



ODE ITC EMIS Training

November/December 2016

The Usual Reminders

- ▶ Cannot answer all questions today
- ▶ May need to defer some questions to helpdesk
- ▶ As always, manual sections posted after this training prevail in a conflict between this presentation and the manual

Topics

- ▶ Federal Child Count Overview
- ▶ College Credit Plus (CCP) Recap
- ▶ New Graduation Reports
- ▶ Miscellaneous

FEDERAL CHILD COUNT OVERVIEW

Federal Child Count (FCC)

Data reported by traditional districts, STEM districts, and community schools

- All students with a disability condition who have a valid IEP in place as of October 31
 - Identified and served
- Traditional districts
 - Beginning of Year (1TRD) and Midyear (2TRD) Student Collections
- STEM districts and community schools
 - Beginning of Year (AODE) and End of Year (BODE) Student Collections

Key EMIS Records for FCC

- ▶ Student Demographic (GI)
 - ▶ Date of Birth (GI070)
 - ▶ Only students ages 3 through 21 as of October 31
- ▶ Student Standing (FS)
 - ▶ Only records where October 31 is between Effective Start Date (FS060) and Effective End Date (FS090)

Key EMIS Records for FCC, cont.

- ▶ Student Attributes – Effective Date (FD)
 - ▶ Disability Condition (FD130)
 - ▶ Only FD records where October 31 is between FS Effective Start Date (FS060) and FS Effective End Date (FS090)
- ▶ Student Attributes – No Date (FN)
 - ▶ Updated October 31 IEP Outcome (FN270)
 - ▶ Only required if non-**** value

Key EMIS Records for FCC, cont.

Special Education (GE)

- ▶ Included in FCC if:
 - ▶ Reported in current or prior End of Year S Collection
 - ▶ Date Type (GE100) ends with “IEP”
 - ▶ October 31 is between Outcome Beginning Date (GE140) and Outcome End Date (GE150)
 - ▶ GI/FS/FD/FN records also reported by same district

FCC Report

▶ Processing schedule

▶ Twice weekly

- ▶ Throughout remainder of Beginning of Year (1TRD, AODE) Student Collections
- ▶ Continuing into Midyear (2TRD) and End of Year (BODE) Student Collections

▶ Distribution

- ▶ Currently via ITC
- ▶ Will become Level 2s in Data Collector

Report Explanation

- ▶ ODE Home > Data > EMIS > Documentation > EMIS Validation and Report Explanations
- ▶ Version dated 12/17/2014 is most recent
- ▶ Currently being updated

COLLEGE CREDIT PLUS (CCP) RECAP

Data Reporting: Courses

Course Master (CN) Record

- Curriculum Code (CN310)
 - Option PS
- Delivery Method (CN320)
 - Most appropriate
- High School Credit (CN200)
 - Equivalent number of high school credits student *could* earn (will attempt)
- Location IRN (CN110)
 - IRN of college granting credit

Data Reporting: Courses, cont.

Staff Course (CU) Record

- Employee ID (CU050)
 - Employee ID if staff employed by district
 - 999999 if staff employed by college
- HQT (CU100)
 - Option I
- HQT IRN (CU110)
 - Option *****

Data Reporting: Summer Courses

- ▶ Districts will not report course data CCP for courses taken over summer
- ▶ Summer CCP course information will be added to the CCP module based solely on data submitted by colleges
 - ▶ Course Term = “SM”

Data Reporting: JVSD or District

- ▶ Student is at JVSD full time (100%)
 - ▶ JVSD reports all CCP-related data
- ▶ Student is split between JVSD and district (satellite)
 - ▶ Entity responsible for the course reports course data and Sent To percent of time
- ▶ College will bill the entity that reports the course
 - ▶ If either both or none report, bill will be split between both based on each entity's percent of time reporting

