

Troubleshooting Federal Child Count Reports

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Overview

- The Federal Child Count (FCC)
 - Includes students with disabilities who are receiving special education services according to their IEPs as of October 31
 - Is used in determining the amount of Special Education Part-B IDEA and Early Childhood Special Education funds allocated to the state
 - Is collected from all LEAs except for ESCs and JVSDs through the Education Management Information System (EMIS) and is submitted to the US Department of Education (USDOE)
- This presentation will focus on troubleshooting the EMIS FCC Reports, which are generated throughout the EMIS data submission process

EMIS Data Collections and the FCC Snapshot

- Collections containing the FCC report
 - Beginning of Year Student (S) Collection
 - SOES Beginning of Year Student (S) Collection
- Collections are scheduled to close December 20, 2021
 - FCC will close when the above collections close
 - There is no appeal for the FCC

FCC Reports

- Level 2 Reports
 - (FCCD-001) Federal Child Count Detail
 - (FCCS-001) Federal Child Count Statement of Assurances
- FCC Reports are updated nightly
- Can contain data reported by other LEAs
- Review the most recent version of the reports throughout the data collection process
- Submit updated EMIS data to make corrections to the reports

Level 2 Reports

Beginning of Year Student Collection (FY22)

FY22-S-TRAD Init: Collection required for all Traditional Districts, JVSDs, ESCs, and State Supported Schools. Source file(s) for GI, FS, FD, FN, GE, ...

Submissions: September 09, 2021 - December 20, 2021 (48 days till close)

Version: 1

Status: The collection was submitted October 28, 2021 at 03:40:06 PM by

Submission Status: Processing Completed (October 28, 2021 at 03:40:16 PM)

Submission Number: 14 (attempt 1)

Actions: [Start Collection](#)
[Add New Scheduled Collection](#)
[Set Default Collection properties](#)

From ODE: [Level 2 Reports](#)

Submit Errors: [None \(has other errors or warnings\)](#)

Prepare Outputs: [Level 1 Validations](#)
[View submission 14 Data](#)

Select the Level 2 Reports link

SOES Beginning of Year Student Collection (FY22)

FY22-S-SOES Init: Collection required for all Community Schools. Source file(s) for GI, FS, FD, FN, GE, FE, FC, FL, GJ, and GQ student record types, l...

Submissions: August 02, 2021 - December 20, 2021 (48 days till close)

Version: 2

Status: The collection was submitted October 28, 2021 at 03:27:31 PM

Submission Status: Processing Completed (October 28, 2021 at 03:27:35 PM)

Submission Number: 15 (attempt 1)

Actions: [Start Collection](#)
[Add New Scheduled Collection](#)
[Set Default Collection properties](#)

From ODE: [Level 2 Reports](#)

Submit Errors: [None \(has other errors or warnings\)](#)

Prepare Outputs: [Level 1 Validations](#)
[View submission 15 Data](#)

FCC Reports

Collection Requests | Collection Status | Submissions | Progress | Reports | Archives | Messages | Resources | Preferences

Level 2 Reports

Data Feedback Reports and Files

Pre-Submission to ODE | Post-Submission and Processing by ODE
[Level 1 Details](#) | [Highlights and Recent](#) | [Level 2 Details](#) | [Received Files Details](#)

Level 2 Details

Choose the filter criteria then click the Show Reports link to generate the list of Level 2 reports matching these criteria. To see the option to *Generate a single .zip file for all reports (.csv)*, you must select a single Report Name, or select a single LEA and a single Collection Request or a single Category.

Filter Options

LEA: Use IRN below ▾ Collection Request: FY22-S-TRAD Init ▾ Data Set: All ▾ School Year: All ▾ Category: All ▾
LEA IRN: Report Name: All ▾ Last Activity Within: All ▾ Show closed collections
Processed on or after: (mm/dd/yyyy) Last Updated on or after: (mm/dd/yyyy)
With Data Only: Exclude reports with 0 rows **Report Name includes: FCC**

Display Options

Group By: Collection Request LEA Level 2 Report Category Data Set None File Format: CSV HTML

[Show Reports](#) | [Restore Defaults](#) | [Reset Date textboxes](#)

Show/Hide Category:

Student Reports Institution

[Deselect All Categories](#)

Select "Show Reports"

(Total Count: 2)

Collection Request / Report Name	LEA	Fatal	Critical	Warn	Info	Total	Category	Data Set	Process Date	Last Upd Date	Submission	Help Page
▼ Beginning of Year Student Collection (FY22) (2022S1TRD) (Count: 2)												
<input checked="" type="checkbox"/> (FCCD-001) Federal Child Count Detail		49	0	44	1330	1423	Student Reports	S	11/01/21 17:16	11/02/21 03:10	8 Unknown	Help...
<input checked="" type="checkbox"/> (FCCS-001) Federal Child Count Statement of Assurances		0	0	0	15	15	Student Reports	S	11/01/21 17:16	11/02/21 03:10	8 Unknown	Help...

