

Troubleshooting Federal Child Count Reports



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Overview

- The Federal Child Count (FCC)
 - Includes students with disabilities who are receiving special education services according to their IEPs as of October 31
 - Is used in determining the amount of Special Education Part-B IDEA and Early Childhood Special Education funds allocated to the state
 - Is collected from all LEAs except for ESCs and JVSDs through the Education Management Information System (EMIS) and is submitted to the US Department of Education (USDOE)
- This presentation will focus on troubleshooting the EMIS FCC Reports, which are generated throughout the EMIS data submission process

EMIS Data Collections and the FCC Snapshot

- Collections containing the FCC report
 - Beginning of Year Student (S) Collection
 - SOES Beginning of Year Student (S) Collection
- Collections are scheduled to close December 19, 2022
 - FCC will close when the above collections close
 - There is no appeal for the FCC

FCC Reports

- Level 2 Reports
 - (FCCD-001) Federal Child Count Detail
 - (FCCS-001) Federal Child Count Statement of Assurances
- FCC Reports are updated nightly
- Can contain data reported by other LEAs
- Review the most recent version of the reports throughout the data collection process
- Submit updated EMIS data to make corrections to the reports

Level 2 Reports

Beginning of Year Student Collection (FY23)

FY23-S-TRAD Init: Collection required for all Traditional Districts, JVSDs, ESCs, and State Supported Schools. Source file(s) for GI, FS, FD, FN, GD, ...

Submissions: August 15, 2022 - December 19, 2022 (45 days till close)

Version: 3

Status: The collection was submitted November 01, 2022 at 03:53:03 PM by

Submission Status: Processing Completed (November 01, 2022 at 03:53:22 PM)

Submission Number: 21 (attempt 1)

Actions: [Start Collection](#)

[Add New Scheduled Collection](#)

[Set Default Collection properties](#)

From ODE: [Level 2 Reports](#)

Submit Errors: [None \(has other errors or warnings\)](#)

Prepare Outputs: [Level 1 Validations](#)

[View submission 21 Data](#)

Select the Level 2 Reports link

SOES Beginning of Year Student Collection (FY23)

FY23-S-SOES Init: Collection required for all Community Schools. Source file(s) for FC, FD, FE, FL, FN, FP, FS, GD, GE, GG, GI, GJ, and GQ student rec...

Submissions: August 01, 2022 - December 19, 2022 (45 days till close)

Version: 4

Status: The collection was submitted October 26, 2022 at 04:05:23 PM by

Submission Status: Processing Completed (October 26, 2022 at 04:05:32 PM)

Submission Number: 8 (attempt 2)

Actions: [Start Collection](#)

[Add New Scheduled Collection](#)

[Set Default Collection properties](#)

From ODE: [Level 2 Reports](#)

Submit Errors: [None \(has other errors or warnings\)](#)

Prepare Outputs: [Level 1 Validations](#)

[View submission 8 Data](#)

FCC Reports

The screenshot shows the 'Level 2 Reports' interface. At the top, there is a navigation bar with tabs for 'Collection Requests', 'Collection Status', 'Submissions', 'Progress', 'Reports', 'Archives', 'Messages', 'Resources', and 'Preferences'. Below this, the page title is 'Level 2 Reports'. The main content area is titled 'Data Feedback Reports and Files' and is divided into 'Pre-Submission to ODE' and 'Post-Submission and Processing by ODE'. Under 'Post-Submission and Processing by ODE', there are links for 'Highlights and Recent', 'Level 2 Details', and 'Received Files Details'. The 'Level 2 Details' section contains instructions: 'Choose the filter criteria then click the Show Reports link to generate the list of Level 2 reports matching these criteria. To see the option to Generate a single .zip file for all reports (.csv), you must select a single Report Name, or select a single LEA and a single Collection Request or a single Category.'

The 'Filter Options' section includes several dropdown menus and text boxes: 'LEA: Use IRN below', 'Collection Request: FY23-S-TRAD Init', 'Data Set: All', 'School Year: All', 'Category: All', 'LEA IRN:', 'Report Name: All', 'Last Activity Within: All', 'Processed on or after: (mm/dd/yyyy)', 'Last Updated on or after: (mm/dd/yyyy)', 'With Data Only: Exclude reports with 0 rows', and 'Report Name includes: FCC'. The 'Report Name includes: FCC' field is circled in red. Below the filter options is the 'Display Options' section with 'Group By' (Collection Request, LEA, Level 2 Report, Category, Data Set, None) and 'File Format' (HTML, CSV, CSV by Building IRN, CSV by Other Field). The 'Show Reports' link is circled in red. Below the display options is the 'Show/Hide Category' section with 'Student Reports' checked and 'Tuition' unchecked. Below this is a table of reports with columns: 'Collection Request / Report Name', 'LEA', 'Fatal', 'Critical', 'Warn', 'Info', 'Total', 'Category', 'Data Set', 'Field Name', 'Process Date', 'Last Upd Date', 'Submission', and 'Help Page'. The table shows two reports: '(FCCD-001) Federal Child Count Detail' and '(FCCS-001) Federal Child Count Statement of Assurances'. At the bottom, there are links for 'Generate a single.zip file for all reports' and 'Export report information to a .csv file'.

