

# Troubleshooting Federal Child Count Reports

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# Overview

- The Federal Child Count (FCC)
  - Includes students with disabilities who are receiving special education services according to their IEPs as of October 31
  - Is used in determining the amount of Special Education Part-B IDEA and Early Childhood Special Education funds allocated to the state
  - Is collected from all LEAs except for ESCs and JVSDs through the Education Management Information System (EMIS) and is submitted to the US Department of Education (USDOE)
- This presentation will focus on troubleshooting the EMIS FCC Reports, which are generated throughout the EMIS data submission process

# EMIS Data Collections and the FCC Snapshot

- Collections containing the FCC report
  - Beginning of Year Student (S) Collection
  - SOES Beginning of Year Student (S) Collection
- Collections are scheduled to close December 21, 2020
  - FCC will close when the above collections close
  - There is no appeal for the FCC

# FCC Reports

- Level 2 Reports
  - (FCCD-001) Federal Child Count Detail
  - (FCCS-001) Federal Child Count Statement of Assurances
- FCC Reports are updated nightly
- Can contain data reported by other LEAs
- Review the most recent version of the reports throughout the data collection process
- Submit updated EMIS data to make corrections to the reports


# Level 2 Reports

## **Beginning of Year Student Collection (FY21)**

FY21-S-TRAD Init: Collection required for all Traditional Districts, JVSs, ESCs, and State Supported Schools. Source file(s) for GI, FS, FD, FN, GE, ... 

**Submissions:** September 10, 2020 - December 21, 2020 (47 days till close)

**Version:** 3

**Status:** The collection was submitted October 29, 2020 at 12:28:20 PM by 

**Submission Status:** Processing Completed (October 29, 2020 at 12:28:15 PM)

**Submission Number:** 9 (attempt 3)

**Actions:** [Start Collection](#)  
[Add New Scheduled Collection](#)  
[Set Default Collection properties](#)

From ODE: [Level 2 Reports](#)

Prepare Outputs: [Level 1 Validations](#)  
[View submission 9 Data](#)


Select the Level 2 Reports link

## **SOES Beginning of Year Student Collection (FY21)**

FY21-S-SOES Init: Collection required for all Community Schools. Source file(s) for GI, FS, FD, FN, GE, FE, FC, FL, GJ, and GQ student record types, l... 

**Submissions:** August 03, 2020 - December 21, 2020 (47 days till close)

**Version:** 2

**Status:** The collection was submitted October 26, 2020 at 11:50:36 AM by 

**Submission Status:** Processing Completed (October 26, 2020 at 11:50:23 AM)

**Submission Number:** 16 (attempt 1)

**Actions:** [Start Collection](#)  
[Add New Scheduled Collection](#)  
[Set Default Collection properties](#)

From ODE: [Level 2 Reports](#)

Prepare Outputs: [View submission 16 Data](#)

# FCC Reports

Collection Requests | Collection Status | Submissions | Progress | Reports | Archives | Messages | Resources | Preferences | Data Sources | Agency

Level 2 Reports

### Data Feedback Reports and Files

Pre-Submission to ODE | Post-Submission and Processing by ODE  
[Level 1 Details](#) | [Highlights and Recent](#) | [Level 2 Details](#) | [Received Files Details](#)

Level 2 Details

Choose the filter criteria then click the Show Reports link to generate the list of Level 2 reports matching these criteria. To see the option to *Generate a single .zip file for all reports (.csv)*, you must select a single Report Name, or select a single LEA and a single Collection Request or a single Category.

**Filter Options**

LEA: Use IRN below | Collection Request: FY21-S-TRAD Init | Data Set: All | School Year: All | Category: All  
LEA IRN: | Report Name: All | Last Activity Within: All |  Show closed collections  
Processed on or after: (mm/dd/yyyy) | Last Updated on or after: (mm/dd/yyyy)  
With Data Only:  Exclude reports with 0 rows

**Display Options**

Group By:  Collection Request  LEA  Level 2 Report  Category  Data Set  None | File Format:  CSV  HTML

[Show Reports](#) | [Restore Defaults](#) | [Reset Date textboxes](#)

Show/Hide Category:  
 Status  Student Reports  
[Deselect All Categories](#)

(Total Count: 2)

Collection Request / Report Name	LEA	Fatal	Critical	Warn	Info	Total	Category	Data Set	Process Date	Last Upd Date	Submission	Help Page
▼ Beginning of Year Student Collection (FY21) (2021S1TRD) (Count: 2)												
<a href="#">(FCCD-001) Federal Child Count Detail</a>		6	2	25	89	122	Student Reports	S	11/05/20 17:16	11/05/20 09:29	<a href="#">8 Unknown</a>	<a href="#">Help...</a>
<a href="#">(FCCS-001) Federal Child Count Statement of Assurances</a>		0	0	0	15	15	Student Reports	S	11/05/20 17:16	11/05/20 09:29	<a href="#">8 Unknown</a>	<a href="#">Help...</a>

[Generate a single .zip file for all reports](#) | [Export report information to a .csv file](#)

FCC was added to the filter in this example

Select "Show Reports"



# Formatting the FCC Detail Report

- Open the (FCCD-001) Federal Child Count Detail Report
  - Wrap text header row
  - Freeze top row
  - Expand all columns
  - Apply filters
  - Better yet, run your macro!