CCP Module in ODDEX

- ▶ Used by all EMIS reporting entities as a means to verify CCP enrollment and credit hour rate against college-submitted data
- ▶ Entities can set flags to indicate possible issue with college's reporting
 - Flags stop payment to college
- ▶ Districts have ability to review/approve records for 45 days from Last Updated Date
 - Auto approval if no action taken by district
 - Resets when updated data submitted by college

CCP Module Data Population

- ▶ Colleges submit to ODE Higher Ed
- ▶ Districts submit to ODE via Staff/Course 'L' collection
- ▶ Districts can review with no district data loaded
 - Last Updated Date will reset to full 45 days upon load of district data
 - Unique to initial data load
 - Going forward, only updated college data will cause 45 days to reset

CCP Module OEDS Roles

- ▶ Role that will give access to view data only
 - ▶ **Data View-CCP**
- ▶ Role that will give access to view data and view/add comments, reviews, flags
 - ▶ **Verifier-CCP**
- ▶ By default, roles that will give access to view data and view/add comments, reviews, flags
 - ▶ **Superintendent**
 - ▶ **Coordinator-EMIS, Director-EMIS, Supervisor-EMIS**

Accessing Records from Navigation Bar

- ▶ User can select either 'Students' or 'Agreements' and be redirected to a Summary screen



Accessing Records from Landing Page

- ▶ User can make a selection by count from the grid and be redirected to a Summary screen for that count

CCP LEA Summary

1 2

Agency ↕	New 15 / 30 / 45	No Activity 15 / 30 / 45	New Flags/ Comments	Flags/ Comments	Reviewed	ODE Override	Agreements	Approved Agreements
Brookfield Community School (000222)	0 / 0 / 0	0 / 0 / 0	0	0	0	0	0	0
Camilla Academy (000825)	0 / 0 / 0	0 / 0 / 0	0	0	0	0	0	0
Ellenton Ex Village (047092)	0 / 0 / 0	0 / 0 / 0	0	0	0	0	0	0
Euharlee Ex Village (047050)	0 / 0 / 0	0 / 0 / 0	0	0	0	0	0	0
Folkston City (045641)	0 / 0 / 0	0 / 0 / 0	0	0	0	0	0	0

Student Summary

- ▶ Sorted by order added by default
- ▶ Click on flag, SSID or Course Code to open Student Details

Ohio Department of Education | Ohio District Data Exchange (ODDEX) College Credit Plus

Home SOES SCR History CCP Calendar Users Agencies

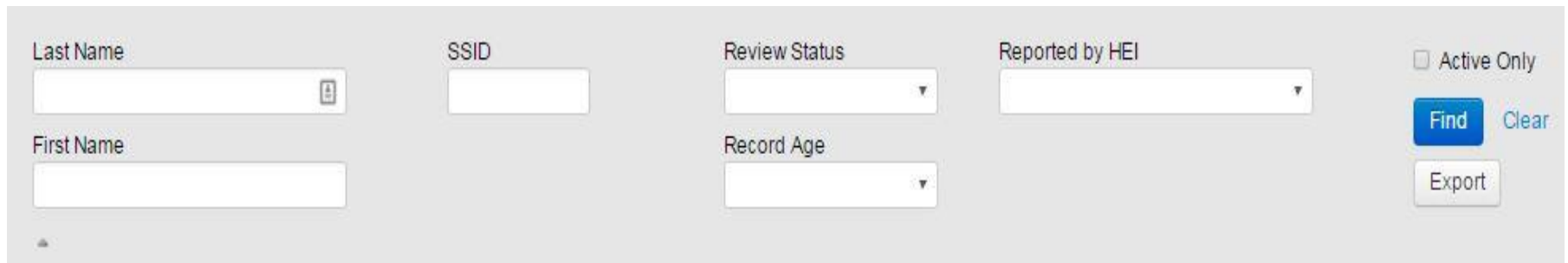
Last Name SSID Review Status Reported by HEI Active Only