FCC was added to the filter in this example

Select "Show Reports"



Formatting the FCC Detail Report

- Open the (FCCD-001) Federal Child Count Detail Report
 - Wrap text header row
 - Freeze top row
 - Expand all columns
 - Apply filters
 - Better yet, run your macro!

Quick Check

The Federal Child Count Detail Report contains student detail data as it pertains to the count. This report is critical in the data review and error correction process and should be carefully reviewed for accuracy and completeness.

- Are you using the most recent version of the report?
- Are you able to open and format the CSV report to begin the review process?
- Can you apply filters to all columns?



Troubleshooting the Federal Child Count Detail Report

Troubleshooting the FCC Detail Report

The next series of slides will review data contained in the report including

- Severity Codes and Numbers
- Federal Child Count Flag
- Who is and is not included in my FCC?
- FCC Report Data
- Status Codes and corrective actions

Severity Codes

Severity Codes

- Report is sorted least severe to most severe
- Severity Code will be noted for each Status Code
- Review all students regardless of Severity Code

	A	B	C	D	E	F	G	H	I	J
	LEA IRN	Bldg IRN	SEVERITY CODE	SSID	Emis ID	Last Name	First Name	Middle Name	FED CCT STATUS CODE	FED CCT STATUS CODE DESCR
1	404040	22020	I	QM7428739	B18000002	Last Name	First Name	Middle Name	FC0008	No errors identified in ODE processing
2	404040	11010	I	QN7115296	B18000003	Last Name	First Name	Middle Name	FC0008	No errors identified in ODE processing
3	404040	22020	I	TB4261518	B18000004	Last Name	First Name	Middle Name	FC0008	No errors identified in ODE processing
4	404040	22020	I	OW34609				Middle Name	FC0008	No errors identified in ODE processing

I – Informational
W – Warning
C – Critical
F – Fatal

Federal Child Count Flag

FED CCT FLAG

- Y – Student is intended to be included in the Federal Child Count
- N – Student not included in the Federal Child Count
- Review all students on the report regardless of flag

I	J	K	L	M	N	O	P	Q	R
FED CCT STATUS CODE	FED CCT STATUS CODE DESCR	FED CCT FLAG	FED CCT LRE CODE	LEGAL DIST OF RES IRN	DISAB CNDTN CODE	STDNT AGE NUMBER	DIST LRE SRC CODE	DIST LRE SRC DESCR	FED CCT ALT IRN
FC0008	No errors identified in ODE processing	Y	IE15	404040	15	8	8	GE Record	
FC0008	No errors identified in ODE processing	Y	IE55	404040	5	4	8	GE Record	
FC0005	Student does not meet inclusion filter in this district	N		46400	15	10	5	No IEP Reported	
FC0005	Student does not meet inclusion filter in this district	N		46100	14	13	5	No IEP Reported	
FC0004	No IEP reported for Oct 31 date	N		404040	5	6	5	No IEP Reported	

Who is included in my FCC?

- In most cases, students count at their resident district except for students attending -
 - Community Schools
 - STEM Districts
 - ~~Ohio School for the Blind~~
 - ~~Ohio School for the Deaf~~
 - Buckeye United (DYS)
 - ~~Pilot Programs~~
- Non-Public students receiving related services count at the traditional district providing the related services if active IEP event is reported as of October 31

Who is not included in my FCC?

- Students with a disability as of October 31, who are not being reported with an active IEP event as of October 31
- Students reported with the following IEP outcomes
 - IEPR – IEP Complete – Parental Refusal
 - IENS – IEP Complete – Not Served
 - IEDP – IEP Resulted in Due Process
- Refer to the FCC Level 2 Report Explanation, section “Include in USDOE Count” for additional information and exceptions

FCC Report Data

- Disability Condition Code
 - Student must be reported to EMIS with a disability as of October 31 to be included on the report
 - Review for accuracy
- Student Age Number
 - Student's age as of October 31

I	J	K	L	M	N	O	P	Q	R
FED CCT STATUS CODE	FED CCT STATUS CODE DESCR	FED CCT FLAG	FED CCT LRE CODE	LEGAL DIST OF RES IRN	DISAB CNDTN CODE	STDNT AGE NUMBER	DIST LRE SRC CODE	DIST LRE SRC DESCR	FED CCT ALT IRN
FC0008	No errors identified in ODE processing	Y	IE15	404040	15	8	8	GE Record	
FC0008	No errors identified in ODE processing	Y	IE55	404040	5	4	8	GE Record	
FC0005	Student does not meet inclusion filter in this district	N		46400	15	10	5	No IEP Reported	
FC0005	Student does not meet inclusion filter in this district	N		46100	14	13	5	No IEP Reported	
FC0004	No IEP reported for Oct 31 date	N		404040	5	6	5	No IEP Reported	

FCC Report Data, cont'd

- Legal District of Residence
- FED CCT ALT IRN
 - Populated for Status Code FC0006 with LEA IRN where the student will count
- Sent Reasons and IRNs
 - Displays if relevant to the FCC