# Quick Check

The Federal Child Count Detail Report contains student detail data as it pertains to the count. This report is critical in the data review and error correction process and should be carefully reviewed for accuracy and completeness.

- Are you using the most recent version of the report?
- Are you able to open and format the CSV report to begin the review process?
- Can you apply filters to all columns?

# Troubleshooting the Federal Child Count Detail Report

# Troubleshooting the FCC Detail Report

The next series of slides will review data contained in the report including

- Severity Codes and Numbers
- Federal Child Count Flag
- Who is and is not included in my FCC?
- FCC Report Data
- Status Codes and corrective actions

# Severity Numbers and Codes

Severity Numbers (ERR SEV NUM) are aligned with Severity Codes

- Report is sorted least severe to most severe
- Severity Code will be noted for each Status Code
- Review all students regardless of Severity Code

	A	B	C	D	E	F	G	H	Y
			SEVERITY						ERR SEV
1	LEA IF ▾	Bldg IF ▾	CODE ▾	SSID ▾	Emis ID ▾	Last Nan ▾	First Nan ▾	Middle Nan ▾	NUM ▾
2	40404	10101	I	JH7312067	123456789	Last Name	First Name	Middle Name	15
3	40404	10101	I	BR3857132	123456790	Last Name	First Name	Middle Name	15
4	40404	10101	I	PJ7		First Name	Middle Name		15
5	40404	10101	I	HZ5		First Name	Middle Name		15
6	40404	10101	I	FH4		First Name	Middle Name		15

**I – Informational - 15**  
**W – Warning - 39**  
**C – Critical - 63**  
**F – Fatal - 79**

# Federal Child Count Flag

## FED CCT FLAG

- Y – Student is intended to be included in the Federal Child Count
- N – Student not included in the Federal Child Count
- Review all students on the report regardless of flag

I	J	K	L	M	N	O	P	Q	R
FED CCT STATUS	FED CCT STATUS CODE DESCR	FED CCT FLAG	FED CCT LRE CODE	LEGAL DIST OF RES IF	DISAB CNDTN CODE	STDNT AGE NUMB	DIST LRE SRC CODE	DIST LRE SRC DESCR	FED CCT ALT IR
FC0008	No errors identified in ODE processing	Y	IE13	40404	5	10	8	GE Record	
FC0005	Student does not meet inclusion filter in this district	N		50505	3	6	8	GE Record	
FC0005	Student does not meet inclusion filter in this district	N		50505	1	9	8	GE Record	
FC0003	CIEP most recent IEP- should be no disability	N		40404	5	5	8	GE Record	
FC0002	Unable to translate LRE- must report FN270 element	N		40404	5	6	8	GE Record	

# Who is included in my FCC?

- In most cases, students count at their resident district except for students attending -
  - Community Schools
  - STEM Districts
  - Ohio School for the Blind
  - Ohio School for the Deaf
  - Buckeye United (DYS)
  - Pilot Programs
- Non-Public students receiving related services count at the traditional district providing the related services if active IEP event is reported as of October 31

# Who is not included in my FCC?

- Students with a disability as of October 31, who are not being reported with an active IEP event as of October 31
- Students reported with the following IEP outcomes
  - IEPR – IEP Complete – Parental Refusal
  - IENS – IEP Complete – Not Served
  - IEDP – IEP Resulted in Due Process
- Refer to the FCC Level 2 Report Explanation, section “Include in USDOE Count” for additional information and exceptions

# FCC Report Data

- Disability Condition Code
  - Student must be reported to EMIS with a disability as of October 31 to be included on the report
  - Review for accuracy
- Student Age Number
  - Student's age as of October 31

I	J	K	L	M	N	O	P	Q	R
FED CCT STATUS CODE	FED CCT STATUS CODE DESCR	FED CCT FLAG	FED CCT LRE CODE	LEGAL DIST OF RES IF	DISAB CNDTN CODE	STDNT AGE NUMBI	DIST LRE SRC CODE	DIST LRE SRC DESCR	FED CCT ALT IR
FC0008	No errors identified in ODE processing	Y	IE13	40404	5	5	8	GE Record	
FC0008	No errors identified in ODE processing	Y	IE13	40404	5	7	8	GE Record	
FC0008	No errors identified in ODE processing	Y	IE13	40404	15	8	8	GE Record	
FC0008	No errors identified in ODE processing	Y	IE55	40404	5	4	8	GE Record	
FC0008	No errors identified in ODE processing	Y	IE51	40404	16	3	8	GE Record	



# FCC Report Data, cont'd

- Legal District of Residence
- FED CCT ALT IRN
  - Populated for Status Code FC0006 with LEA IRN where the student will count
- Sent Reasons and IRNs
  - Displays if relevant to the FCC