[Generate a single .zip file for all reports](#) | [Export report information to a .csv file](#)

FCC was added to the filter in this example



Formatting the FCC Detail Report

- Open the (FCCD-001) Federal Child Count Detail Report
 - Wrap text header row
 - Freeze top row
 - Expand all columns
 - Apply filters
 - Better yet, run your macro!

Quick Check

The Federal Child Count Detail Report contains student detail data as it pertains to the count. This report is critical in the data review and error correction process and should be carefully reviewed for accuracy and completeness.

- Are you using the most recent version of the report?
- Are you able to open and format the CSV report to begin the review process?
- Can you apply filters to all columns?

Troubleshooting the Federal Child Count Detail Report

Troubleshooting the FCC Detail Report

The next series of slides will review data contained in the report including

- Severity Codes and Numbers
- Federal Child Count Flag
- Who is and is not included in my FCC?
- FCC Report Data
- Status Codes and corrective actions

Severity Numbers and Codes

Severity Numbers (ERR SEV NUM) are aligned with Severity Codes

- Report is sorted least severe to most severe
- Severity Code will be noted for each Status Code
- Review all students regardless of Severity Code

	A	B	C	D	E	F	G	H	Y
			SEVERITY						ERR SEV
1	LEA IR	Bldg IF	CODE	SSID	Emis ID	Last Nan	First Nan	Middle Nan	NUM
2	404040	101010	I	VX2210168	123456822	Last Name	First Name	Middle Name	15
3	404040	101010	I	UF3557988	123457014	Last Name	First Name	Middle Name	15
4	404040	101010	I	TV8		First Name	Middle Name		15
5	404040	101010	I	TC8		First Name	Middle Name		15

I – Informational - 15
W – Warning - 39
C – Critical - 63
F – Fatal - 79

Federal Child Count Flag

FED CCT FLAG

- Y – Student is intended to be included in the Federal Child Count
- N – Student not included in the Federal Child Count
- Review all students on the report regardless of flag

I	J	K	L	M	N	O	P	Q	R
FED CCT STATUS CODE	FED CCT STATUS CODE DESCR	FED CCT FLAG	FED CCT LRE COL	LEGAL DIST OF RES IR	DISAB CNDTN CODE	STDNT AGE NUMB	DIST LRE SRC COL	DIST LRE SRC DESCR	FED CCT ALT IR
FC0008	No errors identified in ODE processing	Y	IE55	404040	16	4	8	GE Record	
FC0008	No errors identified in ODE processing	Y	IE51	404040	16	5	8	GE Record	
FC0008	No errors identified in ODE processing	Y	IE55	404040	16	4	8	GE Record	
FC0007	Student excluded- conflict in where student should count	N		404040	15	19	8	GE Record	
FC0006	Student counting in Alternate District - Does not count in your district	N		404040	1	9 A		Sent Reason = AU or JP	616161

Who is included in my FCC?

- In most cases, students count at their resident district except for students attending -
 - Community Schools
 - STEM Districts
 - Ohio School for the Blind
 - Ohio School for the Deaf
 - Buckeye United (DYS)
 - Pilot Programs
- Non-Public students receiving related services count at the traditional district providing the related services if active IEP event is reported as of October 31

Who is not included in my FCC?

- Students with a disability as of October 31, who are not being reported with an active IEP event as of October 31
- Students reported with the following IEP outcomes
 - IEPR – IEP Complete – Parental Refusal
 - IENS – IEP Complete – Not Served
 - IEDP – IEP Resulted in Due Process
- Refer to the FCC Level 2 Report Explanation, section “Include in USDOE Count” for additional information and exceptions

FCC Report Data

- Disability Condition Code
 - Student must be reported to EMIS with a disability as of October 31 to be included on the report
 - Review for accuracy
- Student Age Number
 - Student's age as of October 31

I	J	K	L	M	N	O	P	Q	R
FED CCT STATUS CODE	FED CCT STATUS CODE DESCR	FED CCT FLAG	FED CCT LRE CO	LEGAL DIST OF RES IR	DISAB CNDTN CODE	STDNT AGE NUMB	DIST LRE SRC CO	DIST LRE SRC DESCR	FED CCT ALT IR
FC0008	No errors identified in ODE processing	Y	IE55	404040	16	4	8	GE Record	
FC0008	No errors identified in ODE processing	Y	IE51	404040	16	5	8	GE Record	
FC0008	No errors identified in ODE processing	Y	IE55	404040	16	4	8	GE Record	
FC0007	Student excluded- conflict in where student should count	N		404040	15	19	8	GE Record	
FC0006	Student counting in Alternate District - Does not count in your district	N		404040	1	9	A	Sent Reason = AU or JP	616161

FCC Report Data, cont'd

- Legal District of Residence
- FED CCT ALT IRN
 - Populated for Status Code FC0006 with LEA IRN where the student will count
- Sent Reasons and IRNs
 - Displays if relevant to the FCC