L	M	N	O	P	Q	R	S	T	U	V	W	X
FED CCT LRE CODE	LEGAL DIST OF RES IRN	DISAB CNDTN CODE	STDNT AGE NUMBER	DIST LRE SRC CODE	DIST LRE SRC DESCR	FED CCT ALT IRN	ADMSN DATE	SENT REASON 1 CODE	SENT TO 1 LEA IRN	SENT REASON 2 CODE	SENT TO 2 LEA IRN	LEVEL 2 REC TYPE CODE
IE15	404040	15	8	8	GE Record		00:00.0					FCCD-001
	044555	15	5	7	FN270 Override	044555	00:00.0					FCCD-001
	043111	8	6	8	GE Record	043111	00:00.0					FCCD-001
	044444	15	19	8	GE Record	044444	00:00.0					FCCD-001
	046666	6	17	8	GE Record	046666	00:00.0	JV	050008			FCCD-001
	404040	3	17	8	GE Record	404040	00:00.0	FC	043444			FCCD-001

FCC Report Data, cont'd

- FED CCT LRE Code – Least Restrictive Environment Code
 - If this is blank, the student is not included in the count
 - Value comes from IEP, FN270, or is derived
- DIST LRE SRC CODE and DIST LRE SRC DESCR
 - Source codes indicate what data the report is looking at
 - Use in combination with the Status Code value to determine what is being reported for each student

I	J	K	L	M	N	O	P	Q
FED CCT STATUS CODE	FED CCT STATUS CODE DESCR	FED CCT FLAG	FED CCT LRE CODE	LEGAL DIST OF RES IRN	DISAB CNDTN CODE	STDNT AGE NUMBER	DIST LRE SRC CODE	DIST LRE SRC DESCR
FC0008	No errors identified in ODE processing	Y	IE15	404040	15	8	8	GE Record
FC0008	No errors identified in ODE processing	Y	IE55	404040	5	4	8	GE Record
FC0008	No errors identified in ODE processing	Y	IE15	404040	15	8	8	GE Record
FC0008	No errors identified in ODE processing	Y	IE39	041010	5	9	9	How Received = 6
FC0008	No errors identified in ODE processing	Y	IE39	404040	1	8	A	Sent Reason = AU or JP

DIST LRE Source Codes

- 1 - No Disability on October 31
- 3 - Student's age is not 3 – 21
- 5 - No IEP Reported
- 7 - FN270 Override
- 8 - GE Record

I	J	K	L	M	N	O	P	Q
FED CCT STATUS CODE	FED CCT STATUS CODE DESCR	FED CCT FLAG	FED CCT LRE CODE	LEGAL DIST OF RES IRN	DISAB CNDTN CODE	STDNT AGE NUMBER	DIST LRE SRC CODE	DIST LRE SRC DESCR
FC0008	No errors identified in ODE processing	Y	IE15	404040	15	8	8	GE Record
FC0008	No errors identified in ODE processing	Y	IE55	404040	5	4	8	GE Record
FC0008	No errors identified in ODE processing	Y	IE15	404040	15	8	8	GE Record
FC0008	No errors identified in ODE processing	Y	IE39	041010	5	9	9	How Received = 6
FC0008	No errors identified in ODE processing	Y	IE39	404040	1	8	A	Sent Reason = AU or JP

DIST LRE Source Codes, cont'd

- 9 - How Received = 6
 - FED CCT LRE CODE will be IE39 Ages 5 and up, Not Grade Level PS
 - FED CCT LRE CODE will be IE39 Ages 6 and up, Grade Level PS
- C - How Received = 6 and Grade Level = PS
 - FED CCT LRE CODE will be IE51 if Ages 3 to 5 and Grade Level PS
- A - Sent Reason = AU or JP
 - FED CCT LRE CODE will be IE39 if age 6 or older and IE51 if age 3-5
- B - Changed to DYS LRE (Appears only on DYS report)

I	J	K	L	M	N	O	P	Q
FED CCT STATUS CODE	FED CCT STATUS CODE DESCR	FED CCT FLAG	FED CCT LRE CODE	LEGAL DIST OF RES IRN	DISAB CNDTN CODE	STDNT AGE NUMBER	DIST LRE SRC CODE	DIST LRE SRC DESCR
FC0008	No errors identified in ODE processing	Y	IE15	404040	15	8	8	GE Record
FC0008	No errors identified in ODE processing	Y	IE55	404040	5	4	8	GE Record
FC0008	No errors identified in ODE processing	Y	IE15	404040	15	8	8	GE Record
FC0008	No errors identified in ODE processing	Y	IE39	041010	5	9	9	How Received = 6
FC0008	No errors identified in ODE processing	Y	IE39	404040	1	8	A	Sent Reason = AU or JP

Quick Check

The Federal Child Count Detail Report contains data specific to students with disabilities. Understanding each column of data is important to begin analyzing the data for accuracy and completeness. There is not an error for everything, so time spent reviewing all data on the report is recommended.

- Are all students appearing on the report as expected?
- Has someone verified the data for accuracy?
- Has updated EMIS data been submitted to correct any inaccuracies on the report?

