

# Troubleshooting Federal Child Count Reports



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## Overview

- The Federal Child Count (FCC)
  - Includes students with disabilities who are receiving special education services according to their IEPs as of October 31
  - Is used in determining the amount of Special Education Part-B IDEA and Early Childhood Special Education funds allocated to the state
  - Is collected from traditional school districts, community schools and STEM districts through the Education Management Information System (EMIS) and is submitted to the US Department of Education (USDOE)
- This presentation will focus on troubleshooting the EMIS FCC Reports, which are generated throughout the EMIS data submission process



## EMIS Data Collections and the FCC Snapshot

- Collections containing the FCC report
  - Beginning of Year Student (S) Collection
  - SOES Beginning of Year Student (S) Collection
- Collections are scheduled to close December 20, 2019
  - FCC will close when the above collections close
  - There is no appeal for the FCC



## FCC Reports

- Level 2 Reports
  - (FCCD-001) Federal Child Count Detail
  - (FCCS-001) Federal Child Count Statement of Assurances
- FCC Reports are updated nightly
- Review the most recent version of the reports throughout the data collection process
- Submit updated EMIS data to make corrections to the reports



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## Level 2 Reports

### Beginning of Year Student Collection (FY20)

FY20-S-TRAD Init: Collection required for all Traditional Districts, JVSs, ESCs, and State Supported Schools. Source file(s) for GI, FS, FD, FN, GE, ...

**Submissions:** September 03, 2019 - December 20, 2019 (92 days till close)

**Version:** 1

**Status:** The collection was submitted September 16, 2019 at 03:39:57 PM by

**Submission Status:** Processing Completed (September 16, 2019 at 03:40:21 PM)

**Submission Number:** 2 (attempt 1)

**Actions:** [Start Collection](#)  
[Add New Scheduled Collection](#)

**From ODE:** [Level 2 Reports](#)

**Prepare Outputs:** [Level 1 Validations](#)  
[View submission 2 Data](#)

Select the Level 2 Reports link

### SOES Beginning of Year Student Collection (FY20)

FY20-S-SOES Init: Collection required for all Community Schools. Source file(s) for GI, FS, FD, FN, GE, FE, FC, PL, ... and GQ student record types, I...

**Submissions:** August 02, 2019 - December 20, 2019 (92 days till close)

**Version:** 1

**Status:** The collection was submitted today at 01:36:54 PM by

**Submission Status:** Pending Processing (today at 01:36:55 PM)

**Submission Number:** 9 (attempt 2)

**Actions:** [Start Collection](#)  
[Add New Scheduled Collection](#)  
[Set Default Collection properties](#)

**From ODE:** [Level 2 Reports](#)

**Prepare Outputs:** [Level 1 Validations](#)  
[View submission 9 Data](#)



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# FCC Reports

SIFWorks VRF Data Collector

Collection Requests | Collection Status | Submissions | Progress | Reports | Archives | Messages | Resources | Preferences

Level 2 Reports

**Data Feedback Reports and Files**

Pre-Submission to ODE | Post-Submission and Processing by ODE

[Data Preview/Review and Level 1 Details](#) | [Highlights and Recent](#) | [Level 2 Details](#) | [Received Files Details](#)

Level 2 Details

Choose the filter criteria then click the Show Reports link to generate the list of Level 2 reports matching these criteria. To see the option to Generate a single .zip file for all reports (.csv), you must select a single Report Name, or select a single LEA and a single Collection Request or a single Category.

**Filter Options**

LEA: Use IRN below | Collection Request: FY20-S-TRAD Init | Data Set: All | School Year: All | Category: All

LEA IRN: | Report Name: All | Last Activity Within: All | Show closed collections

Processed on or after: (mm/dd/yyyy) | Last Updated on or after: (mm/dd/yyyy)

With Data Only:  Exclude reports with 0 rows | Report Name includes:

**Display Options**

Group By:  Collection Request  LEA  Level 2 Report  Category  Data Set  None | File Format:  CSV  HTML

[Show Reports](#) | [Restore Defaults](#) | [Reset Date textboxes](#)

Verify that filters are correct then select "Show Reports"