L	M	N	O	P	Q	R	S	T	U	V	W	X
FED CCT LRE CODE ▾	LEGAL DIST OF RES IF ▾	DISAB CNDTN CODE ▾	STDNT AGE NUMBI ▾	DIST LRE SRC CODE ▾	DIST LRE SRC DESCR ▾	FED CCT ALT IR ▾	ADMSN DATE ▾	SENT REASON 1 COD ▾	SENT TO 1 LEA IF ▾	SENT REASON 2 COD ▾	SENT TO 2 LEA IF ▾	LEVEL 2 REC TYPE CODE ▾
IE13	40404	5	5	8	GE Record		00:00.0					FCCD-001
IE13	40404	5	7	8	GE Record		00:00.0					FCCD-001
IE13	40404	15	8	8	GE Record		00:00.0					FCCD-001
IE55	40404	5	4	8	GE Record		00:00.0	ES	20202			FCCD-001
IE51	40404	16	3	8	GE Record		00:00.0	ES	20202			FCCD-001

# FCC Report Data, cont'd

- FED CCT LRE Code – Least Restrictive Environment Code
  - If this is blank, the student is not included in the count
  - Value comes from IEP, FN270, or is derived
- DIST LRE SRC CODE and DIST LRE SRC DESCR
  - Source codes indicate what data the report is looking at
  - Use in combination with the Status Code value to determine what is being reported for each student

I	J	K	L	M	N	O	P	Q
FED CCT STATUS CODE	FED CCT STATUS CODE DESCR	FED CCT FLAG	FED CCT LRE CODE	LEGAL DIST OF RES IF	DISAB CNDTN CODE	STDNT AGE NUMB	DIST LRE SRC CODE	DIST LRE SRC DESCR
FC0008	No errors identified in ODE processing	Y	IE13	40404	5	5	8	GE Record
FC0008	No errors identified in ODE processing	Y	IE39	40404	12	8	A	Sent Reason = AU or JP
FC0005	Student does not meet inclusion filter in t	N		50505	3	14	5	No IEP Reported
FC0001	On Oct 31 students age is outside 3-21 incl	N		40404	16	2	3	Student Age not 3-21
FC0008	No errors identified in ODE processing	Y	IE13	40404	10	10	7	FN270 Override
FC0008	No errors identified in ODE processing	Y	IE13	40404	15	7	8	GE Record

# LRE Source Codes, cont'd

- 1 - No Disability on October 31 \*New\*
- 3 - Student's age is not 3 – 21
- 5 - No IEP Reported
- 7 - FN270 Override
- 8 - GE Record

I	J	K	L	M	N	O	P	Q
FED CCT STATUS CODE	FED CCT STATUS CODE DESCR	FED CCT FLAG	FED CCT LRE CODE	LEGAL DIST OF RES IF	DISAB CNDTN CODE	STDNT AGE NUMB	DIST LRE SRC CODE	DIST LRE SRC DESCR
FC0008	No errors identified in ODE processing	Y	IE13	40404	5	6	7	FN270 Override
FC0002	Unable to translate LRE- must report FN270 element	N		40404	1	5	8	GE Record
FC0004	No IEP reported for Oct 31 date	N		40404	13	18	5	No IEP Reported
FC0001	On Oct 31 students age is outside 3-21 included range	N		40404	12	2	3	Student Age not 3-21
FC0004	No IEP reported for Oct 31 date	N		40404	12	3	5	No IEP Reported

# LRE Source Codes, cont'd

- 9 - How Received = 6
  - FED CCT LRE CODE will be IE39 Ages 5 and up, Not Grade Level PS
  - FED CCT LRE CODE will be IE39 Ages 6 and up, Grade Level PS
- C - How Received = 6 and Grade Level = PS \*New\*
  - FED CCT LRE CODE will be IE51 if Ages 3 to 5 and Grade Level PS
- A - Sent Reason = AU or JP
  - FED CCT LRE CODE will be IE39 if age 6 or older and IE51 if age 3-5
- B - Changed to DYS LRE (Appears only on DYS report) \*New\*

I	J	K	L	M	N	O	P	Q
FED CCT STATUS CODE	FED CCT STATUS CODE DESCR	FED CCT FLAG	FED CCT LRE CODE	LEGAL DIST OF RES IF	DISAB CNDTN CODE	STDNT AGE NUMB	DIST LRE SRC CODE	DIST LRE SRC DESCR
FC0008	No errors identified in ODE processing	Y	IE51	40404	12	4	A	Sent Reason = AU or JP
FC0008	No errors identified in ODE processing	Y	IE39	40404	5	6	9	How Received = 6
FC0008	No errors identified in ODE processing	Y	IE39	40404	1	10	A	Sent Reason = AU or JP
FC0008	No errors identified in ODE processing	Y	IE51	40404	5	5	C	How Received = 6 and Grade Lev
FC0008	No errors identified in ODE processing	Y	IE51	40404	5	5	C	How Received = 6 and Grade Lev

# Quick Check

The Federal Child Count Detail Report contains data specific to students with disabilities. Understanding each column of data is important to begin analyzing the data for accuracy and completeness. There is not an error for everything, so time spent reviewing all data on the report is recommended.

- Are all students appearing on the report as expected?
- Has someone verified the data for accuracy?
- Has updated EMIS data been submitted to correct any inaccuracies on the report?