FED CCT Status Codes

FED CCT STATUS CODE and FED CCT STATUS CODE DESCR

- Indicates the status of a student as it relates to inclusion in the count
- Indicates that a data issue exists or that no errors are identified
- Data with no errors on the report should still be reviewed for accuracy

E	F	G	H	I	J	K	L	M	N
Emis ID	Last Name	First Name	Middle Name	FED CCT STATUS CODE	FED CCT STATUS CODE DESCR	FED CCT FLAG	FED CCT LRE CODE	LEGAL DIST OF RES IRN	DISAB CNDTN CODE
B18000002	Last Name	First Name	Middle Name	FC0008	No errors identified in ODE processing	Y	IE15	404040	15
B18000003	Last Name	First Name	Middle Name	FC0008	No errors identified in ODE processing	Y	IE55	404040	5
B18000004	Last Name	First Name	Middle Name	FC0008	No errors identified in ODE processing	Y	IE15	404040	15
B18000024	Last Name	First Name	Middle Name	FC0008	No errors identified in ODE processing	Y	IE39	041010	5
B18000029	Last Name	First Name	Middle Name	FC0008	No errors identified in ODE processing	Y	IE39	404040	1

FED CCT Status Code FC0001

Filter on FC0001

- **On Oct 31 Student age is outside the 3-21 included range (Fatal)**
 - Source Code 3 - Student age is not 3 – 21
 - FED CCT FLAG - N
- View the student's reported date of birth on the Student Demographic (GI) Record to confirm age
- If the student's date of birth is incorrect, make the correction and submit updated EMIS data

FED CCT Status Code FC0002

Filter on FC0002

- **Unable to translate LRE-must report FN270 element (Critical)**
 - Source Code 7 - FN270 Override
 - or Source Code 8 - GE Record
 - FED CCT Flag - N
- As of October 31, the student's IEP Outcome (LRE) must agree with the student's age and grade level
 - For ages 3-5 and in preschool, the LRE should be in the IE51 to IE72 range, if not report an LRE within this range on the FN270
 - For ages 5 and over and in kindergarten or higher, LRE should be in the IE13 to IE39 range, if not report an LRE within this range on the FN270

Age, Grade Level, and Expected LRE

- Age 3 to 5, Preschool Grade Level - Count as Preschool Student
 - Preschool LRE Expected (IE51-IE72)
- Age 4, Kindergarten Grade Level - Count as Preschool Student
 - Preschool LRE Expected (IE51-IE72)
- Age 5 and up, Kindergarten Grade Level - Count as School Aged Student
 - School Aged LRE Expected (IE13-IE39)
- Age 6 and up, Any Grade Level, including Preschool - Count as School Aged Student
 - School Aged LRE Expected (IE13-IE39)

Reporting the FN270 Element

Updated October 31 IEP Outcome Element (FN270)

- The current IEP outcome and FN270 values should not be the same
- When the FN270 value is reported correctly the LRE that aligns with the student's age and grade level will appear in the column FED CCT LRE CODE
- When reported incorrectly the FED CCT LRE CODE column will be blank

I	J	K	L	M	N	O	P	Q
FED CCT STATUS CODE	FED CCT STATUS CODE DESCR	FED CCT FLAG	FED CCT LRE CODE	LEGAL DIST OF RES IRN	DISAB CNDTN CODE	STDNT AGE NUMBER	DIST LRE SRC CODE	DIST LRE SRC DESCR
FC0008	No errors identified in ODE processing	Y	IE15	404040	15	8	8	GE Record
FC0008	No errors identified in ODE processing	Y	IE55	404040	5	4	8	GE Record
FC0002	Unable to translate LRE- must report FN270 element	N		404040	6	5	8	GE Record
FC0002	Unable to translate LRE- must report FN270 element	N		404040	5	5	7	FN270 Override
FC0002	Unable to translate LRE- must report FN270 element	N		404040	15	5	7	FN270 Override

Correct

Incorrect

Additional Information on FN270 Reporting

- When completing the Federal Child Count, the Department will review the LRE on the latest reported IEP event effective as of October 31
- The value the FN270 element will take precedence
- Reporting of an FN270 value is not limited to PS and KG
- For this element to be valid for the Federal Child Count, the student must already have an IEP reported to the Department that is valid on October 31. If no reported IEP is valid on October 31, then the value in this element will be ignored

Additional Information on FN270 Reporting , cont'd

In general, the LRE will not change without a new IEP being completed and reported, but there are some cases, especially with IEPs reported in the prior year that are still in effect on October 31, where the LRE could change

- Examples include but are not limited to
 - a student whose parent originally consented to services but pulled the student from services prior to October 31
 - situations where an expelled student is given an alternative placement that will be in effect on October 31
 - a preschool student (especially for those who are part time), a parental placement in a private preschool program could change the LRE for that student
- Questions on FN270 reporting should go to the ODE EMIS Helpdesk



FED CCT Status Code FC0003

Filter on FC0003

- **CIEP most recent IEP - should be no disability (Warning)**
 - Source Code 8 - GE Record
 - FED CCT FLAG - N
- Verify the CIEP event and confirm that the student's disability code is being reported as ending on the date of the CIEP event
- If the student's disability code on the Student Attributes - Effective Date (FD) Record is not reported as ended, make the correction and submit updated EMIS data