# FCC Reports cont'd

Collection Request / Report Name	LEA	Fatal	Critical	Warn	Info	Total	Category	Data Set	Process Date	Last Upd Date	Submission	Help Page
▼ SOES Beginning of Year Student Collection (FY20) (2020SAODE) (Count: 11)												
<input checked="" type="checkbox"/> (FCCD-001) Federal Child Count Detail		12	0	0	41	53	Student Reports	S	09/18/19 17:18	09/09/19 18:38	8 on 09/06/19	Help...
<input checked="" type="checkbox"/> (FCCS-001) Federal Child Count Statement of Assurances		0	0	0	15	15	Student Reports	S	09/18/19 17:18	09/09/19 18:38	8 on 09/06/19	Help...
<input checked="" type="checkbox"/> (FIFD-001) FIFE Detail		1	4	0	236	241	Funding Reports	S	09/18/19 17:18	09/09/19 02:46	8 on 09/06/19	Help...
<input checked="" type="checkbox"/> (FTFD-003) FTE Adjustments		4	0	1	0	5	Funding Reports	S	09/18/19 17:18	09/06/19 04:30	8 on 09/06/19	Help...
<input checked="" type="checkbox"/> (FTES-001) FTE Total by Student and Fund Pattern		0	0	0	1	1	Funding Reports	S	09/18/19 17:18	09/09/19 02:46	8 on 09/06/19	Help...
<input checked="" type="checkbox"/> (FTES-002) FTE Total by Student and Fund Pattern		0	0	0	241	241	Funding Reports	S	09/18/19 17:18	09/09/19 02:46	8 on 09/06/19	Help...
<input checked="" type="checkbox"/> (FTES-003) FTE Total by Student		0	0	0	241	241	Funding Reports	S	09/18/19 17:18	09/09/19 02:46	8 on 09/06/19	Help...
<input checked="" type="checkbox"/> (FTES-004) FTE Summary of Students with Adjustments		0	0	0	0	0	Funding Reports	S	09/18/19 17:18	09/06/19 04:28	8 on 09/06/19	Help...
<input checked="" type="checkbox"/> (FTES-005) FTE Daily Summary Report - Students District is Educating		0	0	0	0	0	Funding Reports	S	09/18/19 17:18	09/19/19 06:24	8 on 09/06/19	Help...
<input checked="" type="checkbox"/> (FTES-007) FTE Daily Summary Report - Transfers		1	2	2	2	12	Funding Reports	S	09/07/19 17:18	09/19/19 06:24	8 on 09/06/19	Help...
<input checked="" type="checkbox"/> (STAT-001) Level 2 Status Report		0	0	0	1	1	Status	S	12/31/0 00:00	12/31/0 00:00	Not Known	Help...

Open individual files or generate a zip file

Generate a single .zip file for all reports | Sort report information to a .csv file



## Formatting the FCC Detail Report

- Open the (FCCD-001) Federal Child Count Detail Report
  - Wrap text header row
  - Freeze top row
  - Expand all columns
  - Apply filters
  - Better yet, run your macro!



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## Quick Check

The Federal Child Count Detail Report contains student detail data as it pertains to the count. This report is critical in the data review and error correction process and should be carefully reviewed for accuracy and completeness.

- Are you using the most recent version of the report?
- Are you able to open and format the CSV report to begin the review process?
- Can you apply filters to all columns?



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# Troubleshooting the Federal Child Count Detail Report



## Troubleshooting the FCC Detail Report

The next series of slides will review data contained in the report including

- Student EMIS data
- Severity Codes and Numbers
- Least Restrictive Environment (LRE) Source Codes
- Federal Child Count Flag
- Status Codes and corrective actions



## Student EMIS Data

- Disability Condition Code
  - Review for accuracy
- Student Age Number
  - Student's age as of October 31
- Sent Reasons and IRNs
  - Displays if relevant to the FCC
- FED CCT LRE Code – the code that will be used in the Federal Child Count
  - If this is blank, the student is not included in the count



## Severity Numbers and Codes

Severity numbers (ERR SEV NUM) are aligned with severity codes

- Report is sorted least severe to most severe

ERR SEV NUM	SEVERITY CODE
15	I - Informational
39	W - Warning
63	C - Critical
79	F - Fatal



## Least Restrictive Environment (LRE) Source Codes

### Columns - DIST LRE SRC CODE and DIST LRE SRC DESCR

- Use in conjunction with the FCC Status Codes when analyzing report data
  - 3 = Student's age is not 3 – 21
  - 5 = No IEP Reported (Uses IENS "IEP outcome not served" as LRE)
  - 7 = FN270 Override
  - 8 = GE Record
  - 9 = How Received = 6
    - FED CCT LRE CODE will be IE39 if age 6 or older and IENS if age 3-5
  - A = Sent Reason = AU or JP
    - FED CCT LRE CODE will be IE39 if age 6 or older and IE51 if age 3-5



## Federal Child Count Flag

### Column - FED CCT FLAG

- Y – Student included in the Federal Child Count
- N – Student not included in the Federal Child Count
- In some cases, the flag can be set to "Y" and the student has an LRE of IENS (IEP Complete Not Served)
- Review all students on the report regardless of flag





## FED CCT Status Codes

### Columns - FED CCT STATUS CODE and FED CCT STATUS CODE DESCR

- Indicates the status of a student as it relates to inclusion in the count
- Indicates that a data issue exists or that no errors are identified
- Data with no errors on the report should still be reviewed for accuracy
- The following slides will filter on each Status Code and provide suggestions for error resolution