L	M	N	O	P	Q	R	S	T	U	V	W	X
FED CCT LRE COI	LEGAL DIST OF RES IR	DISAB CNDTN CODE	STDNT AGE NUMBI	DIST LRE SRC COI	DIST LRE SRC DESCR	FED CCT ALT IR	ADMSN DATE	SENT REASON 1 CODE	SENT TO 1 LEA IRN	SENT REASON 2 CODE	SENT TO 2 LEA IRN	LEVEL 2 REC TYPE CODE
IE55	404040	16	4	8	GE Record		00:00.0					FCCD-001
IE51	404040	16	5	8	GE Record		00:00.0					FCCD-001
IE55	404040	16	4	8	GE Record		00:00.0					FCCD-001
	404040	15	19	8	GE Record		00:00.0	FC	515151			FCCD-001
	404040	1	9	A	Sent Reason = AU or JP	616161	00:00.0	JP	999999			FCCD-001

FCC Report Data, cont'd

- FED CCT LRE Code – Least Restrictive Environment Code
 - If this is blank, the student is not included in the count
 - Value comes from IEP, FN270, or is derived
- DIST LRE SRC CODE and DIST LRE SRC DESCR
 - Source codes indicate what data the report is looking at
 - Use in combination with the Status Code value to determine what is being reported for each student

I	J	K	L	M	N	O	P	Q
FED CCT STATUS CODE	FED CCT STATUS CODE DESCR	FED CCT FLAG	FED CCT LRE COE	LEGAL DIST OF RES IR	DISAB CNDTN CODE	STDNT AGE NUMBI	DIST LRE SRC COE	DIST LRE SRC DESCR
FC0008	No errors identified in ODE processing	Y	IE55	404040	16	4	8	GE Record
FC0008	No errors identified in ODE processing	Y	IE51	404040	16	5	8	GE Record
FC0008	No errors identified in ODE processing	Y	IE55	404040	16	4	8	GE Record
FC0007	Student excluded- conflict in where student should count	N		404040	15	19	8	GE Record
FC0006	Student counting in Alternate District - Does not count in your district	N		404040	1	9	A	Sent Reason = AU or JP
FC0006	Student counting in Alternate District - Does not count in your district	N		373737	3	10	8	GE Record

DIST LRE Source Codes

- 1 - No Disability on October 31
- 3 - Student's age is not 3 – 21
- 5 - No IEP Reported
- 7 - FN270 Override
- 8 - GE Record

I	J	K	L	M	N	O	P	Q
FED CCT STATUS CODE	FED CCT STATUS CODE DESCR	FED CCT FLAG	FED CCT LRE COE	LEGAL DIST OF RES IR	DISAB CNDTN CODE	STDNT AGE NUMBI	DIST LRE SRC COE	DIST LRE SRC DESCR
FC0008	No errors identified in ODE processing	Y	IE55	404040	16	4	8	GE Record
FC0008	No errors identified in ODE processing	Y	IE51	404040	16	5	8	GE Record
FC0008	No errors identified in ODE processing	Y	IE55	404040	16	4	8	GE Record
FC0007	Student excluded- conflict in where student should count	N		404040	15	19	8	GE Record
FC0006	Student counting in Alternate District - Does not count in your district	N		404040	1	9	A	Sent Reason = AU or JP
FC0006	Student counting in Alternate District - Does not count in your district	N		373737	3	10	8	GE Record

DIST LRE Source Codes, cont'd

- 9 - How Received = 6
 - FED CCT LRE CODE will be IE39 Ages 5 and up, Not Grade Level PS
 - FED CCT LRE CODE will be IE39 Ages 6 and up, Grade Level PS
- C - How Received = 6 and Grade Level = PS
 - FED CCT LRE CODE will be IE51 if Ages 3 to 5 and Grade Level PS
- A - Sent Reason = AU or JP
 - FED CCT LRE CODE will be IE39 if age 6 or older and IE51 if age 3-5
- B - Changed to DYS LRE (Appears only on DYS report)

I	J	K	L	M	N	O	P	Q
FED CCT STATUS CODE	FED CCT STATUS CODE DESCR	FED CCT FLAG	FED CCT LRE CODE	LEGAL DIST OF RES IR	DISAB CNDTN CODE	STDNT AGE NUMB	DIST LRE SRC CODE	DIST LRE SRC DESCR
FC0008	No errors identified in ODE processing	Y	IE55	404040	16	4	8	GE Record
FC0008	No errors identified in ODE processing	Y	IE51	404040	16	5	8	GE Record
FC0008	No errors identified in ODE processing	Y	IE55	404040	16	4	8	GE Record
FC0007	Student excluded- conflict in where student should count	N		404040	15	19	8	GE Record
FC0006	Student counting in Alternate District - Does not count in your district	N		404040	1	9	A	Sent Reason = AU or JP
FC0006	Student counting in Alternate District - Does not count in your district	N		373737	3	10	8	GE Record

Quick Check

The Federal Child Count Detail Report contains data specific to students with disabilities. Understanding each column of data is important to begin analyzing the data for accuracy and completeness. There is not an error for everything, so time spent reviewing all data on the report is recommended.

- Are all students appearing on the report as expected?
- Has someone verified the data for accuracy?
- Has updated EMIS data been submitted to correct any inaccuracies on the report?