FED CCT Status Code FC0004

Filter on FC0004

- **No IEP reported for Oct 31 date (Fatal)**
 - Source Code 5 - No IEP Reported
 - FED CCT Flag – N
 - FED CCT LRE CODE – Blank
- Verify the student's special education event records as of October 31
- Verify the most recent IEP was reported to EMIS
- Report an NIEP if appropriate

ODDEX Records

Special Education Data Tab

- Use to verify if the student's IEP events were reported to EMIS

Ohio Department of Education Ohio District Data Exchange (ODDEX) Records Single Student

Home SOES SCR SCM Records CCP Tuition SSID Search Setup ODDX Help Log Out

History Special Education Assessments Grad Cohort

Return to Summary Export Help

Name	SSID	Birthdate					
Event Date	Event Type	Outcome	Outcome Dates	Non-Compliance	Secondary Planning	Required Test Type	Reported by LEA
01/27/2022	RIEP	IE15	01/31/2022 - 01/26/2023	N/A	TFYG	STA	
03/02/2021	RIEP	IE15	03/05/2021 - 03/01/2022	N/A	TFYG	STA	
03/13/2020	RETR	ET13		N/A	N/A	N/A	
03/13/2020	RIEP	IE15	03/17/2020 - 03/12/2021	N/A	TFYG	ALT	

NIEP Date Type - No IEP

- NIEP events for expired or non-transferable IEPs
 - 10 - Student newly transferred in; IEP adoption determination not complete; services being provided based on prior IEP
 - 11 - IEP expired; new IEP not in place; services being provided based on prior IEP
- NIEP events using the non-compliance reason of 12 can be used until the end of the IEP that did not get reported to EMIS

FED CCT Status Code FC0005

Filter on FC0005

- **Student does not meet inclusion filter in this district (Warning)**
 - Source Code 5 - No IEP Reported
 - or Source Code 7 - FN270 Override
 - or Source Code 8 - GE Record
 - FED CCT Flag – N
- Shared students can have this Status Code at the educating district
- Shared students where IEPs are not reported can also have this Status Code with Source Code 5 – No IEP Reported
- Refer to the Federal Child Count Report Explanation, section “Include in USDOE Count”

FED CCT Status Code FC0005, cont'd

Filter on FC0005

- **Student does not meet inclusion filter in this district (Warning)**
 - Source Code 9 – How Received = 6
 - FED CCT Flag – N
- Non-Public special education students receiving related services from reporting district with No IEP reported on October 31
 - Report does not consider ISPs
 - If no IEP in place on October 31, then the student is not included in the FCC

Multiple District Tie Breakers

1. Will count at Buckeye United if reported by Buckeye United (060988)
2. Will count where Reporting IRN = District of Residence IRN
~OR~ counts where Reporting IRN is reporting a How Received code of M (Community School) or K (STEM District)
3. If multiple entities are claiming the student in the same way (as #2 above), then the student is included at the entity with the later admission date
4. If entities are claiming the student in the same way (as #2 above) and reporting the student with the same admission date, then the student will not count for any district

FED CCT Status Code FC0006

Filter on FC0006

- **Student counting in alternative district - does not count in your district (Warning)**
 - Source Code 5 – No IEP Reported - verify if special education events need to be reported for this student
 - or Source Code 7 - FN270 Override
 - or Source Code 8 - GE Record
 - or Source Code 9 - How Received = 6
 - or Source Code A - Sent Reason AU or JP
 - FED CCT Flag - N
- Student counts at the IRN in the FED CCT ALT IRN column
- Review data in ODDEX to compare how data is being reported
- Communicate with the alternative district to determine how this student should be reported

FED CCT Status Code FC0007

Filter on FC0007

- **Student excluded -conflict in where student should count (Fatal)**
 - Source Code – 7 FN270 Override
 - Or Source Code – 8 GE Record
 - FED CCT Flag - N
- Could not determine where this student should count, so the student will not be counted at either entity
- Review data in ODDEX to compare how data is being reported by both entities
- Communicate with the other entity to determine how this student should be reported

FED CCT Status Code FC0008

Filter on FC0008

- **No errors identified in ODE processing (Informational)**
 - Source Code 7 – FN270 Override
 - or Source Code 8 – GE Record
 - or Source Code 9 – How Received = 6
 - or Source Code A – Sent Reason = AU or JP
 - or Source Code B – Changed to DYS LRE (appears on Buckeye United FCC Report)
 - or Source Code C – How Received = 6 and Grade = PS
 - FED CCT Flag – Y
- Data for the students should be reviewed for accuracy
- Apply filters to verify elements such as disability conditions and LREs
- District staff can be very helpful in verifying data accuracy and completeness

Quick Check

The Federal Child Count Detail report will display students who are and who are not included in your count. The report will also indicate students with issues preventing them from being included. Check this report often as it can be affected by another entity's EMIS reporting.

- Have all status codes been reviewed, and all reporting issues corrected?
- When corrections have been made in the student information system (SIS), has that updated data been submitted to EMIS?
- Based on inclusion criteria are all of your special education students being counted correctly?