# FED CCT Status Codes

## FED CCT STATUS CODE and FED CCT STATUS CODE DESCR

- Indicates the status of a student as it relates to inclusion in the count
- Indicates that a data issue exists or that no errors are identified
- Data with no errors on the report should still be reviewed for accuracy

E	F	G	H	I	J	K	L	M	N
Emis ID	Last Name	First Name	Middle Name	FED CCT STATUS CODE	FED CCT STATUS CODE DESCR	FED CCT FLAG	FED CCT LRE CODE	LEGAL DIST OF RES IF	DISAB CNDTN CODE
123458627	Last Name	First Name	Middle Name	FC0008	No errors identified in ODE processing	Y	IE13	40404	5
123458662	Last Name	First Name	Middle Name	FC0005	Student does not meet inclusion filter in this district	N		50505	5
123458669	Last Name	First Name	Middle Name	FC0002	Unable to translate LRE- must report FN270 element	N		40404	1
123458670	Last Name	First Name	Middle Name	FC0004	No IEP reported for Oct 31 date	N		40404	13
123458671	Last Name	First Name	Middle Name	FC0001	On Oct 31 students age is outside 3-21 included range	N		40404	12

# FED CCT Status Code FC0001

## Filter on FC0001

- **On Oct 31 Student age is outside the 3-21 included range (Fatal)**
  - Source Code 3 - Student age is not 3 – 21
  - FED CCT FLAG - N
- View the student's reported date of birth on the Student Demographic (GI) Record to confirm age
- If the student's date of birth is incorrect, make the correction and submit updated EMIS data

# FED CCT Status Code FC0002

## Filter on FC0002

- **Unable to translate LRE-must report FN270 element (Critical)**
  - Source Code 7 - FN270 Override
  - or Source Code 8 - GE Record
  - FED CCT Flag - N
- As of October 31 the student's IEP Outcome (LRE) must agree with the student's age and grade level
  - For ages 3-5 and in preschool, the LRE should be in the IE51 to IE72 range, if not report an LRE within this range on the FN270
  - For ages 5 and over and in kindergarten or higher, LRE should be in the IE13 to IE39 range, if not report an LRE within this range on the FN270



# Age, Grade Level, and Expected LRE

- Age 3 to 5, Preschool Grade Level - Count as Preschool Student
  - Preschool LRE Expected (IE51-IE72)
- Age 4, Kindergarten Grade Level - Count as Preschool Student
  - Preschool LRE Expected (IE51-IE72)
- Age 5 and up, Kindergarten Grade Level - Count as School Aged Student
  - School Aged LRE Expected (IE13-IE39)
- Age 6 and up, Any Grade Level, including Preschool - Count as School Aged Student
  - School Aged LRE Expected (IE13-IE39)

# Reporting the FN270 Element

## Updated October 31 IEP Outcome Element (FN270)

- The current IEP outcome and FN270 values should not be the same
- When the FN270 value is reported correctly the LRE that aligns with the student's age and grade level will appear in the column FED CCT LRE CODE
- When reported incorrectly the FED CCT LRE CODE column will be blank

I	J	K	L	M	N	O	P	Q	R
FED CCT STATUS CODE	FED CCT STATUS CODE DESCR	FED CCT FLAG	FED CCT LRE CODE	LEGAL DIST OF RES IF	DISAB CNDTN CODE	STDNT AGE NUMB	DIST LRE SRC CODE	DIST LRE SRC DESCR	FED CCT ALT IR
FC0008	No errors identified in ODE processing	Y	IE51	40404	16	5	8	GE Record	
FC0008	No errors identified in ODE processing	Y	IE15	40404	12	5	7	FN270 Override	
FC0002	Unable to translate LRE- must report FNN			40404	5	5	8	GE Record	
FC0002	Unable to translate LRE- must report FNN			40404	6	5	7	FN270 Override	

Correct

Incorrect

# FED CCT Status Code FC0003

## Filter on FC0003

- **CIEP most recent IEP - should be no disability (Warning)**
  - Source Code 8 - GE Record
  - FED CCT FLAG - N
- Verify the CIEP event and confirm that the student's disability code is being reported as ending on the date of the CIEP event
- If the student's disability code on the Student Attributes - Effective Date (FD) Record is not reported as ended, make the correction and submit updated EMIS data

# FED CCT Status Code FC0004

## Filter on FC0004

- **No IEP reported for Oct 31 date (Fatal)**
  - Source Code 5 - No IEP Reported
  - FED CCT Flag – N \*NEW\*
  - FED CCT LRE CODE – Blank \*NEW\*
- Verify the student's special education event records as of October 31
- Verify the most recent IEP was reported to EMIS
- Report an NIEP if appropriate

# ODDEX Records

## Special Education Data Tab

- Use to verify if the student's IEP events were reported to EMIS

Ohio Department of Education Ohio District Data Exchange (ODDEX) Records Single Student

Home SOES SCR Records CCP Tuition Calendar Users Agencies SSID [Search] ODDEX Help About Log Out

History Special Education Assessments

Return to Summary Export Help

Name	SSID	Birthdate					
Event Date	Event Type	Outcome	Outcome Dates	Non-Compliance	Secondary Planning	Required Test Type	Reported by LEA
04/23/2019	RIEP	IE14	04/23/2019 - 04/22/2020	N/A	N/A	STA	
04/27/2018	RIEP	IE55	04/27/2018 - 04/26/2019	N/A	N/A	STA	
07/24/2017	AIEP	IE51	07/24/2017 - 04/26/2018	N/A	N/A	STR	