First Name Record Age

	SSID	Last Name	First Name	Higher Ed	Course	Match Score	Record Active
	PJ1896712			Northwest State Community Coll	123-123-12	0	true
	SA2165644	Brown	Conor		321-7	0	true
	SA2165644	Brown	Conor	Defiance College	444-2 Adv Biology	88	true
	VY5840126	Allison	Corbyn	Bowling Green State University	2225 Trig	96	true
-	VY5840126	Allison	Corbyn	Northwest State Community Coll	201-4 Adv Bio	96	false

Student Summary - Find Options

- ▶ Find by **Review Status** dropdown
 - ▶ Blank-all records, New, No Activity, New flags/comments, Flags/Comments, Reviewed, ODE override, Inactive
- ▶ Find by **Record Age** dropdown
 - ▶ 15 days or less, 16-30 days, 31-45 days, age over 45 days



The screenshot shows a search interface with the following elements:

- Last Name:** A text input field with a search icon on the right.
- First Name:** A text input field.
- SSID:** A text input field.
- Review Status:** A dropdown menu.
- Record Age:** A dropdown menu.
- Reported by HEI:** A dropdown menu.
- Active Only:** A checkbox.
- Find:** A blue button.
- Clear:** A light blue button.
- Export:** A light blue button.

Student Details

Approve (Reviewed-No Flags) or flag (Add Review) the course from this screen

Student Details

SSID RZ6748935
Higher Ed Owens State Community College (074864)
HEI to LEA Data Match Score 0
Enrollment as Of 09/11/2015
Course ID GERM-101
Delivery Method CI - Not on college campus taught by college (post-secondary) instructor
Year 2016

Name Lena, Zen Michael
LEA Brookfield Community School (000222)
Section ID 1
Course Dates 08/25/2015 - 12/01/2015
Alternate Pay No
Last Updated 03/31/2016

Reviews

There are no reviews to display

Reporting Agency	Owens State Community College (074864)	Brookfield Community School (000222)
Course	German	
Location	Toledo Campus (OSCT)	
Term	AU	
Subject	111333	0
Building IRN	000222	
Credit Hours	1.00 Semester	1.00
Grad Year/Grade	2017	
Change Date/Submission #	09/02/2015	0

Data Comparison

Reporting Agency	College	District
Course	Special Topics in Latin	Local Classroom Code (CN060)
Location	Ohio University	Location IRN (CN110)*
Term	AU	Semester Code (CN090)*
Subject	161203	Subject Code (CN050)*
Building IRN		Attending Building IRN (FS160)*
Credit Hours	3.00 Semester	High School Credit Count (CN200)*
Grad Year/Grade	2016	State Equivalent Grade Level (FD090)
Change Date/Submission #	10/07/2015	Submission Number

- ▶ Subject: will never match exactly
- ▶ Building IRN: not used in scoring if left blank by college
- ▶ Credit Hours: represent course credit value
- ▶ Grad Year: based on info provided to college by student
- ▶ Change Date: the last date the college submitted data

Match Percentage

- ▶ The number/score assigned to each course based on degree of match on
 - ▶ Subject Code
 - ▶ Location IRN
 - ▶ Converted High School Credit
 - ▶ Semester Code
 - ▶ Attending Building
- ▶ The lower the percentage, the fewer data points that matched between the two reporting entities
- ▶ A match percentage of “0” may indicate a course was reported by the college for a student that the district is not reporting CCP data on

Review Flags

▶ Student Course Flags

- ▶ Data Issue (similar to SOES)
- ▶ Not enrolled in this district as of CCP “Enrollment As Of” Date
- ▶ Student beyond full time for CCP
 - ▶ Total of CCP Semester Hours and HS Grad Credits x 3 is greater than 30
 - ▶ Course may not be fully funded

▶ Agreement Flag

- ▶ Negotiated Rate Per Credit Hour Agreement does not match district records

Review Flags, cont.