FED CCT Status Codes

FED CCT STATUS CODE and FED CCT STATUS CODE DESCR

- Indicates the status of a student as it relates to inclusion in the count
- Indicates that a data issue exists or that no errors are identified
- Data with no errors on the report should still be reviewed for accuracy

E	F	G	H	I	J	K	L	M	N
Emis ID	Last Name	First Name	Middle Name	FED CCT STATUS CODE	FED CCT STATUS CODE DESCR	FED CCT FLAG	FED CCT LRE COL	LEGAL DIST OF RES IR	DISAB CNDTN CODE
123458169	Last Name	First Name	Middle Name	FC0004	No IEP reported for Oct 31 date	N		404040	15
123458670	Last Name	First Name	Middle Name	FC0004	No IEP reported for Oct 31 date	N		404040	15
123458166	Last Name	First Name	Middle Name	FC0003	CIEP most recent IEP- should be no disability	N		424242	1
123458165	Last Name	First Name	Middle Name	FC0003	CIEP most recent IEP- should be no disability	N		212121	10
123457205	Last Name	First Name	Middle Name	FC0002	Unable to translate LRE- must report FN270 element	N		404040	1

FED CCT Status Code FC0001

Filter on FC0001

- **On Oct 31 Student age is outside the 3-21 included range (Fatal)**
 - Source Code 3 - Student age is not 3 – 21
 - FED CCT FLAG - N
- View the student's reported date of birth on the Student Demographic (GI) Record to confirm age
- If the student's date of birth is incorrect, make the correction and submit updated EMIS data

FED CCT Status Code FC0002

Filter on FC0002

- **Unable to translate LRE-must report FN270 element (Critical)**
 - Source Code 7 - FN270 Override
 - or Source Code 8 - GE Record
 - FED CCT Flag - N
- As of October 31, the student's IEP Outcome (LRE) must agree with the student's age and grade level
 - For ages 3-5 and in preschool, the LRE should be in the IE51 to IE72 range, if not report an LRE within this range on the FN270
 - For ages 5 and over and in kindergarten or higher, LRE should be in the IE13 to IE39 range, if not report an LRE within this range on the FN270

Age, Grade Level, and Expected LRE

- Age 3 to 5, Preschool Grade Level - Count as Preschool Student
 - Preschool LRE Expected (IE51-IE72)
- Age 4, Kindergarten Grade Level - Count as Preschool Student
 - Preschool LRE Expected (IE51-IE72)
- Age 5 and up, Kindergarten Grade Level - Count as School Aged Student
 - School Aged LRE Expected (IE13-IE39)
- Age 6 and up, Any Grade Level, including Preschool - Count as School Aged Student
 - School Aged LRE Expected (IE13-IE39)

Reporting the FN270 Element

Updated October 31 IEP Outcome Element (FN270)

- The current IEP outcome and FN270 values should not be the same
- When the FN270 value is reported correctly the LRE that aligns with the student's age and grade level will appear in the column FED CCT LRE CODE
- When reported incorrectly the FED CCT LRE CODE column will be blank

I	J	K	L	M	N	O	P	Q
FED CCT STATUS	FED CCT STATUS CODE DESCR	FED CCT FLAG	FED CCT LRE CODE	LEGAL DIST OF RES IR	DISAB CNDTN CODE	STDNT AGE NUMBI	DIST LRE SRC COL	DIST LRE SRC DESCR
FC0008	No errors identified in ODE processing	Y	IE51	404040	16	5	8	GE Record
FC0008	No errors identified in ODE processing	Y	IE55	404040	16	4	8	GE Record
FC0002	Unable to translate LRE- must report FN270 element	N		404040	1	5	8	GE Record
FC0002	Unable to translate LRE- must report FN270 element	N		404040	1	5	7	FN270 Override

Correct

Incorrect

Additional Information on FN270 Reporting

- When completing the Federal Child Count, the Department will review the LRE on the latest reported IEP event effective as of October 31
- The value the FN270 element will take precedence
- Reporting of an FN270 value is not limited to PS and KG
- For this element to be valid for the Federal Child Count, the student must already have an IEP reported to the Department that is valid on October 31. If no reported IEP is valid on October 31, then the value in this element will be ignored

Additional Information on FN270 Reporting , cont'd

In general, the LRE will not change without a new IEP being completed and reported, but there are some cases, especially with IEPs reported in the prior year that are still in effect on October 31, where the LRE could change

- Examples include but are not limited to
 - a student whose parent originally consented to services but pulled the student from services prior to October 31
 - situations where an expelled student is given an alternative placement that will be in effect on October 31
 - a preschool student (especially for those who are part time), a parental placement in a private preschool program could change the LRE for that student
- Questions on FN270 reporting should go to the ODE EMIS Helpdesk

FED CCT Status Code FC0003

Filter on FC0003

- **CIEP most recent IEP - should be no disability (Warning)**
 - Source Code 8 - GE Record
 - FED CCT FLAG - N
- Verify the CIEP event and confirm that the student's disability code is being reported as ending on the date of the CIEP event
- If the student's disability code on the Student Attributes - Effective Date (FD) Record is not reported as ended, make the correction and submit updated EMIS data