## FED CCT Status Code FC0001

### Filter on FC0001

- **On Oct 31 Student age is outside the 3-21 included range (Fatal)**
  - Source Code 3 - Student age is not 3 – 21
  - FED CCT FLAG - N
- View the student's reported date of birth on the Student Demographic (GI) Record to confirm age
- If the student's date of birth is incorrect, make the correction and submit updated EMIS data



## FED CCT Status Code FC0002

### Filter on FC0002

- **Unable to translate LRE-must report FN270 element (Critical)**
  - Source Code 7 - FN270 Override
  - or Source Code 8 - GE Record
  - FED CCT Flag - N
- The FCC considers age and not grade level
- As of October 31 the student's IEP Outcome (LRE) must agree with the student's age
  - Students 3 through 5 = preschool LRE
  - Students 6 through 21 = school-aged LRE



## Reporting the FN270 Element

### Updated October 31 IEP Outcome Element (FN270)

- Student's age is under 6 years old while their IEP on October 31 has a school-aged outcome – report a preschool LRE FN270 element
- Student's age is over 5 years old while their IEP on October 31 has a preschool outcome, report a school-aged LRE FN270 element
- The current IEP outcome and FN270 values should not be the same
- When the FN270 value is reported correctly the LRE that aligns with the student's age will appear in the column FED CCT LRE CODE
- When reported incorrectly the FED CCT LRE CODE column will be blank



## FED CCT Status Code FC0003

### Filter on FC0003

- **CIEP most recent IEP - should be no disability (Warning)**
  - Source Code 8 - GE Record
  - FED CCT FLAG - N
- Verify the CIEP event and confirm that the student's disability code is being reported as ending on the date of the CIEP event
- If the student's disability code on the Student Attributes - Effective Date (FD) Record is not reported as ended, make the correction and submit updated EMIS data



## FED CCT Status Code FC0004

### Filter on FC0004

- **No LRE reported for Oct 31 date – assigned no services LRE (Fatal)**
  - Source Code 5 - No IEP Reported
  - FED CCT Flag – Y (These students are included in the count)
  - FED CCT LRE CODE – IENS
- Verify the student's special education event records as of October 31
- Verify the most recent IEP was reported to EMIS
- Students who are age 3 to 5 with a How Received of 6 will have this status code. Their LRE will be manually converted to IE39 after the FCC snapshot by the Office of Exceptional Children prior to data being reported to the federal government



# ODDEX Records

## Special Education Data Tab

- This is a great way to verify if the student's IEP events were reported to EMIS

Name	SSID	Birthdate	Event Date	Event Type	Outcome	Outcome Dates	Non-Compliance	Secondary Planning	Required Test Type	Reported by LEA
			04/23/2019	RIEP	IE14	04/23/2019 - 04/22/2020	N/A	N/A	STA	
			04/27/2018	RIEP	IE55	04/27/2018 - 04/26/2019	N/A	N/A	STA	
			07/24/2017	AIIEP	IE51	07/24/2017 - 04/26/2018	N/A	N/A	STR	



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# NIEP Date Type - No IEP

## Reporting an NIEP event

- NIEP is reported when services are being provided without an active IEP
- NIEP events can only be reported in specific situations
  - 10 - Student newly transferred in; IEP adoption determination not complete; services being provided based on prior IEP
  - 11 - IEP expired; new IEP not in place; services being provided based on prior IEP
  - 12 - IEP current, but not reported to EMIS in prior collection; services provided based on current IEP
- NIEP cannot be used prior to an Initial IEP being written and services provided



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## FED CCT Status Code FC0005

### Filter on FC0005

- **Student does not meet inclusion filter in this district (Warning)**
  - Source Code 5 - No IEP Reported – verify if special education events need to be reported for this student
  - or Source Code 7 - FN270 Override
  - or Source Code 8 - GE Record
  - FED CCT Flag - N
- Review Student Standing (FS) Record coding for accuracy
- Refer to the Federal Child Count Report Explanation, section “Include in USDOE Count”
- Open enrolled in and court placed in students can have this status at the educating district



## Multiple District Tie Breakers

1. Student counts where Reporting IRN = District of Residence IRN  
 ~OR~ counts where Reporting IRN is reporting a How Received code of M (Community School) or K (STEM District)
2. If entities are claiming the student in the same way (as above), then the student is included at the entity with the later Admission Date
3. If entities are claiming the student in the same way as in number 1 and reporting the student with the same admission date, then the student will not count for any district



## FED CCT Status Code FC0006

Filter on FC0006

- **Student counting in alternative district - does not count in your district (Warning)**
  - Source Code 5 – No IEP Reported - verify if special education events need to be reported for this student
  - or Source Code 7 - FN270 Override
  - or Source Code 8 - GE Record
  - or Source Code 9 - How Received = 6
  - or Source Code A - Sent Reason AU or JP
  - FED CCT Flag - N
- Student counts at the IRN in the FED CCT ALT IRN column
- Review data in ODDEX to compare how data is being reported
- Communicate with the alternative district to determine how this student should be reported