# NIEP Date Type - No IEP

- NIEP events using the non-compliance reasons 10 or 11 should be reported no longer than 30 days
  - 10 - Student newly transferred in; IEP adoption determination not complete; services being provided based on prior IEP
  - 11 - IEP expired; new IEP not in place; services being provided based on prior IEP
- NIEP events using the non-compliance reason of 12 can be used until the end of the IEP that did not get reported to EMIS

# FED CCT Status Code FC0005

## Filter on FC0005

- **Student does not meet inclusion filter in this district (Warning)**
  - Source Code 5 - No IEP Reported
  - or Source Code 7 - FN270 Override
  - or Source Code 8 - GE Record
  - FED CCT Flag – N
- Shared students can have this Status Code at the educating district
- Shared students where IEPs are not reported can also have this Status Code with Source Code 5 – No IEP Reported
- Refer to the Federal Child Count Report Explanation, section “Include in USDOE Count”

# FED CCT Status Code FC0005, cont'd

## Filter on FC0005

- **Student does not meet inclusion filter in this district (Warning)**
  - Source Code 9 – How Received = 6
  - FED CCT Flag – N
- Non-Public special education students receiving related services from reporting district with No IEP reported on October 31
  - Report does not consider ISPs
  - If no IEP in place on October 31, then the student is not included in the FCC



# Multiple District Tie Breakers

1. Will count at Buckeye United if reported by Buckeye United (060988)
2. Will count where Reporting IRN = District of Residence IRN  
~OR~ counts where Reporting IRN is reporting a How Received code of M (Community School) or K (STEM District)
3. If multiple entities are claiming the student in the same way (as #2 above), then the student is included at the entity with the later admission date
4. If entities are claiming the student in the same way (as #2 above) and reporting the student with the same admission date, then the student will not count for any district

# FED CCT Status Code FC0006

## Filter on FC0006

- **Student counting in alternative district - does not count in your district (Warning)**
  - Source Code 5 – No IEP Reported - verify if special education events need to be reported for this student
  - or Source Code 7 - FN270 Override
  - or Source Code 8 - GE Record
  - or Source Code 9 - How Received = 6
  - or Source Code A - Sent Reason AU or JP
  - FED CCT Flag - N
- Student counts at the IRN in the FED CCT ALT IRN column
- Review data in ODDEX to compare how data is being reported
- Communicate with the alternative district to determine how this student should be reported

# FED CCT Status Code FC0007

## Filter on FC0007

- **Student excluded -conflict in where student should count (Fatal)**
  - Source Code – 7 FN270 Override
  - Or Source Code – 8 GE Record
  - FED CCT Flag - N
- Could not determine where this student should count, so the student will not be counted at either entity
- Review data in ODDEX to compare how data is being reported by both entities
- Communicate with the other entity to determine how this student should be reported

# FED CCT Status Code FC0008

## Filter on FC0008

- **No errors identified in ODE processing (Informational)**
  - Source Code 7 – FN270 Override
  - or Source Code 8 – GE Record
  - or Source Code 9 – How Received = 6
  - or Source Code A – Sent Reason = AU or JP
  - or Source Code B – Changed to DYS LRE (appears on Buckeye United FCC Report)
  - or Source Code C – How Received = 6 and Grade = PS
  - FED CCT Flag – Y
- Data for the students should be reviewed for accuracy
- Apply filters to verify elements such as disability conditions and LREs
- District staff can be very helpful in verifying data accuracy and completeness

# Quick Check

The Federal Child Count Detail report will display students who are and who are not included in your count. The report will also indicate students with issues preventing them from being included. Check this report often as it can be effected by another entity's EMIS reporting.

- Have all status codes been reviewed, and all reporting issues corrected?
- When corrections have been made in the student information system (SIS), has that updated data been submitted to EMIS?
- Based on inclusion criteria are all of your special education students being counted correctly?

# Troubleshooting the Federal Child Count Statement of Assurances Report

# Open the FCC Statement of Assurances Report

	A	B	C
	DISAB CNDTN		STUDENT
1	CODE	DISABILITY DESCR	COUNT
2	--	3, 4, and 5 Year Olds With a disability (Any)	47
3	1	Multiple Disabilities (other than Deaf-Blind)	21
4	2	Deaf-Blindness	0
5	3	Deafness (Hearing Impairment)	12
6	4	Visual Impairments	6
7	5	Speech and Language Impairments	63
8	6	Orthopedic Impairments	5
9	8	Emotional Disturbance (SBH)	16
10	9	Intellectual Disabilities (Formerly Mental Retardation or -see Manua	21
11	10	Specific Learning Disabilities	120
12	12	Autism	47
13	13	Traumatic Brain Injury (TBI)	8
14	14	Other Health Impaired (Major)	0
15	15	Other Health Impaired (Minor)	57
16	16	Developmental Delay	1

Format the report by wrapping the text in the header row and expanding all columns