FED CCT Status Code FC0004

Filter on FC0004

- **No IEP reported for Oct 31 date (Fatal)**
 - Source Code 5 - No IEP Reported
 - FED CCT Flag – N
 - FED CCT LRE CODE – Blank
- Verify the student's special education event records as of October 31
- Verify the most recent IEP was reported to EMIS
- Report an NIEP if appropriate

ODDEX Records

Special Education Data Tab

- Use to verify if the student's IEP events were reported to EMIS

Ohio Department of Education | Ohio District Data Exchange (ODDEX) Records Single Student

Home SOES SCR SCM Records CCP Tuition SSID Setup ODDEX Help Log Out

History **Special Education** Assessments

[Return to Summary](#) [Export](#) [Help](#)

Name	SSID	Birthdate					
Event Date	Event Type	Outcome	Outcome Dates	Non-Compliance	Secondary Planning	Required Test Type	Reported by LEA
08/01/2021	AIEP	IE13	08/01/2021 - 05/09/2022	N/A	N/A	STA	
05/10/2021	RIEP	IE51	05/10/2021 - 05/09/2022	N/A	N/A	STR	
09/11/2020	RIEP	IE51	09/11/2020 - 09/10/2021	N/A	N/A	STR	
09/26/2019	RIEP	IE51	09/26/2019 - 09/25/2020	N/A	N/A	STR	

NIEP Date Type - No IEP

- NIEP events for expired or non-transferable IEPs
 - 10 - Student newly transferred in; IEP adoption determination not complete; services being provided based on prior IEP
 - 11 - IEP expired; new IEP not in place; services being provided based on prior IEP
- NIEP events using the non-compliance reason of 12 can be used until the end of the IEP that did not get reported to EMIS

FED CCT Status Code FC0005

Filter on FC0005

- **Student does not meet inclusion filter in this district (Warning)**
 - Source Code 5 - No IEP Reported
 - or Source Code 7 - FN270 Override
 - or Source Code 8 - GE Record
 - FED CCT Flag – N
- Shared students can have this Status Code at the educating district
- Shared students where IEPs are not reported can also have this Status Code with Source Code 5 – No IEP Reported
- Refer to the Federal Child Count Report Explanation, section “Include in USDOE Count”

FED CCT Status Code FC0005, cont'd

Filter on FC0005

- **Student does not meet inclusion filter in this district (Warning)**
 - Source Code 9 – How Received = 6
 - FED CCT Flag – N
- Non-Public special education students receiving related services from reporting district with No IEP reported on October 31
 - Report does not consider ISPs
 - If no IEP in place on October 31, then the student is not included in the FCC

Multiple District Tie Breakers

1. Will count at Buckeye United if reported by Buckeye United (060988)
2. Will count where Reporting IRN = District of Residence IRN
~OR~ counts where Reporting IRN is reporting a How Received code of M (Community School) or K (STEM District)
3. If multiple entities are claiming the student in the same way (as #2 above), then the student is included at the entity with the later admission date
4. If entities are claiming the student in the same way (as #2 above) and reporting the student with the same admission date, then the student will not count for any district

FED CCT Status Code FC0006

Filter on FC0006

- **Student counting in alternative district - does not count in your district (Warning)**
 - Source Code 5 – No IEP Reported - verify if special education events need to be reported for this student
 - or Source Code 7 - FN270 Override
 - or Source Code 8 - GE Record
 - or Source Code 9 - How Received = 6
 - or Source Code A - Sent Reason AU or JP
 - FED CCT Flag - N
- Student counts at the IRN in the FED CCT ALT IRN column
- Review data in ODDEX to compare how data is being reported
- Communicate with the alternative district to determine how this student should be reported

FED CCT Status Code FC0007

Filter on FC0007

- **Student excluded -conflict in where student should count (Fatal)**
 - Source Code – 7 FN270 Override
 - Or Source Code – 8 GE Record
 - FED CCT Flag - N
- Could not determine where this student should count, so the student will not be counted at either entity
- Review data in ODDEX to compare how data is being reported by both entities
- Communicate with the other entity to determine how this student should be reported

FED CCT Status Code FC0008

Filter on FC0008

- **No errors identified in ODE processing (Informational)**
 - Source Code 7 – FN270 Override
 - or Source Code 8 – GE Record
 - or Source Code 9 – How Received = 6
 - or Source Code A – Sent Reason = AU or JP
 - or Source Code B – Changed to DYS LRE (appears on Buckeye United FCC Report)
 - or Source Code C – How Received = 6 and Grade = PS
 - FED CCT Flag – Y
- Data for the students should be reviewed for accuracy
- Apply filters to verify elements such as disability conditions and LREs
- District staff can be very helpful in verifying data accuracy and completeness

Quick Check

The Federal Child Count Detail report will display students who are and who are not included in your count. The report will also indicate students with issues preventing them from being included. Check this report often as it can be affected by another entity's EMIS reporting.