Troubleshooting the Federal Child Count Statement of Assurances Report

Open the FCC Statement of Assurances Report

	A	B	C
	DISAB CNDTN		STUDENT COUNTS
1	CODE	DISABILITY DESCR	
2	--	3, 4, and 5 Year Olds With a disability (Any)	32
3	1	Multiple Disabilities (other than Deaf-Blind)	25
4	2	Deaf-Blindness	1
5	3	Deafness (Hearing Impairment)	11
6	4	Visual Impairments	5
7	5	Speech and Language Impairments	40
8	6	Orthopedic Impairments	10
9	8	Emotional Disturbance (SBH)	21
10	9	Intellectual Disabilities (Formerly Mental Retardation or -see Manua	9
11	10	Specific Learning Disabilities	93
12	12	Autism	11
13	13	Traumatic Brain Injury (TBI)	7
14	14	Other Health Impaired (Major)	3
15	15	Other Health Impaired (Minor)	56
16	16	Developmental Delay	0

Format the report by wrapping the text in the header row and expanding all columns

Understanding Statement of Assurances

- The report includes
 - only students who have a FED CCT Flag = Y
 - all students age 3 to 5 in the first category
 - students age 6 to 21 in each disability specific category
- Using the above criteria, the next series of slides will match the FCC Detail Report against the FCC Statement of Assurances Report
- When you are told that the counts on this report are incorrect, filtering allows you to show which students are included or not included

Filter on FCC CCT Flag

D	E	F	G	H	I	J	K	L
SSID	Emis ID	Last Name	First Name	Middle Name	CODE	FED CCT STATUS CODE DESCR	FED CCT FLAG	FED CCT LRE COD
QM7428739	B18000002					rs identified in ODE processing		IE15
QN7115296	B18000003					rs identified in ODE processing		IE55
TB4261518	B18000004					rs identified in ODE processing		IE15
OW3460995	B18000005					rs identified in ODE processing		IE13
EW1274558	B18000006					rs identified in ODE processing		IE55
SK6324743	B18000007					rs identified in ODE processing		IE13
OX9293910	B18000008	Last Name	First Name	Middle Name	FC0008	No errors identified in ODE processing		IE15
ZB4868490	B18000009	Last Name	First Name	Middle Name	FC0008	No errors identified in ODE processing		IE13
RM9418368	B18000010	Last Name	First Name	Middle Name	FC0008	No errors identified in ODE processing		IE60
TV3402644	B18000011	Last Name	First Name	Middle Name	FC0008	No errors identified in ODE processing		IE15
TB6446514	B18000012	Last Name	First Name	Middle Name	FC0008	No errors identified in ODE processing		IE15
TB6447729	B18000013	Last Name	First Name	Middle Name	FC0008	No errors identified in ODE processing		IE55
ZZ2700507	B18000014	Last Name	First Name	Middle Name	FC0008	No errors identified in ODE processing		IE13
FB4095299	B18000017	Last Name	First Name	Middle Name	FC0008	No errors identified in ODE processing		IE51
VF3038616	B18000018	Last Name	First Name	Middle Name	FC0008	No errors identified in ODE processing		IE13
UD9289302	B18000019	Last Name	First Name	Middle Name	FC0008	No errors identified in ODE processing		IE13
UX9878688	B18000020	Last Name	First Name	Middle Name	FC0008	No errors identified in ODE processing		IE13
ST7459855	B18000021	Last Name	First Name	Middle Name	FC0008	No errors identified in ODE processing		IE13
FU1648938	B18000024	Last Name	First Name	Middle Name	FC0008	No errors identified in ODE processing		IE39
SX4837190	B18000025	Last Name	First Name	Middle Name	FC0008	No errors identified in ODE processing		IE13

Select Y on the FED CCT Flag Filter on the FCC Detail Report

These are the students who are included in the Statement of Assurances Report

Sort A to Z
Sort Z to A
Sort by Color
Clear Filter From "FED CCT FLAG"
Filter by Color
Text Filters

Search

(Select All)
 N
 Y

OK Cancel

Add Second Filter on Student Age Number

First Name	Middle Name	FED CCT STATUS	FED CCT STATUS CODE	FED CCT FLAG	FED CCT LRE CODE	LEGAL DIST OF RES IRN	DISAB CNDTN CODE	STDNT AGE NUMBER
First Name	Middle Name	FC0008	No errors identified	Y				
First Name	Middle Name	FC0008	No errors identified	Y				
First Name	Middle Name	FC0008	No errors identified	Y				
First Name	Middle Name	FC0008	No errors identified	Y				
First Name	Middle Name	FC0008	No errors identified in ODE processing	Y				
First Name	Middle Name	FC0008	No errors identified in ODE processing	Y				
First Name	Middle Name	FC0008	No errors identified in ODE processing	Y				
First Name	Middle Name	FC0008	No errors identified in ODE processing	Y				
First Name	Middle Name	FC0008	No errors identified in ODE processing	Y				
First Name	Middle Name	FC0008	No errors identified in ODE processing	Y				
First Name	Middle Name	FC0008	No errors identified in ODE processing	Y				
First Name	Middle Name	FC0008	No errors identified in ODE processing	Y				
First Name	Middle Name	FC0008	No errors identified in ODE processing	Y				
First Name	Middle Name	FC0008	No errors identified in ODE processing	Y				
First Name	Middle Name	FC0008	No errors identified in ODE processing	Y				
First Name	Middle Name	FC0008	No errors identified in ODE processing	Y				
First Name	Middle Name	FC0008	No errors identified in ODE processing	Y				
First Name	Middle Name	FC0008	No errors identified in ODE processing	Y				
First Name	Middle Name	FC0008	No errors identified in ODE processing	Y				
First Name	Middle Name	FC0008	No errors identified in ODE processing	Y				