- ▶ Click 'Add Review' in Student Details screen to access flagging options
- ▶ Post a comment in Note box to provide more detail about the flag

Name	SSID	Year	Higher Ed	Course Dates
Snow, Jeff	AR2678513	2016	Stockbridge Ellijay College (395456)	07/01/2014

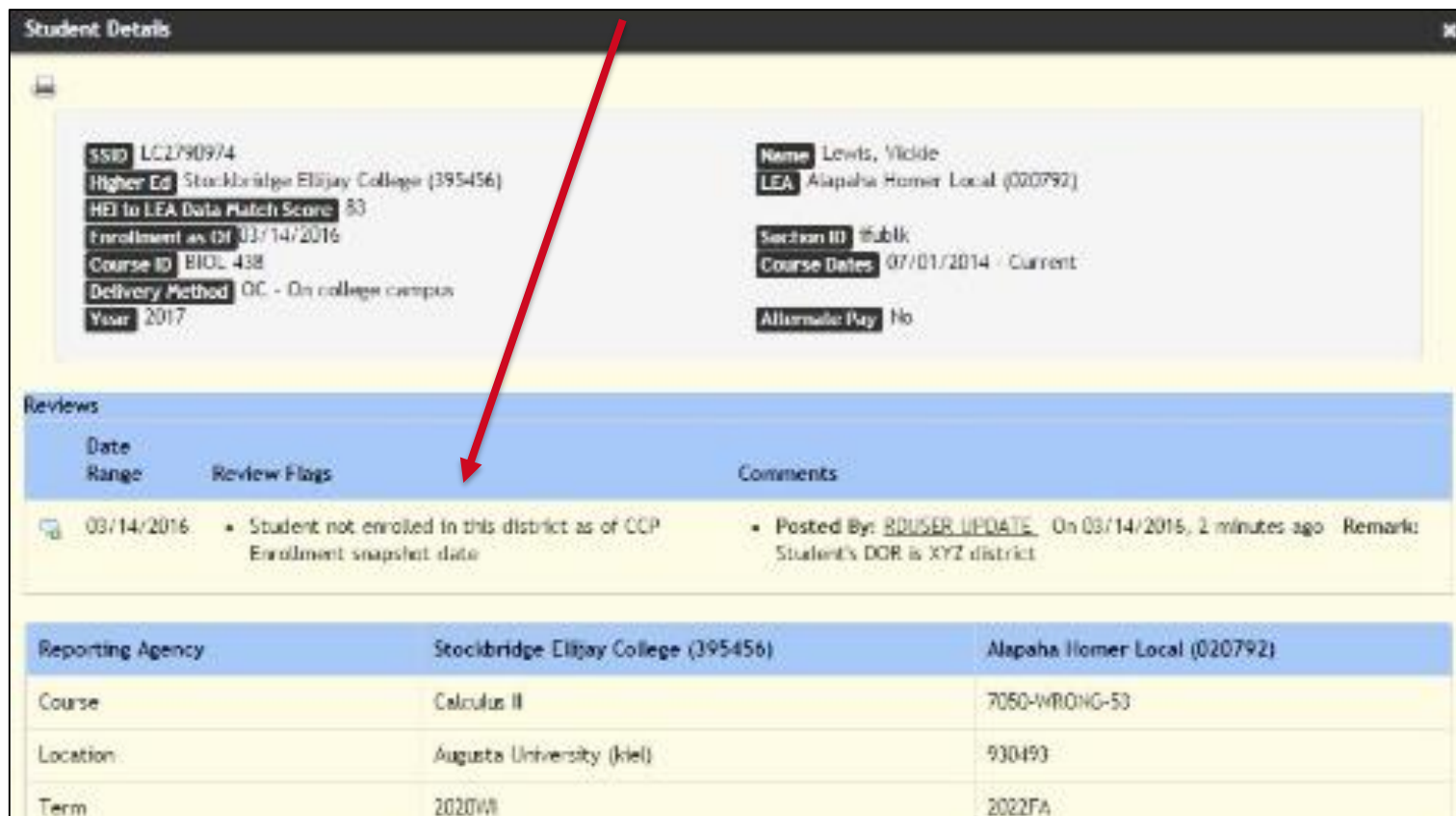
Status Flags

- Data Issue
- Student not enrolled in this district as of CCP Enrollment snapshot date
- Student beyond full time for CCP: total of CCP semester Hours and HS grad credits x3 is greater than 30; course may not be fully funded