- Have all status codes been reviewed, and all reporting issues corrected?
- When corrections have been made in the student information system (SIS), has that updated data been submitted to EMIS?
- Based on inclusion criteria are all of your special education students being counted correctly?

Troubleshooting the Federal Child Count Statement of Assurances Report

Open the FCC Statement of Assurances Report

	A	B	C
	DISAB CNDTN		STUDENT COUNTS
1	CODE	DISABILITY DESCR	
2	--	3, 4, and 5 Year Olds With a disability (Any)	72
3	01	Multiple Disabilities (other than Deaf-Blind)	31
4	02	Deaf-Blindness	1
5	03	Deafness (Hearing Impairment)	9
6	04	Visual Impairments	3
7	05	Speech and Language Impairments	81
8	06	Orthopedic Impairments	7
9	08	Emotional Disturbance (SBH)	56
10	09	Intellectual Disabilities (Formerly Mental Retardation or -see Manua	99
11	10	Specific Learning Disabilities	442
12	12	Autism	75
13	13	Traumatic Brain Injury (TBI)	3
14	14	Other Health Impaired (Major)	1
15	15	Other Health Impaired (Minor)	198
16	16	Developmental Delay	0

**Format the report
by wrapping the
text in the header
row and expanding
all columns**

Understanding Statement of Assurances

- The report includes
 - only students who have a FED CCT Flag = Y
 - all students age 3 to 5 in the first category
 - students age 6 to 21 in each disability specific category
- Using the above criteria, the next series of slides will match the FCC Detail Report against the FCC Statement of Assurances Report
- When you are told that the counts on this report are incorrect, filtering allows you to show which students are included or not included

Filter on FCC CCT Flag

SSID	Emis ID	Last Name	First Name	Middle Name	CODE	FED CCT STATUS	FED CCT STATUS CODE DESCR	FED CCT FLAG	FED CCT LRE COD
VK7992799	123456916	Last Name	First Name	Middle Name	Name	FC0008	No error		IE14
VX2210					Name	FC0008	No error		IE39
VZ3457					Name	FC0008	No error		IE13
VI2948					Name	FC0008	No error		IE55
QC9415					Name	FC0008	No error		IE13
OM186					Name	FC0008	No error		IE51
QC7032600	123456955	Last Name	First Name	Middle Name	Name	FC0008	No error		IE13
CG9934758	123456938	Last Name	First Name	Middle Name	Name	FC0008	No error		IE13
UH3080776	123456947	Last Name	First Name	Middle Name	Name	FC0008	No error		IE13
VK8854542	123456958	Last Name	First Name	Middle Name	Name	FC0008	No error		IE13
OB663					Name	FC0008	No error		IE51
TN971					Name	FC0008	No error		IE39
EF1030					Name	FC0008	No error		IE51
VD254					Name	FC0008	No error		IE13
UF355					Name	FC0008	No error		IE14
WF115					Name	FC0008	No error		IE39
UL915					Name	FC0008	No error		IE39
UG300					Name	FC0008	No error		IE51
TR6407264	123457318	Last Name	First Name	Middle Name	Name	FC0008	No error		IE39
EW3403620	123457321	Last Name	First Name	Middle Name	Name	FC0008	No error		IE13

Select Y on the FED CCT Flag Filter on the FCC Detail Report

These are the students who are included in the Statement of Assurances Report

Sort A to Z
Sort Z to A
Sort by Color
Clear Filter From "FED CCT FLAG"
Filter by Color
Text Filters

Search

- (Select All)
- N
- Y

OK Cancel

Matching Data Between Reports

2. This will match the count on the Statement of Assurances.

1. From the filtered students on the FCC Detail Report, select a range of cells and see the "count" appear at the bottom of the spreadsheet.

DISAB CNDTN	DISABILITY DESCR	STUDENT COUNTS
1	CODE	
2	-- 3, 4, and 5 Year Olds With a disability (Any)	72
3	01 Multiple Disabilities (other than Deaf-Blind)	31
4	02 Deaf-Blindness	1
5	03 Deafness (Hearing Impairment)	9
6	04 Visual Impairments	3
7	05 Speech and Language Impairments	81
8	06 Orthopedic Impairments	7
9	08 Emotional Disturbance (SBH)	56
10	09 Intellectual Disabilities (Formerly Mental Retardation or -see Manua	99
11	10 Specific Learning Disabilities	442
12	12 Autism	75
13	13 Traumatic Brain Injury (TBI)	3
14	14 Other Health Impaired (Major)	1
15	15 Other Health Impaired (Minor)	198
16	16 Developmental Delay	0