# Understanding Statement of Assurances

- The report includes
  - only students who have a FED CCT Flag = Y
  - all students age 3 to 5 in the first category
  - students age 6 to 21 in each disability specific category
- Using the above criteria the next series of slides will match the FCC Detail Report against the FCC Statement of Assurances Report
- When you are told that the counts on this report are incorrect, filtering allows you to show which students are included or not included



# Filter on FCC CCT Flag

SSID	Emis ID	Last Name	First Name	Middle Name	FED CCT STATUS CODE	FED CCT STATUS CODE DESCR	FED CCT FLAG	FED CCT LRE CODE
VR2595285	123458300	Last Name	First Name	Middle Name	FC0008	No errors identified in ODE processing		IE39
PR4141869	123458302	Last Name	First Name	Middle Name	FC0008	No errors identified in ODE processing		IE14
TD2775738	123458305	Last Name	First Name	Middle Name	FC0008	No errors identified in ODE processing		IE14
VV3483978	123458306	Last Name	First Name	Middle Name	FC0008	No errors identified in ODE processing		IE15
BV7684592	123458308	Last Name	First Name	Middle Name	FC0008	No errors identified in ODE processing		IE13
DX5057594	123458314	Last Name	First Name	Middle Name	FC0008	No errors identified in ODE processing		IE13
HR2157668	123458317	Last Name	First Name	Middle Name	FC0008	No errors identified in ODE processing		IE13
NV4577195	123458318	Last Name	First Name	Middle Name	FC0008	No errors identified in ODE processing		IE13
FZ6057966	123458322	Last Name	First Name	Middle Name	FC0008	No errors identified in ODE processing		IE13
VV8769849	123458323	Last Name	First Name	Middle Name	FC0008	No errors identified in ODE processing		IE15
RZ3069017	123458329	Last Name	First Name	Middle Name	FC0008	No errors identified in ODE processing		IE13
BV8310095	123458335	Last Name	First Name	Middle Name	FC0008	No errors identified in ODE processing		IE51
NR6579707	123458336	Last Name	First Name	Middle Name	FC0008	No errors identified in ODE processing		IE13
LD2789940	123458339	Last Name	First Name	Middle Name	FC0008	No errors identified in ODE processing		IE13
LB4451023	123458341	Last Name	First Name	Middle Name	FC0008	No errors identified in ODE processing		IE39
DP6228655	123458346	Last Name	First Name	Middle Name	FC0008	No errors identified in ODE processing		IE51
PF9210057	123458353	Last Name	First Name	Middle Name	FC0008	No errors identified in ODE processing		IE39
TZ5740899	123458369	Last Name	First Name	Middle Name	FC0008	No errors identified in ODE processing		IE14
LZ9288577	123458372	Last Name	First Name	Middle Name	FC0008	No errors identified in ODE processing		IE39
NB5852167	123458403	Last Name	First Name	Middle Name	FC0008	No errors identified in ODE processing		IE13
JD4837822	123458420	Last Name	First Name	Middle Name	FC0008	No errors identified in ODE processing		IE13
								IE51

Select Y on the FED CCT Flag Filter on the FCC Detail Report

These are the students who are included in the Statement of Assurances Report

Sort A to Z  
Sort Z to A  
Sort by Color  
Sheet View  
Clear Filter From "FED CCT FLAG"  
Filter by Color  
Text Filters

Search

- (Select All)
- N
- Y

OK Cancel

# Add Second Filter on Student Age Number

G	H	I	J	K	L	M	N	O
		FED CCT STATUS		FED CCT FLAG	FED CCT LRE CODE	LEGAL DIST OF RES IF	DISAB CNDTN CODE	STDNT AGE NUMB
First Name	Middle Name	FC0008	No errors identified in ODE processing					
First Name	Middle Name	FC0008	No errors identified in ODE processing					
First Name	Middle Name	FC0008	No errors identified in ODE processing					
First Name	Middle Name	FC0008	No errors identified in ODE processing					
First Name	Middle Name	FC0008	No errors identified in ODE processing					
First Name	Middle Name	FC0008	No errors identified in ODE processing					
First Name	Middle Name	FC0008	No errors identified in ODE processing					
First Name	Middle Name	FC0008	No errors identified in ODE processing					
First Name	Middle Name	FC0008	No errors identified in ODE processing					
First Name	Middle Name	FC0008	No errors identified in ODE processing					
First Name	Middle Name	FC0008	No errors identified in ODE processing					
First Name	Middle Name	FC0008	No errors identified in ODE processing					
First Name	Middle Name	FC0008	No errors identified in ODE processing					
First Name	Middle Name	FC0008	No errors identified in ODE processing					
First Name	Middle Name	FC0008	No errors identified in ODE processing					
First Name	Middle Name	FC0008	No errors identified in ODE processing					
First Name	Middle Name	FC0008	No errors identified in ODE processing					
First Name	Middle Name	FC0008	No errors identified in ODE processing					
First Name	Middle Name	FC0008	No errors identified in ODE processing					
First Name	Middle Name	FC0008	No errors identified in ODE processing					

**Select ages 3, 4 and 5 on the Student Age Number Filter**

**These students are included in the 3, 4, and, 5-year olds with any disability on the Statement of Assurances report**

Sort Smallest to Largest

Sort Largest to Smallest

Sort by Color >

Sheet View >

Clear Filter From "STDNT AGE NUMBER"