Note

Student Details After Flag is Set

The information pertaining to the flag appears in the "Reviews" section



The screenshot shows a 'Student Details' window with a 'Reviews' section. A red arrow points from the 'Reviews' section to the 'Student Details' header. The 'Reviews' section contains a table with columns for Date Range, Review Flags, and Comments. A review entry is visible for 03/14/2016, indicating a flag for enrollment snapshot data. Below the reviews is a table with reporting agency, course, location, and term information.

Date Range	Review Flags	Comments
03/14/2016	• Student not enrolled in this district as of CCP Enrollment snapshot date	• Posted By: BDUSER_UPDATE , On 03/14/2016, 2 minutes ago Remark: Student's DOR is XYZ district

Reporting Agency	Stockbridge Ellijay College (395456)	Alapaha Homer Local (020792)
Course	Calculus II	7050-WRONG-53
Location	Augusta University (kie)	930493
Term	2020W	2022FA

When to Flag

- ▶ Is it your student? If not, then flag
- ▶ Does it look like your student but the SSID is wrong? If the issue is other than lower case letters, then flag
- ▶ If a shared student, are you responsible for any of the cost? If not, then flag
- ▶ If over full time, then flag

Code ↕	Description ↕
DATA_ISSUE	Data Issue
NOT_ENROLLED	Not Enrolled: Student not enrolled in this district as of CCP Enrollment snapshot date.
BEYOND_FULL_TIME	Beyond Full Time: Student beyond full time for CCP; total of CCP semester hours and HS grad credits x3 is greater than 30; course may not be fully funded.

Agreements

- ▶ Module will display an agreement per college per delivery type for district's students enrolled through CCP
 - ▶ If a district has students in CCP at 10 colleges, they may see 10 agreements
- ▶ District must either approve or reject each agreement based on Credit Hour Rate as reported by college

Agreement Summary

- ▶ Use the Reported By dropdown to list agreements for a particular college
- ▶ Click on Review Agreement button to open Agreement Approval pop up

Home SOES SCR History CCP Calendar Users Agencies SSID Search Help About Log Out

Holt City (045641) 2016

Reported By: [Dropdown] Status: [Dropdown] Active Only [Find](#) [Clear](#)

	Higher Ed Agency	Delivery	Term	Credit Hour Rate	Approval Status	Review Date	Record Active
Review Agreement	Bowling Green Su Firelands Br (062919)	OC	FA	25.55	Unreviewed		true
	Bowling Green Su Firelands Br (062919)	OC	WI	27.45	Approved	06/08/2016	true
Review Agreement	Owens State Community College Toledo (063271)	OL	SP	32.75	Unreviewed		true

Agreement Approval

- ▶ In addition to 'Approve Agreement' from this screen, districts will also have
 - ▶ Ability to set rejection 'flag'
 - ▶ Ability to comment

Agreement Details for Reporting Year 2016

Higher Ed Agency Chatsworth Augusta Institute (442098)
LEA Alapaha Homer Local (020792)
Term 2024SP
Credit Hour Rate 12.50
Method Of Delivery OL - Online
Campus Hagan University (ykwc)

Comment:


[Approve Agreement](#) [Reject Agreement](#) [Cancel](#)

Note: If agreement is rejected, ODE recommends that the staff person at the district who arranged the agreement contact their counterpart at the higher education institution to discuss the issue, as staff responsible for the agreement may not normally access the ODDEX CCP module.