CODE DESCR	FED CCT FLAG	FED CCT LRE COD	LEGAL DIST OF RES IRN	DISAB CNDTN CODE	STNDT AGE NUMBER	DIST LRE SRC COD	DIST LRE SRC DESCR	FED CCT ALT IRN	ADMSN
ied in ODE processing	Y	IE55	404040	05	5 8	GE Record			2020-10
ied in ODE processing	Y	IE55	404040	05	4 8	GE Record			2020-09
ied in ODE processing	Y	IE55	404040	16	3 8	GE Record			2021-09
ied in ODE processing	Y	IE55	404040	16	4 8	GE Record			2021-02
ied in ODE processing	Y	IE55	404040	05	5 8	GE Record			2019-11
ied in ODE processing	Y	IE55	404040	12	3 8	GE Record			2021-08
ied in ODE processing	Y	IE51	404040	16	5 8	GE Record			2020-04
ied in ODE processing	Y	IE55	404040	05	4 8	GE Record			2020-09
ied in ODE processing	Y	IE55	404040	05	4 8	GE Record			2020-09
ied in ODE processing	Y	IE55	404040	05	4 8	GE Record			2020-04
ied in ODE processing	Y	IE55	404040	05	3 8	GE Record			2021-08
ied in ODE processing	Y	IE55	404040	12	4 8	GE Record			2021-08
ied in ODE processing	Y	IE55	404040	05	5 8	GE Record			2021-03
ied in ODE processing	Y	IE55	404040	16	4 8	GE Record			2021-09
ied in ODE processing	Y	IE72	404040	05	4 8	GE Record			2021-08
ied in ODE processing	Y	IE55	404040	05	5 8	GE Record			2020-10
ied in ODE processing	Y	IE55	404040	05	4 8	GE Record			2020-09
ied in ODE processing	Y	IE51	404040	03	4 8	GE Record			2020-08
ied in ODE processing	Y	IE51	404040	05	3 8	GE Record			2021-10
ied in ODE processing	Y	IE55	404040	05	4 8	GE Record			2020-09
ied in ODE processing	Y	IE55	404040	05	3 8	GE Record			2021-08
ied in ODE processing	Y	IE55	404040	05	4 8	GE Record			2020-09
ied in ODE processing	Y	IE55	404040	05	3 8	GE Record			2021-09
ied in ODE processing	Y	IE51	404040	05	4 8	GE Record			2020-09
ied in ODE processing	Y	IE51	404040	05	4 8	GE Record			2020-09
ied in ODE processing	Y	IE13	404040	05	5 8	GE Record			2021-08

Count: 72

Arrange All

With two spreadsheets open at the same time, from the View tab select “Arrange All” and then “Vertical” and “OK”

The screenshot shows the Microsoft Excel interface. The 'View' tab is selected in the ribbon, and the 'Arrange All' button is circled in red. An arrow points from the 'Arrange All' button to the 'Arrange Windows' dialog box. In the dialog box, the 'Vertical' radio button is selected, and the 'OK' button is highlighted.

	A	B	C	D	E	F
	DISAB CNDTN		STUDENT			
1	CODE	DISABILITY DESCR	COUNTS			
2	--	3, 4, and 5 Year Olds With a disability (Any)	72			
3	01	Multiple Disabilities (other than Deaf-Blind)	31			
4	02	Deaf-Blindness	1			
5	03	Deafness (Hearing Impairment)	9			
6	04	Visual Impairments	3			
7	05	Speech and Language Impairments	81			
8	06	Orthopedic Impairments	7			
9	08	Emotional Disturbance (SBH)	56			
10	09	Intellectual Disabilities (Formerly Mental Retardation or -see Manua	99			
11	10	Specific Learning Disabilities	442			
12	12	Autism	75			
13	13	Traumatic Brain Injury (TBI)	3			
14	14	Other Health Impaired (Major)	1			
15	15	Other Health Impaired (Minor)	198			
16	16	Developmental Delay	0			

Arrange All cont'd

The image shows two Excel spreadsheets side-by-side. The left spreadsheet is titled "(FCCS-001) Federal Child Statement of Assuran..." and the right is "(FCCD-001) Federal Child Count Detail DEMO". Both have the "View" ribbon selected, with "Arrange All" highlighted. The left spreadsheet shows a table with columns A, B, and C. The right spreadsheet shows a table with columns A, B, C, D, and E.

	A	B	C
	DISAB CNDTN		STUDENT COUNTS
1	CODE	DISABILITY DESCR	
2	--	3, 4, and 5 Year Olds With a disability (Any)	72
3	01	Multiple Disabilities (other than Deaf-Blind)	31
4	02	Deaf-Blindness	1
5	03	Deafness (Hearing Impairment)	9
6	04	Visual Impairments	3
7	05	Speech and Language Impairments	81
8	06	Orthopedic Impairments	7
9	08	Emotional Disturbance (SBH)	56
10	09	Intellectual Disabilities (Formerly Mental Retardation or -see Manua	99
11	10	Specific Learning Disabilities	442
12	12	Autism	75
13	13	Traumatic Brain Injury (TBI)	3
14	14	Other Health Impaired (Major)	1
15	15	Other Health Impaired (Minor)	198
16	16	Developmental Delay	0