## FED CCT Status Code FC0007

Filter on FC0007

- **Student excluded -conflict in where student should count (Fatal)**
  - Source Code – 7 FN270 Override
  - Or Source Code – 8 GE Record
  - FED CCT Flag - N
- Could not determine where this student should count, so the student will not be counted at either entity
- Review data in ODDEX to compare how data is being reported by both entities
- Communicate with the other entity to determine how this student should be reported



## FED CCT Status Code FC0008

### Filter on FC0008

- **No errors identified in ODE processing (Informational)**
  - Source Code 7 – FN270 Override
  - or Source Code 8 – GE Record
  - or Source Code 9 – How Received = 6
  - or Source Code A – Sent Reason = AU or JP
  - FED CCT Flag - Y
- Data for the students should still be reviewed for accuracy
- Apply filters to verify elements such as disability conditions and LREs
- District staff can be very helpful in verifying data accuracy and completeness



## Quick Check

The Federal Child Count Detail report will display students who are and who are not included in your count. The report will also indicate students with issues preventing them from being included. Check this report often as it can be effected by another entity's EMIS reporting.

- Have all status codes been reviewed and all reporting issues corrected?
- When corrections have been made in the student information system (SIS), has that updated data been submitted to EMIS?
- Based on inclusion criteria are all of your special education students being counted correctly?



# Troubleshooting the Federal Child Count Statement of Assurances Report



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## Open the FCC Statement of Assurances Report

	A	B	C
	DISAB		
	CNDTN		STUDENT
1	CODE	DISABILITY DESCR	COUNTS
2	--	3, 4, and 5 Year Olds With a disability (Any)	212
3	1	Multiple Disabilities (other than Deaf-Blind)	61
4	2	Deaf-Blindness	1
5	3	Deafness (Hearing Impairment)	29
6	4	Visual Impairments	5
7	5	Speech and Language Impairments	336
8	6	Orthopedic Impairments	14
9	8	Emotional Disturbance (SBH)	77
10	9	Intellectual Disabilities (Formerly Mental Retardation or -see Manua	78
11	10	Specific Learning Disabilities	804
12	12	Autism	254
13	13	Traumatic Brain Injury (TBI)	5
14	14	Other Health Impaired (Major)	5
15	15	Other Health Impaired (Minor)	537
16	16	Developmental Delay	0
17			

Format the report  
by wrapping the  
text in the header  
row and expanding  
all columns



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# Understanding Statement of Assurances

- The report includes
  - only students who have a FED CCT Flag = Y
  - all students age 3 to 5 in the first category
  - students age 6 to 21 in each disability specific category
- Using the above criteria the next series of slides will match the FCC Detail Report against the FCC Statement of Assurances Report
- When you are told that the counts on this report are incorrect, filtering allows you to show which students are included or not included



## Filter on FCC CCT Flag

	A	B	C	D	E	F	G	H	I	J	K	
	LEA IF	Bldg If	SEVERITY CODE	SSID	Emis ID	Last	First	Middle	FED CCT STATUS	FED CCT STATUS CODE	DESCR	FED CCT LRE
3	40404	20202	I	YQ6066280	123456790	Last	First	Middle	FC0008	No erro		IE11
4	40404								FC0008	No erro		IE11
5	40404								FC0008	No erro		IE11
6	40404								FC0008	No erro		IE11
7	40404								FC0008	No erro		IE11
8	40404								FC0008	No erro		IE11
9	40404								FC0008	No erro		IE11
10	40404	20202	I	PN8822488	123456797	Last	First	Middle	FC0008	No erro		IE11
11	40404	20202	I	YF2446688	123456798	Last	First	Middle	FC0008	No erro		IE11
12	40404	20202	I	QE2624000	123456799	Last	First	Middle	FC0008	No erro		IE11
13	40404	20202	I	VQ6644428	123456800	Last	First	Middle	FC0008	No erro		IE11
14	40404	20202	I	BA8800628	123456801	Last	First	Middle	FC0008	No erro		IE11
15	40404	20202	I	QV6020246	123456802	Last	First	Middle	FC0008	No erro		IE11
16	40404	20202	I	TN6060604	123456803	Last	First	Middle	FC0008	No erro		IE11
17	40404	20202	I	RN6660286	123456804	Last	First	Middle	FC0008	No erro		IE11
18	40404	20202	I	TK6602000	123456805	Last	First	Middle	FC0008	No erro		IE11
19	40404	20202	I	WG6644088	123456806	Last	First	Middle	FC0008	No erro		IE11
20	40404	20202	I	BR0462842	123456807	Last	First	Middle	FC0008	No erro		IE11
21	40404	20202	I	TW4248802	123456808	Last	First	Middle	FC0008	No erro		IE11
22	40404	20202	I	RM6004206	123456809	Last	First	Middle	FC0008	No erro		IE11