Agreement Detail

- ▶ Open by clicking on college name under Higher Ed Agency in Summary screen

Agreement Details



HEI Kent State University (062976)
LEA Akron City (043489)
Term SP
Credit Hour Rate 30.00
Method Of Delivery HI - Not on college campus taught by qualified instructor who may also be a high school instructor
Campus Kent State University (KENT)
Change Date
Approval Status Unreviewed
Comment
Reviewed By
Review Date
Record Active true
Last Updated 08/04/2016

How Do I Know If I Have Agreements to Review?

- ▶ Export Student Detail records
 - Save as .txt
- ▶ Import .txt document into Excel spreadsheet
- ▶ Sort or filter on Alternate Pay column
 - Yes = record will have an Agreement to be reviewed
 - No = No agreement

Payment Information

- ▶ Remember, flags stop payment to college
- ▶ If a college does not report, district does not get billed
- ▶ FY16 district deductions in FY17 payments
- ▶ Detailed reports will be provided on dollar amounts to each college from each district

NEW GRADUATION REPORTS

New Grad Reports

- ▶ 2016-2017 Juniors will be first class to meet new graduation requirements
- ▶ Total of nine reports coming out in FY17
- ▶ Initially, will only go out approximately every 4-6 weeks
 - ▶ Manually generated
 - ▶ Goal to fully automate mid-late spring
 - ▶ One per week for all cohorts
 - ▶ 2018, 2019, 2020

List of FY17 Grad Reports

- ▶ OGT Required Cohorts
- ▶ EOC Assessment Detail
- ▶ Non-EOC Grad Point Details
- ▶ EOC Criteria Status/Subtotals
- ▶ College Ready Pathway
- ▶ WorkKey (GW) Pathway
- ▶ Prepared for Success Status
- ▶ FY17 and Before Cohort Summary
- ▶ FY18+ Cohort Summary

Replacements for OGT reports

- ▶ OGT Required Cohorts Report
 - Replaces Grad Test Required report
- ▶ FY17 and Before Cohort Summary Report
 - Replaces Grad Info, Dupe Grad and current Longitudinal Grad Rate reports

EOC Assessment Detail Report

- ▶ Highest actual test score
 - Highest test score date
- ▶ Test type
 - ALT or STR

Non-EOC Grad Point Details Report

- ▶ AP and IB Highest actual test scores
 - ▶ Highest test score date
- ▶ Special Ed Exemption (FE) Y/N
- ▶ Type of alternative points
 - ▶ EOC students – CCP, Non-Pub Transfer, Pre-EOC
 - ▶ OGT students – EOC, SAT, ACT, AP, IB, CCP?)
- ▶ Points from alternative

EOC Criteria Status/Subtotal Report

- ▶ Max grad points count
 - ALG1, GEOM, MTH1, MTH2, ELA1, ELA2, HIST, GOVM, PHYS, BIOL
- ▶ Total grad points count
 - ELA, MATH, SS_SCI
- ▶ Total grad points count
- ▶ Met points, Y/N
 - ELA, MATH, SS_SCI
- ▶ Met total points Y/N
- ▶ Met EOC pathway Y/N

College Ready Pathway Report

- ▶ ACT SAT Detail Report
- ▶ Separate fields for each test by subject
 - ▶ Score
 - ▶ Remediation free
 - ▶ Test Date
- ▶ Separate flag for each test
 - ▶ Met College Career Ready

WorkKey (GW) Pathway Report

- ▶ WorkKey score
- ▶ WorkKey met
- ▶ Credential points count in each career field
- ▶ Credential earned for up to three career fields
- ▶ Overall credential workkey requirement met

FY18+ Cohort Summary

- ▶ Provides summary information of
 - ▶ EOC Criteria Status/Subtotals Report
 - ▶ College Ready Pathway Report
 - ▶ WorkKey (GW) Pathway Report