Filter by Color >

Number Filters >

Search

- (Select All)
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10

OK Cancel

# Matching Data Between Reports

2. This will match the count on the Statement of Assurances.

J	K	L	M	N	O	P	Q
	FED CCT FLAG	FED CCT LRE CODE	LEGAL DIST OF RES IF	DISAB CNDTN CODE	STDNT AGE NUMB	DIST LRE SRC CODE	DIST LRE SRC DESCR
processing	Y	IE13	40404	5	5	8	GE Record
processing	Y	IE51	40404	16	3	8	GE Record
processing	Y	IE51	40404	16	5	8	GE Record
processing	Y	IE51	40404	16	3	8	GE Record
processing	Y	IE72	40404	6	5	7	FN270 Override
processing	Y	IE51	40404	16	4	8	GE Record
processing	Y	IE51	40404	16	3	8	GE Record
processing	Y	IE51	40404	16	3	8	GE Record
processing	Y	IE72	40404	5	4	7	FN270 Override
processing	Y	IE72	40404	5	4	7	FN270 Override
processing	Y	IE51	40404	5	5	8	GE Record
processing	Y	IE51	40404	16	4	8	GE Record
processing	Y	IE72	40404	16	4	8	GE Record
processing	Y	IE51	40404	16	4	8	GE Record
processing	Y	IE51	40404	5	5	7	FN270 Override
processing	Y	IE51	40404	16	3	8	GE Record

1. From the filtered students on the FCC Detail Report, select a range of cells and see the “count” appear at the bottom of the spreadsheet.

processing	Y	IE51	40404	16	5	8	GE Record
processing	Y	IE51	40404	16	5	8	GE Record
processing	Y	IE51	40404	13	5	8	GE Record
processing	Y	IE72	40404	5	4	7	FN270 Override
processing	Y	IE15	40404	12	5	7	FN270 Override
processing	Y	IE51	50505	15	5	8	GE Record
processing	Y	IE13	40404	4	5	8	GE Record
processing	Y	IE51	40404	12	4 A		Sent Reason = AU or JP
processing	Y	IE51	40404	5	5 C		How Received = 6 and Grade Let
processing	Y	IE51	40404	5	5 C		How Received = 6 and Grade Let
processing	Y	IE51	40404	1	5 A		Sent Reason = AU or JP

Count: 47

A	B	C
DISAB CNDTN CODE	DISABILITY DESCR	STUDENT COUNT
--	3, 4, and 5 Year Olds With a disability (Any)	47
3	1 Multiple Disabilities (other than Deaf-Blind)	21
4	2 Deaf-Blindness	0
5	3 Deafness (Hearing Impairment)	12
6	4 Visual Impairments	6
7	5 Speech and Language Impairments	63
8	6 Orthopedic Impairments	5
9	8 Emotional Disturbance (SBH)	16
10	9 Intellectual Disabilities (Formerly Mental Retardation or -see Manua	21
11	10 Specific Learning Disabilities	120
12	12 Autism	47
13	13 Traumatic Brain Injury (TBI)	8
14	14 Other Health Impaired (Major)	0
15	15 Other Health Impaired (Minor)	57
16	16 Developmental Delay	1



# Arrange All

With two spreadsheets open at the same time, from the View tab select “Arrange All” and then “Vertical” and “OK”

The screenshot shows the Microsoft Excel interface. The 'View' tab is selected in the ribbon, and the 'Arrange All' button is circled in red. An arrow points from this button to the 'Arrange Windows' dialog box, which is also shown with the 'Vertical' option selected. The spreadsheet data is as follows:

DISAB CNDTN	DISABILITY DESCR	STUDENT COUNT	
1	CODE	DISABILITY DESCR	
2	--	3, 4, and 5 Year Olds With a disability (Any)	47
3	1	Multiple Disabilities (other than Deaf-Blind)	21
4	2	Deaf-Blindness	0
5	3	Deafness (Hearing Impairment)	12
6	4	Visual Impairments	6
7	5	Speech and Language Impairments	63
8	6	Orthopedic Impairments	5
9	8	Emotional Disturbance (SBH)	16
10	9	Intellectual Disabilities (Formerly Mental Retardation or -see Manua	21
11	10	Specific Learning Disabilities	120
12	12	Autism	47
13	13	Traumatic Brain Injury (TBI)	8
14	14	Other Health Impaired (Major)	0
15	15	Other Health Impaired (Minor)	57
16	16	Developmental Delay	1
17			

# Arrange All cont'd

The image shows two Excel windows side-by-side. The left window is titled '(FCCS-001) Federal Child Count...' and shows a table with columns 'DISAB CNDTN', 'DISABILITY DESCR', and 'STUDENT COUNT'. The right window is titled '(FCCD-001) Fede...' and shows a table with columns 'LEA IF', 'Bldg IF', 'SEVERITY CODE', 'SSID', 'Emis ID', 'Last Name', 'First Name', and 'Middle Name'. A callout box with a black border contains the text: "Arrange All" allows both spreadsheets to be viewable at the same time.