Select Y on the FED CCT Flag Filter on the FCC Detail Report

These are the students who are included in the Statement of Assurances Report



# Filter on Student Age Number

LEA IF	Bldg IF	SEVERITY CODE	SSID	Emis ID	Last	First	Middle	FED CCT STATUS	FED CCT LRE	LEGAL DIST OF	DISAB CNDTN	STNTN AGE
3	40404	20202	1	YQ6066280	123456790	Last	First	FC0008	No errors identified in ODE processing	Y		
4	40404	20202	1	UV6268662	123456791	Last	First	FC0008	No errors identified in ODE processing	Y		
5	40404	20202	1	IH2206442	123456792	Last	First	FC0008	No errors identified in ODE processing	Y		
6	40404	20202	1	TI4062064	123456793	Last	First	FC0008	No errors identified in ODE processing	Y		
7	40404	20202	1	TW2462288	123456794	Last	First	FC0008	No errors identified in ODE processing	Y		
8	40404	20202	1	GZ6428024	123456795	Last	First	FC0008	No errors identified in ODE processing	Y		
9	40404	20202	1	VE8484486	123456796	Last	First	FC0008	No errors identified in ODE processing	Y		
10	40404	20202	1	PN8822488	123456797	Last	Middle	FC0008	No errors identified in ODE processing	Y		
11	40404	20202	1	YF2446688	123456798	Last	First	FC0008	No errors identified in ODE processing	Y		
12	40404	20202	1	QE2624000	123456799	Last	First	FC0008	No errors identified in ODE processing	Y		
13	40404	20202	1	VQ6644428	123456800	Last	First	FC0008	No errors identified in ODE processing	Y		
14	40404	20202	1	BA8800628	123456801	Last	First	FC0008	No errors identified in ODE processing	Y		
15	40404	20202	1	QV6020246	123456802	Last	First	FC0008	No errors identified in ODE processing	Y		
16	40404	20202	1	TN6060604	123456803	Last	First	FC0008	No errors identified in ODE processing	Y		
17	40404	20202	1	RN6660286	123456804	Last	First	FC0008	No errors identified in ODE processing	Y		
18	40404	20202	1	TK6602000	123456805	Last	First	FC0008	No errors identified in ODE processing	Y		
19	40404	20202	1	WG6644088	123456806	Last	Middle	FC0008	No errors identified in ODE processing	Y		
20	40404	20202	1	BR0462842	123456807	Last	Middle	FC0008	No errors identified in ODE processing	Y		
21	40404	20202	1	TW4248802	123456808	Last	Middle	FC0008	No errors identified in ODE processing	Y		
22	40404	20202	1	RM6004206	123456809	Last	First	FC0008	No errors identified in ODE processing	Y		

Select ages 3, 4 and 5 on the FCC Detail Report

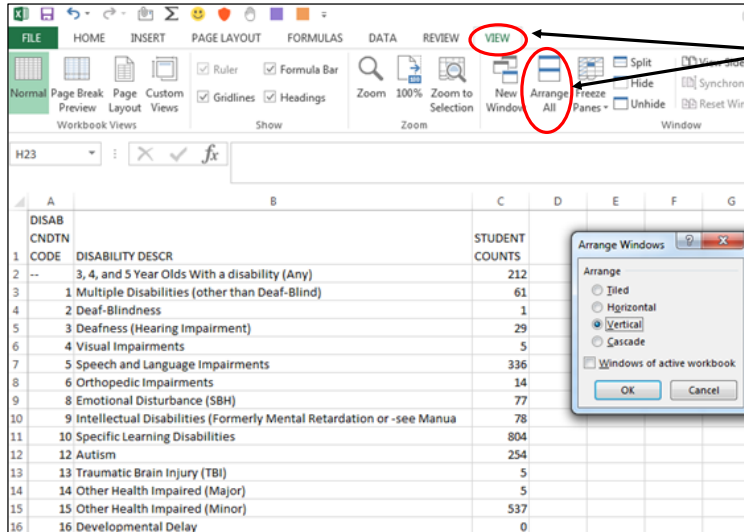
These students are included in the 3, 4, and 5 year olds with any disability