Select ages 3, 4 and 5 on the Student Age Number Filter

These students are included in the 3, 4, and 5-year-olds with any disability on the Statement of Assurances report

Arrange All

With two spreadsheets open at the same time, from the View tab select "Arrange All" and then "Vertical" and "OK"

The screenshot shows the Microsoft Excel interface. The 'View' tab is selected in the ribbon, and the 'Arrange All' button is circled in red. The 'Arrange Windows' dialog box is open, showing the 'Vertical' option selected under the 'Arrange' section. The spreadsheet data is as follows:

	A	B	C	D	E	F	G	H	I	J
	DISAB CNDTN CODE	DISABILITY DESCR	STUDENT COUNTS							
1	--	3, 4, and 5 Year Olds With a disability (Any)	32							
2		1 Multiple Disabilities (other than Deaf-Blind)	25							
3		2 Deaf-Blindness	1							
4		3 Deafness (Hearing Impairment)	11							
5		4 Visual Impairments	5							
6		5 Speech and Language Impairments	40							
7		6 Orthopedic Impairments	10							
8		8 Emotional Disturbance (SBH)	21							
9		9 Intellectual Disabilities (Formerly Mental Retardation or -see Manua	9							
10		10 Specific Learning Disabilities	93							
11		12 Autism	11							
12		13 Traumatic Brain Injury (TBI)	7							
13		14 Other Health Impaired (Major)	3							
14		15 Other Health Impaired (Minor)	56							
15		16 Developmental Delay	0							
16										

Arrange All cont'd

“Arrange All” allows both spreadsheets to be viewable at the same time

	A	B	C		A	B	C						
	DISAB CNDTN		STUDENT COUNTS		1	LEA IRN	Bldg IRI	SEVERITY CODE	SSID	EMIS ID	Last Name	First Name	Middle Name
1	CODE	DISABILITY DESCR		87	40404	011010	I	QN7115296	B18000003	Last Name	First Name	Middle Name	
2	--	3, 4, and 5 Year Olds With a disability (Any)	32	90	40404	011010	I	EW1274558	B18000006	Last Name	First Name	Middle Name	
3	1	Multiple Disabilities (other than Deaf-Blind)	25	94	40404	011010	I	RM9418368	B18000010	Last Name	First Name	Middle Name	
4	2	Deaf-Blindness	1	97	40404	011010	I	TB6447729	B18000013	Last Name	First Name	Middle Name	
5	3	Deafness (Hearing Impairment)	11	99	40404	011010	I	FB4095299	B18000017	Last Name	First Name	Middle Name	
6	4	Visual Impairments	5	116	40404	011010	I	VT8988219	B18000042	Last Name	First Name	Middle Name	
7	5	Speech and Language Impairments	40	117	40404	011010	I	SW6245323	B18000043	Last Name	First Name	Middle Name	
8	6	Orthopedic Impairments	10	123	40404	011010	I	TZ4890112	B18000051	Last Name	First Name	Middle Name	
9	8	Emotional Disturbance (SBH)	21	124	40404	011010	I	RS6270130	B18000052	Last Name	First Name	Middle Name	
10	9	Intellectual Disabilities (Formerly Mental Retardation or -see Manua	9	136	40404	011010	I	PT7315091	B18000073	Last Name	First Name	Middle Name	
11	10	Specific Learning Disabilities	93	146	40404	011010	I	TV9275263	B18000085	Last Name	First Name	Middle Name	
12	12	Autism	11	152	40404	011010	I	JB1322486	B18000091	Last Name	First Name	Middle Name	
13	13	Traumatic Brain Injury (TBI)	7	153	40404	011010	I	BM4655536	B18000095	Last Name	First Name	Middle Name	
14	14	Other Health Impaired (Major)	3	158	40404	011010	I	HO8860533	B18000101	Last Name	First Name	Middle Name	
15	15	Other Health Impaired (Minor)	56	162	40404	011010	I	TW3264352	B18000108	Last Name	First Name	Middle Name	
16	16	Developmental Delay	0	175	40404	011010	I	VI2948567	B18000127	Last Name	First Name	Middle Name	
17				189	40404	011010	I	VL1309879	B18000155	Last Name	First Name	Middle Name	
				192	40404	011010	I	NL6849538	B18000158	Last Name	First Name	Middle Name	

