records required
 - First Day of School (DL080)
 - Last Day of School (DL090)
 - > Hours Per Day (DL100)
 - CDPLANNED (DN090)
- Optional to submit complete district-wide calendar details

FY19 Student Cross Reference (SCR) Collection

- ▶ Submit up-to-date data frequently
 - > 30-Day funding rule reminders
 - Report continuing students within 30 days of start of school
 - Report changes within 30 days of change
- Submit other student collections at the same time
 - Keep records in sync
 - > Keep Special Ed History data updated

SCR Conflicts

- Not errors
 - > EPCT conflicts on FTE Adjustment Report
 - Review and resolve/verify all conflicts
- "Not Reported/Mismatched"
 - Separate Display Mode dropdown option
 - Other districts says you should be reporting but you're not



SOES Beginning of Year Student and Student Contact Collections

- Regular Student (S) collection submissions populate SOES application in ODDEX
 - Small portion of student data sent to SSDT for SOES Student Profile
- Contact Collection submissions populate address information
 - Must submit student contact records every year
 - Merge performed based on SSID and Effective Date as reported on Student Contact Address (FG) Record

SOES Auto Approval

- Resident district prevented from flagging when
 - Current year record identical to previous year record, and
 - Final disposition of previous year record was reviewed/approved



- Critical elements that must be identical
 - > Parent/Guardian
 - Address
 - District of residence

SOES Auto Approval, cont.

- Resident district has proof student moved but Community school has not updated address
 - Resident district post comment to request address update
- ▶ Resident district will have ability to escalate 14 days after commenting ___
 - Look for green up arrow <a>1
- Area coordinator has discretion to override when appropriate

GEN ISSUES REPORTS

Now Level 2 Reports

- Separate report for each Result Code in most collections
- Updated report explanation available

Collection Request / Report Name	LEA	Fatal	Critical	Warn	Info	Total	Category	
▼ End of Year Student Collection (FY18) (2018S3TRD)								
(GNIS-027) Gen Issues - Accountability - MOA Check - Roll-up to State	Hogwarts 123456	0	0	0	1	1	Gen Issues	

Gen Issues Report Example

DEST	LEVEL 2 REC TYPE			SEV	DATA CLCTN			TOTAL
IRN	CODE		High Excessive	CODE	DATE	BLDG IRN	STUDNTS	SIDNIS
043816	GNIS-418	IS0418	Absence Rate	I	2018-06-24	Not Available	276	351

PERCENT		
HB410	QUESTN	
NOTIFIED	CNTCT NAME	CHECK DESCR
\{		Large Percentage of Students Notified of Excessive Absences: Flags
{		districts/community schools/buildings for which 25% or more of students'
}		parents have been notified of excessive absences. Check count of students
}		reported in the EMIS Student Truancy and Excessive Absence Record with an
} 78.6	Severus Snape	EXCSSV_ABSNCE_EVENT_CODE of 'A'.

- Fields are unique to each report
- ▶ Generated by business office
 - Contact Data Manager with questions

ASSESSMENTS

CTE Technical Assessment (GY) Record

- New FY18 assessment codes
 - Published in EMIS Manual Section 2.8.1, v 2.1
- ▶ Report actual score for each assessment
 - Numeric for new codes
 - A/I/N/P for legacy summative codes

Excluded Reports

- Districts upload all assessment records in one FA file
- ▶ Each collection pulls only the records it needs
- ▶ All others appear on excluded reports
- ▶ Be on the lookout for required records!
 - Should be on missing list?
- Two reports in each Assessment collection
 - Counts of Assessment Records Excluded Report
 - > Excluded Student Assessment Record Report

Counts of Assessment Records Excluded Report

- ► Example from Career Tech Assessment (A) Collection
- ▶ Total of 6 Industry Credential (GW) Records excluded

Assessment Type	Invalid IRN (FA040) Count	Invalid Assessment Type (FA060) Count	Invalid Required Test Type (FA215) Count	Invalid Assessment Subject (FA205) Count	Invalid Test Grade Level (FA200) Count	Invalid Test Date (FA210) Count	Total
GB-ELA	0	2	0	0	0	0	2
GW-Industry Credential	0	0	0	3	0	<mark>3</mark>	<mark>6</mark>

Excluded Student Assessment Record Report

RecordsExcluded

2018A000236000010425GW**CH7720161201STR*****P FA205

- ▶ 2018 = Fiscal Year (FA020)
- ► A = Collection code (FA030)
- ▶ 000236 = District IRN (FA040)
- ▶ 000010425 = EMIS Student ID (FA050)
- ► GW = Assessment Type (FA060)
- ** = Test Grade Level (FA200)
- CH77 = Assessment Area Code (FA205)
- ▶ 20161201 = Test Date (FA210)

- ► STR = Required Test Type (FA215)
- ** = Grade level of student at time of test (FA220)
- ** = Type of Accommodation (FA225)
- * = Score Not Reported
 (FA235)
- ▶ P = Score (FA240)
- ► FA205 = Assessment Area Code

Supplementary Reports

- List of extra records
 - ODE did not expect from your district
 - Not on Missing Report
- District can submit or remove
- Example 1: Vendor file uploaded by district included results for open enrolled out students
- ▶ Example 2: JVS uploaded EOC results for non-direct enrolled students

ODDEX

SOES Flagging

- District can place a funding flag if proof the child is not a resident
 - "Documented Challenge"
 - Add comment requesting updated proof of residency
- Do not flag if the child never enrolled in the district
- Area coordinator can recommend override if
 - > Resident district will not remove flag
 - Community school will not update data
- Search Department website, keyword "SOES"

CCP Flagging

- Appropriate reasons to stop funding
 - Beyond full time
 - > Not enrolled in district
 - Enrolled in district
 - Not in course, or
 - Different district pays, or
 - Alternative payment agreement
- College has ability to escalate flagged records if conflict cannot be resolved
- Search Department website, keyword "CCP"

Tuition Flagging

- Paying district flags
 - Age Invalid
 - Under 5 or over 22 years old
 - Not Resident District
 - Court Order Requested
 - Tuition Waiver
 - SSID Mismatch
- Educating district flag
 - Not Claiming Tuition
- Search Department website, keyword "Tuition"

Records



- Was History
- ▶ Drop down options
 - Single Student
 - Bulk Export
- ▶ See ODDEX Wiki

Grad Cohort Tab – New



- Resource for cohort/grad rate infoUse to identify issues
- Same functionality as other History areas
- ▶EMIS coordinators and superintendents have default access
- "Data View-ODDEX Records Grad" role now in OEDS

Event Listing

- ▶ Historical grad data back to FY14
- ► Each district reporting an SSID will see all events up to/through withdrawal
 - Including first admission event after withdrawal
- Critical data value associated with each event

								Export
Name		SSID			Birthda			
Cohort IV, Grad		CH0000004			07/15/20	002		
Event Date	Event Code	Key Event Data	Accountable LEA	Accountable Building	Data Source LEA	Data Source FY	Data Source Collection	Override Related
08/12/2020	ACNT4 - Accountable - 4 Year Cohort	2018	625111	456789	020792	2020	2020S3TRD	N
11/01/2017	ENROL - Enrollment/Bldg Change	*			020792	2018	2018S3TRD	N
10/31/2017	WTHSY - School year withdraw	41			625111	2018	2018S1TRD	N

Questions?





Social Media

facebook

Ohio Families and Education Ohio Teachers' Homeroom

Linked in

ohio-department-of-education



storify.com/ohioEdDept



@OHEducation



OhioEdDept