# Matching Data Between Reports

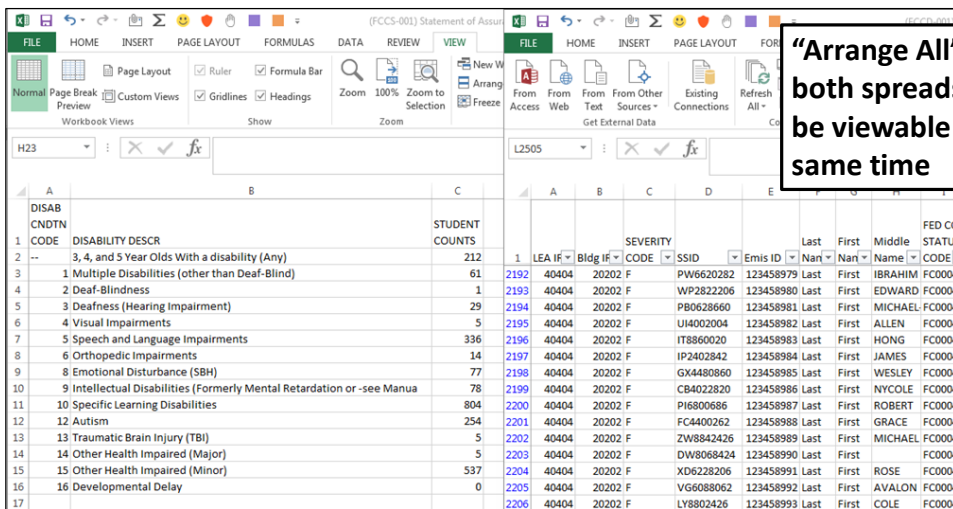
FED CCT LRE	LEGAL DIST OF	DISAB CNDTN	STNTN AGE	SRC	SENT REASON	SENT DATE	ALT REASON	SENT DATE	LEA IF	2 COD	2 LIA
Y			3	5	No IEP Reported	00:00:00					
Y			4	5	No IEP Reported	00:00:00					
Y			5	5	No IEP Reported	00:00:00					
Y			3	5	No IEP Reported	00:00:00					
Y			4	5	No IEP Reported	00:00:00					
Y			5	5	No IEP Reported	00:00:00					
Y			3	5	No IEP Reported	00:00:00					
Y			4	5	No IEP Reported	00:00:00					
Y			5	5	No IEP Reported	00:00:00					
Y			3	5	No IEP Reported	00:00:00					
Y			4	5	No IEP Reported	00:00:00					
Y			5	5	No IEP Reported	00:00:00					
Y			3	5	No IEP Reported	00:00:00					
Y			4	5	No IEP Reported	00:00:00					
Y			5	5	No IEP Reported	00:00:00					
Y			3	5	No IEP Reported	00:00:00					
Y			4	5	No IEP Reported	00:00:00					
Y			5	5	No IEP Reported	00:00:00					
Y			3	5	No IEP Reported	00:00:00					
Y			4	5	No IEP Reported	00:00:00					
Y			5	5	No IEP Reported	00:00:00					
Y			3	5	No IEP Reported	00:00:00					
Y			4	5	No IEP Reported	00:00:00					
Y			5	5	No IEP Reported	00:00:00					
Y			3	5	No IEP Reported	00:00:00					
Y			4	5	No IEP Reported	00:00:00					
Y			5	5	No IEP Reported	00:00:00					
Y			3	5	No IEP Reported	00:00:00					
Y			4	5	No IEP Reported	00:00:00					
Y			5	5	No IEP Reported	00:00:00					
Y			3	5	No IEP Reported	00:00:00					
Y			4	5	No IEP Reported	00:00:00					
Y			5	5	No IEP Reported	00:00:00					
Y			3	5	No IEP Reported	00:00:00					
Y			4	5	No IEP Reported	00:00:00					
Y			5	5	No IEP Reported	00:00:00					
Y			3	5	No IEP Reported	00:00:00					
Y			4	5	No IEP Reported	00:00:00					
Y			5	5	No IEP Reported	00:00:00					
Y			3	5	No IEP Reported	00:00:00					
Y			4	5	No IEP Reported	00:00:00					
Y			5	5	No IEP Reported	00:00:00					
Y			3	5	No IEP Reported	00:00:00					
Y			4	5	No IEP Reported	00:00:00					
Y			5	5	No IEP Reported	00:00:00					
Y			3	5	No IEP Reported	00:00:00					
Y			4	5	No IEP Reported	00:00:00					
Y			5	5	No IEP Reported	00:00:00					
Y			3	5	No IEP Reported	00:00:00					
Y			4	5	No IEP Reported	00:00:00					
Y			5	5	No IEP Reported	00:00:00					
Y			3	5	No IEP Reported	00:00:00					
Y			4	5	No IEP Reported	00:00:00					
Y			5	5	No IEP Reported	00:00:00					
Y			3	5	No IEP Reported	00:00:00					
Y			4	5	No IEP Reported	00:00:00					
Y			5	5	No IEP Reported	00:00:00					
Y			3	5	No IEP Reported	00:00:00					
Y			4	5	No IEP Reported	00:00:00					
Y			5	5	No IEP Reported	00:00:00					
Y			3	5	No IEP Reported	00:00:00					
Y			4	5	No IEP Reported	00:00:00					
Y			5	5	No IEP Reported	00:00:00					
Y			3	5	No IEP Reported	00:00:00					
Y			4	5	No IEP Reported	00:00:00					
Y			5	5	No IEP Reported	00:00:00					
Y			3	5	No IEP Reported	00:00:00					
Y			4	5	No IEP Reported	00:00:00					
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Y			3	5	No IEP Reported	00:00:00					
Y			4	5	No IEP Reported	00:00:00					
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Y			3	5	No IEP Reported	00:00:00					
Y			4	5	No IEP Reported	00:00:00					
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Y			3	5	No IEP Reported	00:00:00					
Y			4	5	No IEP Reported	00:00:00					
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Y			3	5	No IEP Reported	00:00:00					
Y			4	5	No IEP Reported	00:00:00					
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Y			3	5	No IEP Reported	00:00:00					
Y			4	5	No IEP Reported	00:00:00					
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Y			3	5	No IEP Reported	00:00:00					
Y			4	5	No IEP Reported	00:00:00					
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Y			4	5	No IEP Reported	00:00:00					
Y			5	5	No IEP Reported	00:00:00					
Y			3	5	No IEP Reported	00:00:00					
Y			4	5	No IEP Reported	00:00:00					
Y			5	5	No IEP Reported	00:00:00					
Y			3	5	No IEP Reported	00:00:00					
Y			4	5	No IEP Reported	00:00:00					
Y											