Change the Student Age Filter

I	J	K	L	M	N	O
FED CCT STATUS CODE	FED CCT STATUS CODE DESCR	FED CCT FLAG	FED CCT LRE COD	LEGAL DIST OF RES IRN	DISAB CNDTN CODE	STDNT AGE NUMBER
FC0008	No errors identified in ODE processing	Y				
FC0008	No errors identified in ODE processing	Y				
FC000		Y				
FC000		Y				
FC000		Y				
FC000		Y				
FC000		Y				
FC000		Y				
FC0008	No errors identified in ODE processing	Y				
FC0008	No errors identified in ODE processing	Y				
FC000		Y				
FC000		Y				
FC000		Y				
FC000		Y				
FC000		Y				
FC0008	No errors identified in ODE processing	Y				
FC0008	No errors identified in ODE processing	Y				
FC0008	No errors identified in ODE processing	Y				
FC0008	No errors identified in ODE processing	Y				

Leave the FED CCT Flag Column filter set to show only Y values

Change the filter for the Student Age Number column to include all ages except 3, 4, and 5

Sort Smallest to Largest
Sort Largest to Smallest
Sort by Color
Clear Filter From "STDNT AGE NUMBER"
Filter by Color
Number Filters

Search

(Select All)
 3
 4
 5
 6
 7
 8
 9
 10
 11

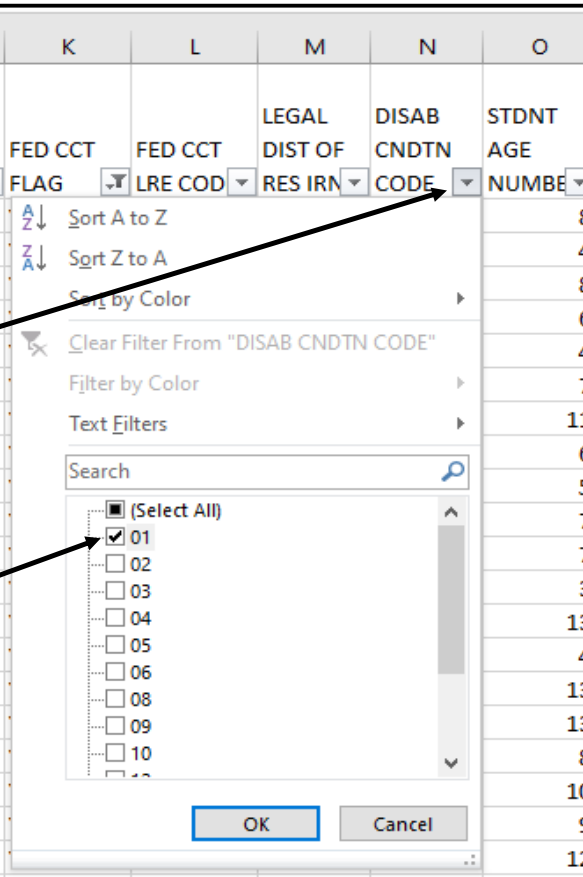
OK Cancel

Add a Third Filter

I	J	K	L	M	N	O
FED CCT STATUS	FED CCT STATUS CODE DESCR	FED CCT FLAG	FED CCT LRE COD	LEGAL DIST OF RES IRN	DISAB CNDTN CODE	STDNT AGE
FC0008	No errors identified in ODE processing					8
FC0008	No errors ident					4
FC0008	No errors ident					8
FC0008	No errors ident					6
FC0008	No errors ident					4
FC0008	No errors ident					7
FC0008	No errors ident					11
FC0008	No errors identified in ODE processing					6
FC0008	No errors identified in ODE processing					5
FC0008	No errors identified in ODE processing					7
FC0008	No errors ident					7
FC0008	No errors ident					3
FC0008	No errors ident					13
FC0008	No errors ident					4
FC0008	No errors ident					13
FC0008	No errors identified in ODE processing					13
FC0008	No errors identified in ODE processing					8
FC0008	No errors identified in ODE processing					10
FC0008	No errors identified in ODE processing					9
FC0008	No errors identified in ODE processing					12

Add a third filter in the DISAB CNDTN CODE column

Select one disability code at a time



Quick Check

The Federal Child Count Statement of Assurances Report is derived from the same data that is on the FCC Detail Report. Using filters, you can match the data between the reports. The Statement of Assurances is sometimes requested by auditors.

- Can you match the data between the two reports using filters?
- Are you seeing the numbers of students that you were expecting?
- Has this data been shared with others in your district?

Summary

- The FCC Reports contain both data to verify and issues to correct
- Some issues can be corrected, and some are simply stating the fact that the student cannot be included in the count
- Work with district staff to verify that the data is both correct and complete
- “No errors” does not necessarily mean that your data is accurate

Resources

- Federal Child Count Detail Report and Federal Child Count Statement of Assurances Report Explanation
 - ODE Home > Data > EMIS > Documentation > EMIS Validation and Report Explanations
- EMIS Manual
 - ODE Home > Data > EMIS > Documentation > EMIS Manual
- Your district staff
- Your ITC

Questions?

If you would like a certificate of attendance for this training, you must complete the below feedback form within 5 business days of this training

<https://tinyurl.com/EA-District-Feedback>