DISAB CNDTN	DISABILITY DESCR	STUDENT COUNT
3, 4, and 5 Year Olds With a disability (Any)		47
1	Multiple Disabilities (other than Deaf-Blind)	21
2	Deaf-Blindness	0
3	Deafness (Hearing Impairment)	12
4	Visual Impairments	6
5	Speech and Language Impairments	63
6	Orthopedic Impairments	5
8	Emotional Disturbance (SBH)	16
9	Intellectual Disabilities (Formerly Mental Retardation or -see Manua	21
10	Specific Learning Disabilities	120
12	Autism	47
13	Traumatic Brain Injury (TBI)	8
14	Other Health Impaired (Major)	0
15	Other Health Impaired (Minor)	57
16	Developmental Delay	1

SEVERITY CODE	SSID	Emis ID	Last Name	First Name	Middle Name
259	NH9446939	123457237	Last Name	First Name	Middle Name
266	RF8159884	123457314	Last Name	First Name	Middle Name
267	BP2998263	123457317	Last Name	First Name	Middle Name
268	JD8528601	123457318	Last Name	First Name	Middle Name
269	PN2811961	123457321	Last Name	First Name	Middle Name
270	RN7709695	123457322	Last Name	First Name	Middle Name
271	JP7985311	123457324	Last Name	First Name	Middle Name
272	VR2541404	123457325	Last Name	First Name	Middle Name
273	NV5091268	123457326	Last Name	First Name	Middle Name
274	XX7434942	123457330	Last Name	First Name	Middle Name
275	LF1463079	123457333	Last Name	First Name	Middle Name
276	XJ1500126	123457336	Last Name	First Name	Middle Name
277	HD8288188	123457337	Last Name	First Name	Middle Name
278	JH7249587	123457338	Last Name	First Name	Middle Name
279	XN5385645	123457340	Last Name	First Name	Middle Name
280	NH8219356	123457341	Last Name	First Name	Middle Name
281	VN1814376	123457342	Last Name	First Name	Middle Name
282	JJ7616668	123457343	Last Name	First Name	Middle Name



# Add a Third Filter

G	H	I	J	K	L	M	N	O	P
		FED CCT STATUS		FED CCT FLAG	FED CCT LRE COD	LEGAL DIST OF RES IRN	DISAB CNDTN CODE	STDNT AGE	DIST LRE SRC
First Name	Middle Name	CODE	FED CCT STATUS CODE DESCR	FLAG	LRE COD	RES IRN	CODE	NUMBER	CODE
First Name	Middle Name	FC0008	No errors identified in ODE processing					10	8
First Name	Middle Name	FC0008	No errors identified in ODE processing					3	8
First Name	Middle Name	FC0008	No errors identified in ODE processing					3	8
First Name	Middle Name	FC0008	No errors identified in ODE processing					9	8
First Name	Middle Name	FC0008	No errors identified in ODE processing					8	8
First Name	Middle Name	FC0008	No errors identified in ODE processing					9	8
First Name	Middle Name	FC0008	No errors identified in ODE processing					15	8
First Name	Middle Name	FC0008	No errors identified in ODE processing					15	8
First Name	Middle Name	FC0008	No errors identified in ODE processing					17	8
First Name	Middle Name	FC0008	No errors identified in ODE processing					16	8
First Name	Middle Name	FC0008	No errors identified in ODE processing					18	8
First Name	Middle Name	FC0008	No errors identified in ODE processing					15	8
First Name	Middle Name	FC0008	No errors identified in ODE processing					15	8
First Name	Middle Name	FC0008	No errors identified in ODE processing					14	8
First Name	Middle Name	FC0008	No errors identified in ODE processing					17	8
First Name	Middle Name	FC0008	No errors identified in ODE processing					5	7
First Name	Middle Name	FC0008	No errors identified in ODE processing					7	7
First Name	Middle Name	FC0008	No errors identified in ODE processing					17	8
First Name	Middle Name	FC0008	No errors identified in ODE processing					17	8
First Name	Middle Name	FC0008	No errors identified in ODE processing					6	7
First Name	Middle Name	FC0008	No errors identified in ODE processing					7	8
First Name	Middle Name	FC0008	No errors identified in ODE processing					11	7

**Add a third filter in the DISAB CNDTN CODE column**

**Select one disability code at a time**





# Quick Check

The Federal Child Count Statement of Assurances Report is derived from the same data that is on the FCC Detail Report. Using filters, you can match the data between the reports. The Statement of Assurances is sometimes requested by auditors.

- Can you match the data between the two reports using filters?
- Are you seeing the numbers of students that you were expecting?
- Has this data been shared with others in your district?

# Summary

- The FCC Reports contain both data to verify and issues to correct
- Some issues can be corrected, and some are simply stating the fact that the student cannot be included in the count
- Work with district staff to verify that the data is both correct and complete
- “No errors” does not necessarily mean that your data is accurate

# Resources

- Federal Child Count Detail Report and Federal Child Count Statement of Assurances Report Explanation
  - ODE Home > Data > EMIS > Documentation > EMIS Validation and Report Explanations
- EMIS Manual
  - ODE Home > Data > EMIS > Documentation > EMIS Manual
- Your district staff
- Your ITC

# Questions?

**Please complete a feedback form to receive your attendance certificate**

<https://tinyurl.com/EA-District-Feedback>