# Arrange All



When two spreadsheets are open at the same time, from the View tab select "Arrange All" and then "Vertical"

# Arrange All cont'd



"Arrange All" allows both spreadsheets to be viewable at the same time

## Change the Student Age Filter

Emis ID	Last	First	Middle	Name	FED CCT CODE	FED CCT STATUS CODE DESCR	FLAG	LRE CODE	LEGAL DIST	DISAB CNDTN CODE	STDNT AGE NUMBER	DIST LRE SRC CODE
123457303	Last	First		JOHN	FC0008	No errors identified in ODE processing	Y	IE5				8
123457305	Last	First		HARRIS	FC0008	No errors identified in ODE processing	Y	IE7				8
123457306	Last	First		JACOBI	FC0004	No errors identified in ODE processing	Y	IE7				8
123457307	Last	First		JACOBI	FC0004	No errors identified in ODE processing	Y	IE5				8
123457308	Last	First		JACOBI	FC0004	No errors identified in ODE processing	Y	IE5				8
123457309	Last	First		JACOBI	FC0004	No errors identified in ODE processing	Y	IE5				8
123457310	Last	First		JACOBI	FC0004	No errors identified in ODE processing	Y	IE5				8
123458965	Last	First		HOPE	FC0004	No LRE reported for Oct 31 date - assigned	Y	IEN				5
123458966	Last	First		HOPE	FC0004	No LRE reported for Oct 31 date - assigned	Y	IEN				5
123458967	Last	First		HOPE	FC0004	No LRE reported for Oct 31 date - assigned	Y	IEN				5
123458968	Last	First		HOPE	FC0004	No LRE reported for Oct 31 date - assigned	Y	IEN				5
123458969	Last	First		HOPE	FC0004	No LRE reported for Oct 31 date - assigned	Y	IEN				5
123458970	Last	First		HOPE	FC0004	No LRE reported for Oct 31 date - assigned	Y	IEN				5
123458977	Last	First		PAUL	FC0004	No LRE reported for Oct 31 date - assigned	Y	IEN				5
123458980	Last	First		EDWARD	FC0004	No LRE reported for Oct 31 date - assigned	Y	IEN				5
123458983	Last	First		HONG	FC0004	No LRE reported for Oct 31 date - assigned	Y	IEN				5
123458985	Last	First		WESLEY	FC0004	No LRE reported for Oct 31 date - assigned	Y	IEN				5

**Leave the FED CCT Flag Column filter set to show only Y values**

**Change the filter for the Student Age Number column to include all ages except 3, 4, and 5**



## Add a Third Filter

First	Middle	Name	FED CCT STATUS	FED CCT CODE	FED CCT STATUS CODE DESCR	FLAG	LRE CODE	LEGAL DIST	DISAB CNDTN CODE	STDNT AGE NUMBER	DIST LRE SRC CODE
First		LIU			- assigned	Y				9	5
First		ROSE			- assigned	Y				6	5
First		ALEX			- assigned	Y				9	5
First		BREN			- assigned	Y				9	5
First		MINH CH	FC0004		No LRE reported for Oct 31 date - assigned	Y				6	5
First		MISGNA	FC0004		No LRE reported for Oct 31 date - assigned	Y				19	5
First		BECK	FC0004		No LRE reported for Oct 31 date - assigned	Y				16	5
First		ANGEL	FC0004		No LRE reported for Oct 31 date - assigned	Y				14	5
First		F	FC0004		No LRE reported for Oct 31 date - assigned	Y				21	5
First		ABO			- assigned	Y				16	5
First		ANN			- assigned	Y				18	5
First		CAS			- assigned	Y				18	5
First		DEA			- assigned	Y				15	5
First		DAVID	FC0004		No LRE reported for Oct 31 date - assigned	Y				15	5
First		MERCEDE	FC0004		No LRE reported for Oct 31 date - assigned	Y				18	5
First		CESER	FC0004		No LRE reported for Oct 31 date - assigned	Y				16	5
First			FC0004		No LRE reported for Oct 31 date - assigned	Y				15	5
First		JOSEPH	FC0004		No LRE reported for Oct 31 date - assigned	Y				14	5
First		MICHAEL	FC0004		No LRE reported for Oct 31 date - assigned	Y				14	5