Prepared for Success Status Report

- ▶ Currently in Files tab of the Data Collector
 - ▶ 2016G_Prep_for_Success_Detail_<file date>.xls
 - ▶ Will undergo enhancements prior to end of FY17
- ▶ Four tabs
 - ▶ LEA_OUTPUT
 - ▶ LEA_DETAIL
 - ▶ LEA_BUILDING_SUMMARY
 - ▶ LEA_BUILDING_DETAIL

IEP Exemptions for EOC

- ▶ EOC Assessment Type (FE080) option
 - GE – End of Course (EOC)
- ▶ EOC Assessment Area (FE090) options
 - HIST, PHYS, ELA1, ELA2, ALG1, GEOM, MTH1, MTH2, BIOL, GOVM
 - IEP just lists generic content area
 - EMIS reporting requires specifics
- ▶ Remember – FE exemption must be reported every year as long as exemption is continued!

Summer/Fall EOC Collection

- ▶ Be sure to report any/all old records with appropriate Score Not Reported reason
 - ▶ W – Course completion prior to end of course assessment availability
 - ▶ Report number of grad points earned as Score
 - ▶ X – Completion of a dual credit course
 - ▶ Report number of grad points earned as Score
 - ▶ Y – Student transferred in with course already completed
 - ▶ ODE will reduce number of required total points on EOC Criteria Status/Subtotal Report

Graduation Requirements Resources

- ▶ Graduation Questions and Answers
 - ▶ ODE Home > Ohio's Graduation Requirements > Graduation Questions and Answers
 - ▶ http://education.ohio.gov/Topics/Ohio-Graduation-Requirements/Latest-Updates-on-Graduation-Requirements/Graduation-FAQs-for-2015_2016

MISCELLANEOUS

Progress Tab Update

Show Never Submitted

▶ Must select a processing stage

Progress

Choose the filter criteria from the options below then click on the Run Query link to view (or manage) the progress of collections. Uncheck the **All LEAs** check box to enter any text in the **LEA IRN** or **LEA Name** fields.

Filter Options

LEA Selection: <input type="checkbox"/> All LEAs	LEA IRN: <input type="text" value="046102"/>	LEA Name: <input type="text"/>	Show: <input style="border: none; border-bottom: 1px solid black;" type="text" value="All collections"/>
Collection Request: <input style="border: none; border-bottom: 1px solid black;" type="text" value="FY17-C-Cal Final"/>	Data Set: <input style="border: none; border-bottom: 1px solid black;" type="text" value="All"/>	Year: <input style="border: none; border-bottom: 1px solid black;" type="text" value="2017"/>	Timeline: <input style="border: none; border-bottom: 1px solid black;" type="text" value="All"/>
Processing Stage:			
<input type="checkbox"/> Not Started <input type="checkbox"/> Collecting <input checked="" type="checkbox"/> Collection Completed <input type="checkbox"/> Preparing <input type="checkbox"/> Prepare Completed			
<input type="checkbox"/> Collection Previewed <input type="checkbox"/> Certified <input type="checkbox"/> Submitting Collection <input checked="" type="checkbox"/> Submitted <input checked="" type="checkbox"/> Received Submission Results			

Display Options

Group By: Collection Request LEA Stage None

[Restore Defaults](#) | [Select All Stages](#) | [Deselect All Stages](#) | [Select All Running Stages](#)

[Run Query](#) | [Show Never Submitted](#)

EMIS Webpage Redesign

- ▶ Redesigned EMIS webpage is now available
- ▶ Better user experience
- ▶ Improved content availability
- ▶ Optimized searches
- ▶ Additional resources

Questions?



education.ohio.gov

Social Media

facebook

Ohio Families and Education
Ohio Teachers' Homeroom

Linked in

ohio-department-of-education

Storify

storify.com/ohioEdDept

twitter

@OHEducation

You Tube

OhioEdDept