	A	B	C	D	E	F	G	H
			SEVERITY					
1	LEA IRN	Bldg IRN	CODE	SSID	Emis ID	Last Name	First Name	Middle Name
2	404040	101010	I	VX2210168	123456822	Last Name	First Name	Middle Name
3	404040	101010	I	UF3557988	123457014	Last Name	First Name	Middle Name
4	404040	101010	I	TV8072204	123457765	Last Name	First Name	Middle Name
5	404040	101010	I	TC8584040	123458858	Last Name	First Name	Middle Name
6	404040	101010	I	TF6201943	123458912	Last Name	First Name	Middle Name
7	404040	101010	I	LR4866079	123459026	Last Name	First Name	Middle Name
8	404040	101010	I	TL4612853	123459178	Last Name	First Name	Middle Name
9	404040	101010	I	HT4306805	123459269	Last Name	First Name	Middle Name
10	404040	101010	I	VP4751649	123459271	Last Name	First Name	Middle Name
11	404040	101010	I	ZL4940830	123459316	Last Name	First Name	Middle Name
12	404040	101010	I	PR7813505	123459323	Last Name	First Name	Middle Name
13	404040	101010	I	TV9275263	123459334	Last Name	First Name	Middle Name
14	404040	101010	I	XD6766178	123459352	Last Name	First Name	Middle Name
15	404040	101010	I	VZ3607326	123459364	Last Name	First Name	Middle Name
16	404040	101010	I	VD9410391	123459367	Last Name	First Name	Middle Name
17	404040	101010	I	TZ6626581	123459372	Last Name	First Name	Middle Name
18	404040	101010	I	TR2714158	123459395	Last Name	First Name	Middle Name
19	404040	101010	I	JB1322486	123459425	Last Name	First Name	Middle Name
20	404040	101010	I	UQ3312975	123459516	Last Name	First Name	Middle Name
21	404040	101010	I	BM4655536	123459538	Last Name	First Name	Middle Name

“Arrange All” allows both spreadsheets to be viewable at the same time



Add a Third Filter

G	H	I	J	K	L	M	N	O	P
		FED CCT STATUS		FED CCT FLAG	FED CCT LRE COD	LEGAL DIST OF RES IRN	DISAB CNDTN CODE	STDNT AGE	DIST LRE SRC
First Name	Middle Name	CODE	FED CCT STATUS CODE DESCR	FLAG	LRE COD	RES IRN	CODE	NUMBER	CODE
First Name	Middle Name	FC0008	No errors identified in ODE processing					10	8
First Name	Middle Name	FC0008	No errors identified in ODE processing					3	8
First Name	Middle Name	FC0008	No errors identified in ODE processing					3	8
First Name	Middle Name	FC0008	No errors identified in ODE processing					9	8
First Name	Middle Name	FC0008	No errors identified in ODE processing					8	8
First Name	Middle Name	FC0008	No errors identified in ODE processing					9	8
First Name	Middle Name	FC0008	No errors identified in ODE processing					15	8
First Name	Middle Name	FC0008	No errors identified in ODE processing					15	8
First Name	Middle Name	FC0008	No errors identified in ODE processing					17	8
First Name	Middle Name	FC0008	No errors identified in ODE processing					16	8
First Name	Middle Name	FC0008	No errors identified in ODE processing					18	8
First Name	Middle Name	FC0008	No errors identified in ODE processing					15	8
First Name	Middle Name	FC0008	No errors identified in ODE processing					15	8
First Name	Middle Name	FC0008	No errors identified in ODE processing					14	8
First Name	Middle Name	FC0008	No errors identified in ODE processing					17	8
First Name	Middle Name	FC0008	No errors identified in ODE processing					5	7
First Name	Middle Name	FC0008	No errors identified in ODE processing					7	7
First Name	Middle Name	FC0008	No errors identified in ODE processing					17	8
First Name	Middle Name	FC0008	No errors identified in ODE processing					17	8
First Name	Middle Name	FC0008	No errors identified in ODE processing					6	7
First Name	Middle Name	FC0008	No errors identified in ODE processing					7	8
First Name	Middle Name	FC0008	No errors identified in ODE processing					11	7

Add a third filter in the DISAB CNDTN CODE column

Select one disability code at a time

Quick Check

The Federal Child Count Statement of Assurances Report is derived from the same data that is on the FCC Detail Report. Using filters, you can match the data between the reports. The Statement of Assurances is sometimes requested by auditors.

- Can you match the data between the two reports using filters?
- Are you seeing the numbers of students that you were expecting?
- Has this data been shared with others in your district?

Summary

- The FCC Reports contain both data to verify and issues to correct
- Some issues can be corrected, and some are simply stating the fact that the student cannot be included in the count
- Work with district staff to verify that the data is both correct and complete
- “No errors” does not necessarily mean that your data is accurate

Resources

- Federal Child Count Detail Report and Federal Child Count Statement of Assurances Report Explanation
 - ODE Home > Data > EMIS > Documentation > EMIS Validation and Report Explanations
- EMIS Manual
 - ODE Home > Data > EMIS > Documentation > EMIS Manual
- Your district staff
- Your ITC

Questions?

If you would like a certificate of attendance for this training, you must complete the below feedback form within 5 business days of this training

<https://tinyurl.com/EA-District-Feedback>