**Add a third filter in the DISAB CNDTN CODE column**

**Select one disability code at a time**





# Match the Data Between the Reports

DISAB CNDTN	STUDENT COUNTS	FED CCT STATUS	FED CCT CODE	FED CCT FLAG	FED CCT LRE CODE	LEGAL DIST	DISAB CNDTN	STNTNGE SRC	DIST LRE
1 Multiple Disabilities (other than Deaf-Blind)	61	1568	FC0008	Y	IE15	40404	1	18	8 GE
2 Deaf-Blind	0	1573	FC0008	Y	IE15	40404	1	17	8 GE
3 Deafness (Hearing Impairment)	29	1593	FC0008	Y	IE15	40404	1	15	9 GE
4 Visual Impairments	5	1595	FC0008	Y	IE15	40404	1	18	8 GE
5 Speech and Language Impairments	336	1686	FC0008	Y	IE15	40404	1	8	8 GE
6 Orthopedic Impairments	14	1706	FC0008	Y	IE15	40404	1	11	8 GE
8 Emotional Disturbance (SBH)	77	1720	FC0008	Y	IE15	40404	1	11	8 GE
9 Intellectual Disabilities (Formerly Mental Retardation or -slow Manua	78	1768	FC0008	Y	IE99	40404	1	11 A	Ser
10 Specific Learning Disabilities	804	1854	FC0008	Y	IE15	40404	1	11	8 GE
12 Autism	254	1876	FC0008	Y	IE15	40404	1	10	8 GE
13 Traumatic Brain Injury (TBI)	5	1881	FC0008	Y	IE15	40404	1	11	8 GE
14 Other Health Impaired (Major)	5	1903	FC0008	Y	IE15	40404	1	12	8 GE
15 Other Health Impaired (Minor)	537	1905	FC0008	Y	IE15	40404	1	13	8 GE
16 Developmental Delay	0	1976	FC0008	Y	IE15	40404	1	13	8 GE
		2086	FC0004	Y	IENS	40404	1	10	5 No
		2126	FC0004	Y	IENS	40404	1	8	5 No
		2127	FC0004	Y	IENS	40404	1	6	5 No
		2132	FC0004	Y	IENS	40404	1	1	5 No
		2134	FC0004	Y	IENS	40404	1	1	5 No
		2137	FC0004	Y	IENS	40404	1	1	5 No
		2172	FC0004	Y	IENS	40404	1	1	5 No
		2229	FC0004	Y	IENS	40404	1	1	5 No
		2233	FC0004	Y	IENS	40404	1	1	5 No
		2275	FC0004	Y	IENS	40404	1	1	5 No
		2278	FC0004	Y	IENS	40404	1	1	5 No
		2282	FC0004	Y	IENS	40404	1	1	5 No
		2297	FC0004	Y	IENS	40404	1	1	5 No
		2402	FC0004	Y	IENS	40404	1	1	5 No
		2433	FC0004	Y	IENS	40404	1	1	5 No
		2438	FC0004	Y	IENS	40404	1	1	5 No
		2439	FC0004	Y	IENS	40404	1	21	5 No
		2473	FC0004	Y	IENS	40404	1	20	5 No
		2474	FC0004	Y	IENS	40404	1	9	5 No
		2480	FC0004	Y	IENS	40404	1	7	5 No

2. This will match the count on the Statement of Assurances.

1. From the filtered students on the FCC Detail Report, select a range of cells and see the "count" appear at the bottom of the spreadsheet.



## Quick Check

The Federal Child Count Statement of Assurances Report is derived from the same data that is on the FCC Detail Report. Using filters, you can match the data between the reports. The Statement of Assurances is sometimes requested by auditors.

- Can you match the data between the two reports using filters?
- Are you seeing the numbers of students that you were expecting?
- Has this data been shared with others in your district?



## Summary

- The FCC Reports contain both data to verify and issues to correct
- Some issues can be corrected and some are simply stating the fact that the student cannot be included in the count
- Work with district staff to verify that the data is both correct and complete
- “No errors” does not necessarily mean that your data is accurate



## Resources

- Federal Child Count Detail Report and Federal Child Count Statement of Assurances Report Explanation
  - ODE Home > Data > EMIS > Documentation > EMIS Validation and Report Explanations
- EMIS Manual
  - ODE Home > Data > EMIS > Documentation > EMIS Manual
- Your district staff
- Your ITC



Questions?

